

Esther Jackson Elementary School Governance Council
Minutes for November 27th, 2018

Members Present: Regina Bowie, Nikol Boyd, Jennifer Holle, Christopher Massie, Erin Shurbutt, Kim Sonderman, Jill Vitagliano, Susan Fox

Members Absent: Mike Thomas, Rachael Lee

Guests: Freddie Benschine

Call to Order:

At 5:00 the meeting was called to order.
No public in attendance for public comment.

Approve Agenda:

- Regina Bowie motioned to approve the agenda and Susan Fox seconded.

Approve Minutes:

- Christopher Massie motioned to approve the minutes and Regina Bowie seconded.

Business:

Monitoring Tool for Strategic Plan

- Jill Vitagliano presented the Strategic Plan Monitoring Tool. The monitoring tool is to be completed and posted by February 14th. Freddie Benschine helped review the school strategic plan and helped determine evidence of progress.
- A survey was sent to parent last year and that data is available to Mrs. Boyd. If the baseline of family engagement survey is less than 5% it is not statistically sound and should be noted on the tool.
- The council discussed the potential rewording of the Staff Recognition outcome to: Increase the percentage of staff who would recommend working at Esther Jackson. The initiative of teacher recognition would still support this outcome.
- Freddie Benschine suggested putting the Monitoring Tool on every SGC agenda.
- Samantha Maxey can help us measure the Partnerships outcome.
- Evidence of Progress is anything the school is seeing to exemplify our work.
- This tool is to be used as an update to our stakeholders.
- Nikol Boyd will look at the BI dashboard for baseline data in People & Culture and Community & Collaboration.
- Erin Shurbutt will edit the Monitoring Tool going forward at SGC meetings.

Principal's Report

CCRPI Update:

- EJ has a four star climate rating. We have 94% rating and we need 97% to be a five star school. Students, staff, and parents are surveyed.
- 70% of parents must take the survey for it to count towards our score.
- We discussed having computers available to complete the survey at after-school events for parents to complete the survey.

- Nikol Boyd will include the link in her communication to parents.

Flexible Funds:

- Nikol Boyd shared more information about the electronic marquis. It will be available in English and Spanish. We can choose how many lines we would like.
- Jennifer Holle motioned to approve allotting \$30,000 of the flexible funds to the electronic marquis and Kim Sonderman seconded.
- We discussed additional uses for the money: bus transportation to school events to make them more accessible to all families, afterschool activities (Discover Science Center & Robot Club), Maker Space, playground upgrades.

Staff Recognition

- Jill Vitagliano shared what we are currently doing to recognize staff members: Shout-Out board with recognition at staff meetings for drawing.
- Jennifer Holle shared the idea of involving parents in a staff recognition system. Nikol Boyd suggested putting a link in her parent communication email for parents to give staff members a shout-out. Shout-out cards can be available at the front desk and at after school events for parents to fill out as well.

Grant Committee Update

- The Grant Committee can access the grant list via the Fulton County staff portal on Employee Express.
- Christopher Massie will follow up with the list of grants on Employee Express to help determine next steps.
- We discussed looking for grants to continue Project SOAR.

Jennifer Holle motioned to end the meeting, Christopher Massie seconded.

Next Meeting: December 18th at 5:00 p.m.