

Esther Jackson Elementary  
School Governance Council  
Minutes for January 31, 2019

**Members Present:** Regina Bowie, Nikol Boyd, Susan Fox, Jennifer Holle, Rachael Lee, Christopher Massie, Erin Shurbutt, Kim Sonderman, Mike Thomas, Jill Vitagliano

**Guests:**

Nancy Lamoree

**Call to Order:**

At 5:00 pm the meeting was called to order.  
No public in attendance for public comment.

**Approve Agenda:**

Jennifer Holle motioned to approve the agenda and Susan Fox seconded.

**Approve Minutes:**

Christopher Massie motioned to approve the minutes and Rachael Lee seconded.

**Business:**

**Strategic Plan Monitoring Tool**

- Math and Literacy
  - The council reviewed the Strategic Plan Monitoring Tool and discussed the baseline data that has been established for Literacy, Math.
- Family Engagement
  - Council members discussed the need for additional data to monitor Family Engagement before establishing a baseline.
  - The conversation centered around ways to increase attendance for events like Parent University and Math & Literacy Night. For example, adding in literacy and math components that would serve to educate families during highly attended events like Family Bingo night.
- Community Engagement
  - The Council discussed progress that has been made in increasing partners that represent diverse populations that mirror the demographics of our school community.

**Digital Sign Update**

- Council members discussed updates and next steps for digital display signage.
  - Mike Thomas reported that a second vendor had been consulted and agreed that the quote we received was fair and inclusive of all the work.
  - Members of the council agreed that the placement of the sign should be considered before work begins to ensure the display could be viewed from both directions of Martin Road when approaching the school.
  - The sign will be designed to match the brick of the school.

Esther Jackson Elementary  
School Governance Council  
Minutes for January 31, 2019

**Principal's Report**

- A new 4<sup>th</sup> grade teacher, Ms. Mills, was hired and joined the faculty in January.
- Budget
  - School Board voted on new budget. \$55 million dollars will be cut from the budget over a three-year period beginning with the 2019 school year.
  - At EJES, flexible funds will be cut approximately \$10,000. Funds left over from 2019 can be carried into the new school year.

The council voted to increase the flexible funds for Digital Sign to \$45,000

- Jill Vitagliano proposed increase, Jennifer Holle motioned to approve, Kim Sonderman seconded.
- The Council agreed to carry remaining funds into next year.
- Release Days
  - Nikol Boyd shared information about release days in the North East Learning Community.
  - The council discussed the pros and cons of release days including benefits of professional development and concerns about the loss of meals for students on those days.

The council voted to include 4 release days on the 2019/2020 school year calendar.

- Jill Vitagliano proposed approval of release days. Rachael Lee motioned to approve. Susan Fox second.

**Outreach and Communication Committee Update**

- The committee outlined a candidate recruitment and outreach plan for upcoming SGC elections including social media plan and distribution of materials at school.
  - Additional communication will be placed in SPOTS, principal newsletter, and grade level newsletters.

**Grant Committee Update**

- The Grant Committee will be meeting to discuss possible grant writing opportunities. The committee will begin filtering through opportunities that meet the needs of the school.

**Approved:**

- Minutes for December 18<sup>th</sup>, 2018 Meeting
- Agenda for January 31<sup>st</sup>, 2019 Meeting

At 6:42 pm Rachael Lee motioned to end the meeting, Jennifer Holle seconded.

**Next Meeting:**

February 19<sup>th</sup> at 5:00 p.m.