



Pre-K

New Student Name _____

HERITAGE ELEMENTARY SCHOOL STUDENT REGISTRATION CHECKLIST **TO BE COMPLETED BY ENROLLING STAFF**

| # | WHAT'S NEEDED |
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| 1 | <u>Parent (s)/Legal Guardian (s) Picture ID</u> <ul style="list-style-type: none"> • State ID • Driver's License • Employment ID • Court Issued Guardianship Docs. |
| 2 | <u>Birth Certificate</u> <ul style="list-style-type: none"> • Original required for PK |
| 3 | <u>Social Security Card</u> <ul style="list-style-type: none"> • Original required for PK |
| 4 | <u>Immunization Certificate</u> <ul style="list-style-type: none"> • GA Form 3231 • Must be up-to-date and not expired • Must have Physician/Healthcare Providers' signature and date |
| 5 | <u>Ear, Eye, Dental and Nutrition</u> <ul style="list-style-type: none"> • GA Form 3300 • Must be up-to-date and not expired • Must have Physician/Healthcare Providers signature and date for all items |
| 6 | <u>1st Proof of Residency (Circle One)</u> Utility Proof (Must be Current) <ul style="list-style-type: none"> • Water Bill • Electric Bill |
| 6 | <u>2nd Proof of Residency (Circle One)</u> Residence Proof (Must be Current) <ul style="list-style-type: none"> • Home Mortgage Bill • Apartment/House Lease • Valid State Driver's License/ID with Current Address • Home Sale Contract • Section 8/HUD Housing Contract • Homeowner's/Renter's Insurance Card • Bank Statement • Paycheck Stub • Current HOA Bill/Statement • IRS Tax Documents • DFACS |
| 7 | Proof of Financial Assistance (if applicable) |
| 8 | Pre-Kindergarten Attendance Contract (Available in Enrollment Packet) |
| 9 | Pre-Kindergarten Waiting List (Available in Enrollment Packet) |
| 10 | Bright from the Start Enrollment & Roster Form (Available in Enrollment Packet) |