

*Date | time* 3/1/2019 | 7:00am | *Location* Administration Conference Room

### SGC Members

Dr. Otway, Principal | Mrs. Ross, Teacher | Mrs. Crooks, Appointed Staff | Mrs. Ladipo (Chair), Parent | Ms. Sloan, Parent (Vice-Chair) | Ms. Corbitt, Parent | Mr. Jackson, (Parliamentarian) | Mr. Summers, Community Member (Outreach and Communications Chair), Ms. Jones, Community Member, Ms. Swanigan-Lee, Teacher

Time	Item	Owner
7:00am	Call to Order	Mrs. Ladipo
7:02am	Action Item: Approve Agenda	Mrs. Ladipo
7:03am	Action Item: Approve February Meeting Minutes	Mrs. Ladipo
7:08am	Discussion Item: Council Accountability Documents <ul style="list-style-type: none"> <li>A. Review and Update Strategic Plan Monitoring Tool<sup>1</sup></li> <li>B. Review Council Scorecard<sup>2</sup></li> </ul>	All Members
7:20am	Discussion Item: Elections Update <sup>3</sup> <ul style="list-style-type: none"> <li>A. Discuss Candidate Declarations</li> <li>B. Discuss Plan for Voting (if needed)</li> <li>C. Discuss Ideas for Onboarding New Members</li> </ul>	All Members
7:40am	Informational Item: Principal's Update on News, Events, and Other Pertinent Information	Dr. Otway
7:50am	Discussion Item: SGC Attendance Requirements	Mrs. Ladipo
7:50am	Discussion Item: Set Next Meeting Agenda	All Members
8:00am	Action Item: Meeting Adjournment	Mrs. Ladipo

### Meeting Norms

Start and End on Time | Active Engagement by All Members | Silence All Cell Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

### Notes

<sup>1</sup> You can access the Strategic Plan Monitoring Tool [here](#). You can also watch a video on how to use the monitoring tool and scorecard [here](#).  
<sup>2</sup> You can access the Council Scorecard [here](#).  
<sup>3</sup> The elections declarations period will take place this year from February 4<sup>th</sup> to February 20<sup>th</sup>. Voting will take place in late March with election results being sent to schools prior to Spring Break. You can access the School Elections Toolkit [here](#). To register for virtual Outreach and Communications Training click [here](#).