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Dear Parent/Guardian,

In February 2015, the Fulton County School System revised its School Admission Policy (JBC) for Residency Verification. The policy no longer requires families to submit an Affidavit of Residence for every year of student enrollment but instead now requires two proofs of residence* upon initial enrollment into Fulton County Schools and upon entry into Kindergarten, 6th grade, 9th grade, and when there is any address change. The two proofs of residence must be from the school system’s approved list of verifiable residence documents: **one** from the approved Utility list and **one** from the approved Residency list. Please see list of approved documents below.

The revised policy also addresses questionable residency situations. These will be referred to the school system’s residency verification staff for further investigation. At the discretion of the residency verification staff, residency verification and investigation can include, but is not limited to,

- Parent/guardian submits a signed, notarized affidavit of residency legally verifying that they reside at physical address of record
- Residency verification or designated school staff interviews with students who are reportedly residing at address of record
- Examination of student(s) tardy, attendance, bus riding records
- Parent/guardian submits additional residency verification documents
- Home visit conducted by residency verification staff and/or designated school staff
- Residency Verification staff or designated school staff conduct structured observations of address of record

We sincerely hope that you will find this revised Residency Verification process more streamlined and less time consuming. As always, please feel free to contact the school should have any questions at 770-667-2902.

School System Approved
Proofs of Residence

One Current Water, Electric or Gas bill

AND

One of the below:
Copy of home mortgage payment
Apt/House Lease
Current bank statement
Copy of Section 8/HUD Housing Contract
Copy of home contract
Homeowner’s/Renter’s insurance card
Current paycheck stub
State driver’s license/ID with current address
Current HOA Bill/Statement

Sincerely,

Laurie Woodruff, Principal

**Please be aware, false swearing or providing false documents is a violation of the laws of the State of Georgia, punishable by a fine of not more than \$1,000, or by imprisonment for not less than one nor more than five years, or both. Georgia Code (O.C.G.A. 16-1071).*