

Annual Title I Parent Meeting (Minutes) *(please refer to traditional meeting sample)*

Meeting Date September 25, 2018

Meeting Time 9:00 am

Minutes by: Valencia Durden, Instructional Coach

1. Meeting Called to Order **Welcome & Introduction**

By: SanChea Simmons-Harris, Parent Liaison Time Start: 9:00 am

Welcome & Introductions: Good morning College Park Parents, Families, friends and Community Members we would like to welcome you to our Annual Title I Parent Meeting. I would like to thank everyone for taking time out of your busy schedule to be with us this morning. We are here to share with you the vision for College Park ES. There will be time at the end of the presentation to ask any questions. So that you don't forget your question or questions please jot them down on the sticky notes that we have provided for you.

2. Minutes from last meeting:

By: SanChea Simmons-Harris, Parent Liaison

*Date of last meeting: **September 26, 2017***

Meeting was called to order by Ms. SanChea Simmons-Harris, Parent Liaison at 9:00am on September 26, 2017. Ms. Simmons-Harris welcome all parents, family, friends, and community members to our Annual Title I Parent Meeting. Ms. Simmons-Harris read the minutes from 2016, followed by the introduction of Principal Mrs. Mary Early. Mrs. Early introduced the College Park Elementary Staff.

The following items were covered by Mrs. Early

What is Title I?

How does our school participate in Title I?

What are the requirements of Title I?

What is our school Status?

What does our Georgia Milestones Data look like?

What is our plan to raise student achievement?

What's included in our Parental Involvement Plan and School/Student-Parent Compact?

What is Parent Rights to Know?

How are Title I Funds used?

How can I be a more involved game changer?

At the end of Mrs. Early's presentation she open the floor for questions and answers. At the time there were no questions. Parents were advised by Mrs. Early that if they had questions later to please write them down and place them in the suggestion box located in the front office outside of the Parent Center. They could also email their questions to Ms. Simmons-Harris our Parent Liaison at simmonss@fultonschools.org or call 470-254-8045.

Meeting was adjourned by Ms. Simmons-Harris at 10:00 am

Signature of Facilitator(s): _____

3. What is a Title I school?

By: Ms. Simmons-Harris

A Title I school is a school that is that get Funds that are offered to schools based off a formula. How does our school participate in the Title I Program? We service every child under the Title I Plan. All students receive what is purchased by Title I funds.

4. How does our school spend Title I money?

By: Dr. Otway

We use the monies to purchase Instructional Coaches, Parent Liasion (Family Engagement Funds), Reading Resources- we put books in the kids hands to ensure they have books, Technology-funding more modern technology for our learners especially in the lower grades where they have older versions of ipads.

What curriculum does our school use?

By: Dr. Otway

In Literacy we followed the Balanced Literacy Framework and in Math we follow a Math Instructional Framework. This allows for students to engage in balanced reading and writing components as well learning progressions for mathematics.

5. What tests will my child be taking?

By: Dr. Otway

- K-2 are measured by FastBridge at the end of the year.
- The district pulls iRead (K-2), iReady Math (K-5), iReady Reading (3-5) and FastBridge data (K-5).
- We are targeting literacy for our teachers and making sure we are targeting best practices. Our coaching as working with teachers in this area as well.

We are using our intervention services in small group and pull out to support our literacy goals

Items/Information Shared: _____

6. What is required by law for Parent and Family Engagement?

- **What is the district's Parent and Family Engagement Plan?**
The district's Parent and Family Engagement Plan will be distribute to the schools by November 1, 2018. So families will receive their copy shortly after.
- **What is the school's Parent and Family Engagement Plan?**

Signature of Facilitator(s): _____

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The school's Parent and Family Engagement Plan will also be available around the same time November 1, 2018. A copy will be placed on the College Park ES website, in the Front Office, Parent/ Family Center, School's Library, College Park Public Library, The College Park Housing Authority Office, Brady Center, and the Tracey Watt Center.

• **School-Family Compact?**

A School-Family Compact is a written agreement that parents/guardians, students, teachers, and staff develop together. It explains how parents/guardians, students, teachers, and staff will work together to make sure all students improve and reach grade-level standards.

The compacts have been sent home. We asked that you read and only return the signed Signature Page to your child's teacher. If need to see a copy your Child's teacher will have a copy in the classroom for you to review. Our goal is to have 100% Signature Page returned by October 31, 2018.

By: SanChea Simmons-Haris, Parent Liaison

Items/Information Shared: _____

7. **Does my child's teacher meet professional qualifications?**

By: Dr. Otway

- Whether the teacher met the Georgia Professional Standards Commission requirements for certification for the grade level and subject area in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which Georgia qualifications or certification criteria have been waived;
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration; and
- Whether your child is provided services by paraprofessionals, and if so, their qualifications.

Items/Information Shared: _____

8. **How is Title I Parent and Family Engagement money spent?**

By: Dr. Otway

We use the monies to purchase Instructional Coaches, Parent Liasion (Family Engagement Funds), Reading Resources- we put books in the kids hands to ensure they have books, Technology-funding more modern technology for our learners especially in the lower grades where they have older versions of ipads.

9. **What opportunities does the school provide for parent engagement?**

Parents are welcome to engage in opportunities at the school. Parents are welcome to read, laminate, work in the parent engagement center, join our PTA. Parents will learn more ways parents can support the school during the classroom vists.

Signature of Facilitator(s): _____

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By: Dr. Otway

10. How responsive will the school be to my questions when staff is contacted?

- **Provide staff contact information**

By: Dr. Otway

Items/Information Shared: Teachers will respond back to you within 24 hours of being contacted. You can contact teachers via written documentation, calling the school and leaving a message or ClassDojo. Teachers will share their emails, and support any parents who may need help with connecting to ClassDojo after this meeting.

11. Closing, Evaluations, and Remarks-(10 Minutes)

By: Ms. Simmons-Harris

At this time Ms. Simmons-Harris opened the floor for any questions and answer. She also allowed time for everyone to complete their evaluation.

Signature of Facilitator(s): _____