



**When does the school day start and end?** The elementary school day officially starts at 7:40. Students must arrive in the classroom on or before this time so as not to be considered tardy. The elementary school day ends at 2:20.

**When is my child considered tardy?** Students that arrive after the 7:40 bell and are arriving by bus will never be considered tardy. Students that arrive by carpool that arrive later than the 7:40 bell must be escorted into the building by an adult/guardian and signed in before going to the classroom. These students are considered tardy. Students that are tardy due to these circumstances are given five unexcused tardies before being referred to the school social worker. The classroom teacher will notify you after the third unexcused tardy. Students that arrive after this time but are tardy due to a doctor/dental appointment will be considered as excused tardies.

**How do I know where my child's bus stop is and what bus my child rides?** You and your child, will attend Sneak Peek prior to the first day of school. At this time, you will be made aware of the bus stop that is nearest to you and the bus that your child will take to and from school each day.

**Should my child ride the bus on the FIRST day of school?** It is imperative to establish routines the first week of school to promote confidence and a strong, positive attitude towards school. It is in the best interest of your child to begin routines and expectations right away. Your child will be less anxious when he/she knows what to expect in the morning and in the afternoon. He/She will begin to find comfort in seeing familiar faces each day when riding the bus to and from school. The routines established during the first 10 days of school are crucial to your child's emotional and social success.

**How will my child know where to go the first day of school?** You will be made aware of your child's assigned kindergarten teacher at Sneak Peek. At this time, you and your child will visit the classroom and meet the teacher. The teacher will provide your child with a nametag that your child will need to wear to and from school each day for the first 10 days. The tag will have your child's name, address, phone numbers, teacher's name, and transportation arrangement printed on the front. The teaching staff will help facilitate your child's way to his/her classroom using this name/identification tag. Students are never left alone to find the classroom. Mentor students and staff members are always present to direct students to the classrooms successfully.

**How will my child ride or find his/her daycare van?** Students that are riding daycare vans are asked to report to the gym at the conclusion of each day. Students are escorted by a kindergarten teacher to the gym for the first two weeks to establish the routine. The daycare students will board the vans via the gym doors located in the back of the school on the play pad. Mr. Brown, the P.E teacher, will facilitate this dismissal. There are designated areas in the gym for each daycare group to sit together until dismissal. Once the daycare van has arrived, students board the van together.

**Can I drive my child to school?** Students that arrive at school via carpool have a carpool routine. In order to promote safety for our carpool students, we strongly ask that students and parents strictly adhere to our carpool policies and procedures. Parents that opt to provide carpool transportation for their child must register for a carpool number at Sneak Peek. This number will be your child’s carpool number for the remainder of the time that he/she attends Cogburn. This number must hang from the rearview mirror of your car in the afternoon. It is not needed in the morning.

- **Morning Drop Off:** Parents that drop off their child in the morning will need to proceed in the carpool lane, located at the front of the school building, and remain seated in their vehicle at all times. When approaching the drop off area, a staff member will ask you to stop your vehicle, open the car door, and allow your child time to walk safely into the building. Please know that the parking lot closes at 7:30, so all vehicles must go through the carpool line thereafter.
- **Afternoon Pick-Up:** Parents that pick up their child in the afternoon will need to proceed in the carpool lane and have the assigned carpool number visible on the rearview mirror of the car. A staff member will communicate your arrival via a walkie talkie to a carpool staff member inside the building, where all the carpool students report. The student will be asked to dismiss out the front entrance of the building when his/her number has been called. After your child is safely in the car a staff member will ask that you pull forward slowly and depart the carpool area with caution. Under no circumstances should a parent/guardian park or exit his/her vehicle in the carpool lane. Nor should he/she park his/her vehicle in the parking lot and walk across the carpool lane to enter/exit with a child during carpool dismissal. This is extremely dangerous for members in the carpool lane and students. Furthermore, it prohibits the safety and efficiency of the carpool dismissal.

**When and where does my child eat lunch eat day?** Each class is assigned a lunch time. Your classroom teacher will make you aware of your child’s time the first day of school. All students eat in the cafeteria. Students who purchase a lunch from the cafeteria will go through the lunch line and select his/her lunch, with staff assistance. Each student is given two main course meal options. They are also given fruit and vegetable options to add to the main course. Chocolate milk, orange juice, strawberry milk and 2% white milk are also included as part of the student lunch meal. Water is made available, however it does cost extra.

<u>Student School Lunch</u>	<u>Adults</u>
Breakfast: \$1.05	\$1.55
Lunch: \$2.35	\$ 3.35

Students can purchase extras such as popcorn, cookies, gummies, rice crispy treats, and ice cream. These purchases can diminish one’s lunch account quickly!

You are able to control your child’s lunch account, ey only purchase these extras on a given day/days!

<http://www.mypaymentsplus.com>.

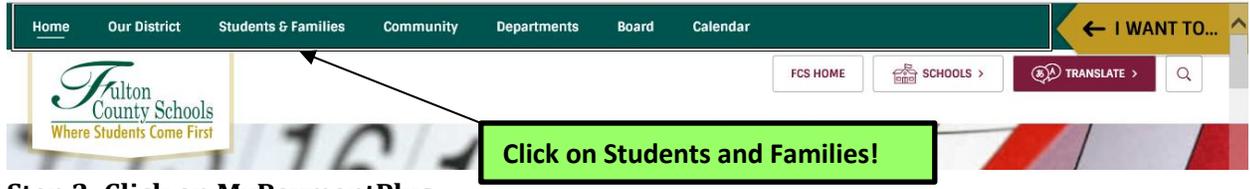
(Prices are subject to change)

**How does my child pay for lunch?** Fulton County has provided a means of monitoring and managing your child's lunch account with ease using the following website: [www.My.PaymentsPlus.com](http://www.My.PaymentsPlus.com) . The teacher will see to it that the lunch check is placed on your child's account.

**How can I create an account using mypaymetsplus?**

**Step 1:** Go to the Fulton county website: <https://www.fultonschools.org/>

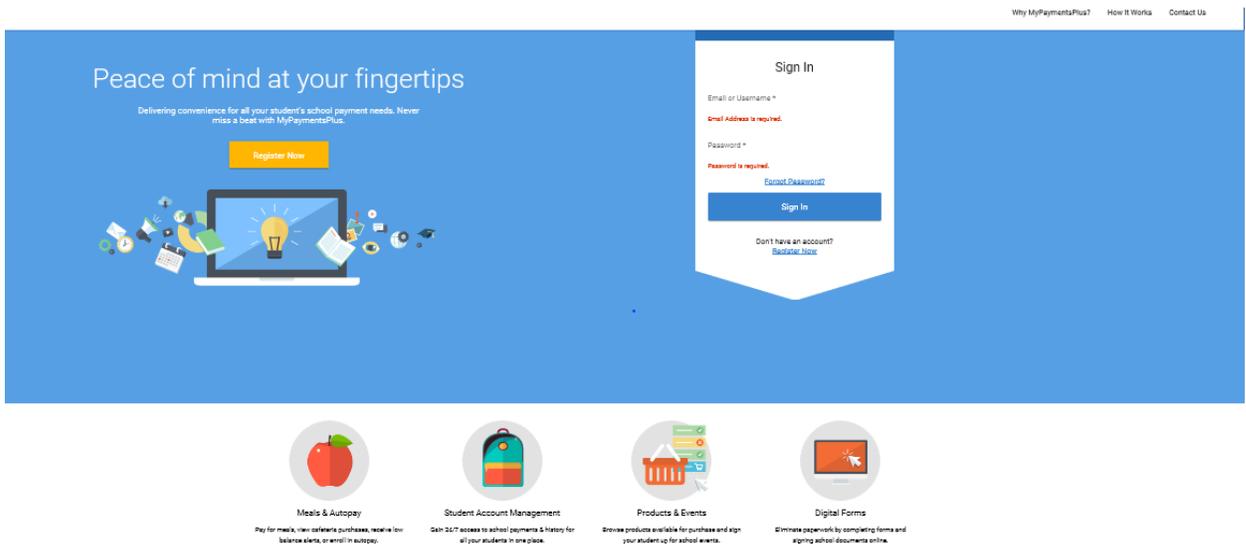
Click on the tab titled **Students & Families**



**Step 2:** Click on MyPaymentPlus



**Step 3:** Create an account!



**Can my child bring a lunch from home?** Students have the option to bring a lunch from home. It is best to pack lunch items in kid friendly containers that the student can manage. This helps to promote cleanliness at the lunch table and student independence. The lunch staff will assist students with lunch boxes and sealed containers that are difficult to open, however please discuss how to open/close items and consider practicing at home so your child feels less frustrated and overwhelmed.

**What if my child has a peanut or food allergy?** School lunches are peanut free meals however, students that bring a lunch from home may have products that contain food allergens. As to not limit any student from being unable to enjoy his/lunch choices, we prohibit students from sharing food at school. We do provide a peanut free lunch table for students with severe peanut allergies. Please notify the classroom teacher of any food allergies the first day of school.

**Can I eat lunch with my child?** It is important that daily lunch routines are established the first 10 day of school. These habits help to promote the health and safety of your child while eating lunch at school. We ask that parents join their child for lunch after the first two weeks of school. After this time, parents/guardians can sign in and receive a name tag from the front office and join their child in the cafeteria. Parents, wait in the atrium and join your child when the class reports to the cafeteria at the scheduled lunch time. We ask that parents/guardians eat on the stage area. Due to limited space, only students with a parent/guardian eat on the stage.

**Can my child bring a snack to school?** Each kindergarten teacher provides a snack time in the morning. Students are responsible for bringing a healthy snack from home each day. Candy, cookies and sugary snacks are strongly discouraged. Students need healthy snacks in order to promote concentration and academic success.

**How do I contact my child's teacher?** The classroom teacher will provide your child with a daily folder for students to use each day. This folder will contain school information, flyers, and school promotions. You can also email the classroom teacher. The teacher will provide you with the email address, or you can find the staff emails via the CWE website. Parents are also encouraged to use a parent/class communication app titled, "BLOOMZ". This app allows your child's teacher and the classroom room representatives to post updates, announcements, reminders, and photos. This app also allows parents opportunities to volunteer, make donations for specials events, schedule conferences and communicate with the teacher directly.

**How am I aware of upcoming events at Cogburn?** The school website is a terrific resource for students and parents. This site has upcoming events posted on a calendar, school news and student websites that are made available to support your child's curriculum needs. We encourage our community members to use it as a reference and a resource. Parents are also strongly encouraged to use the Cougar Chronicle and the PTO website to stay well informed of upcoming activities and events.

**How safe is the school?** Safety is a priority at Cogburn. All exterior doors are locked during school hours. Anyone wanting to enter the school must do so at the double doors located at the front of the school. Visitors must use the call button upon entering the building. The call button area is equipped with a camera for inside viewing. Visitors must call in and state the reason for the visit. After entering the building, all visitors must sign in, and receive a visitor's badge. This badge must be worn at all times during the visit.

**How can I find answers to school policies and other questions I might have during the year?** Each student is provided with a Student Handbook. The Handbook includes detailed information regarding absences, tardiness, dress codes, discipline, the grading policy and much more. We encourage all parents to review the handbook and keep it as a resource.

**How do I join PTO or get involved?** At Sneak Peek, families have the opportunity to see the many ways you can volunteer. Please make a strong effort to attend this day and to see what is of interest to you! We appreciate the

support and dedication of the many organizations that help promote learning and success at Cogburn. Please know that their efforts never go unnoticed.

**How can I obtain an affidavit of residence?** Each student MUST provide a Form of Residence in order to attend Cogburn. These forms are located in the front office. Please adhere to the directions presented on the front page and return this form to school as soon as possible. The form must be notarized, so please plan accordingly.

**How are children identified for the Talented and Gifted Program (TAG)?** All students are screened in January.

Our hope is to provide you and your child with the best educational experience possible. We understand that starting a new school experience can be overwhelming. We welcome any questions or concerns that you might have and are eager to put your mind at ease. The kindergarten team makes a very strong effort to connect with you and your child. We value your child and want him/her to feel content, safe and comfortable. We will make every effort to make this possible.

Please use the following link to view the 2019-2020 school calendar

[2019-2020 Fulton County Schools Calendar](#)