

High Point Elementary School

Parent & Family Engagement Plan for Shared Student Success

2018-2019 School Year

Revised August 29th, 2018

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PARENT & FAMILY ENGAGEMENT PLAN FOR SHARED STUDENT ACHIEVEMENT

What is it?

The Parent & Family Engagement Plan (PFEP) is a plan that describes how High Point Elementary will provide opportunities to improve parent and family engagement so that parents can support and promote student learning at school and at home. The PFEP describes the different ways that HPE can help parents plan and participate in school activities and events. High Point Elementary values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement.

How is it revised?

Every spring, High Point Elementary School holds an annual Parent Feedback Forum, where the Parent & Family Engagement Plan, as well as the Schoolwide Plan, and the School-Family- Student compact are revised. We also distribute an annual survey in person and online to ask parents for their suggestions on the plan and how to spend the funds for parent and for just family engagement. Additionally, parent input and comments regarding this plan are welcome during the school year in our online survey form, or at parent meetings and activities.

Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. High Point Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

Where is it available?

The PFEP is distributed to all families in the fall via the students' Thursday Folders. Additionally, it is posted on the school Website and available at the **Parent Resource Center**. It will be available at our local public library.



What is Title I?

High Point Elementary is identified as a Title I school as part of the *Elementary and Secondary Education Act of 1965* (ESEA). Title I is designed to support State and local school reform efforts, tied to challenging state academic standards, in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement, and include strategies to support Parent & Family. All Title I schools must jointly develop with all parents a written *Parent & Family Engagement Plan*.



FAMILY ENGAGEMENT STANDARDS

High Point Elementary School has adopted the **National PTO Standards for Family-School Partnerships** as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community



PARENT & FAMILY ENGAGEMENT

High Point Elementary believes that Parent & Family means the participation of parents in regular two-way interaction, and meaningful communication involving student academic learning and other school activities, including ensuring:

- ✓ That parents play an integral role in assisting their child's learning.
- ✓ That parents are encouraged to be actively involved in their child's education at school.
- ✓ That parents are full partners in their child's education and are included, as appropriate, in decision-making, and on advisory committees to assist in the education of their child.

SCHOOL-FAMILY COMPACTS

As part of this plan, High Point Elementary and our families will develop a School-Family compact, which is an agreement that parents, teachers, and students will develop explaining how parents and teachers will work together to ensure all our students reach grade-level standards. The compacts are reviewed and updated annually based on feedback from parents, teachers, and students.

The School-Family compacts are sent home for parents to keep, to refer to throughout the year, and are discussed in conferences.



Let's Get Together!

High Point Elementary hosts events to build the capacity for strong parent and family engagement, and support a partnership among the school, parents, and the community. The [Calendar of Events](#) is on our website and it is updated weekly. These are some of our events:

Open House – August 3rd, 2018

Meet your child's teacher and our friendly and helpful school staff for the year.

Annual Title I Parent Meeting – August 15th, 2018

We invite you to a morning of learning and sharing about our Title I program, including our *Parent & Family Policy*, the schoolwide plan, the school-parent compacts, and parents' requirements for participation.

Title I Input Parent Meeting – August 29, 2018

Parents and community members provide feedback on the revision process of School Plan, Compact, and the family engagement program.

Student Showcase – August 30th, 2018

Hear about your child's day, academic goals, classroom expectations, and more at the student-led showcase.

Fall Festival – October 13th, 2018

Fun event that unifies our families and the community!

Parent workshops/meetings – monthly

Informational meetings to update parents and share tools, ideas and resources they can use to help students at home.

Parent-Teacher Conferences – October 2018 & February 2019

One-on-one meetings to obtain updates on child's progress and discuss the school-family compact.

Steam Day – November 16th, 2018

Volunteers, teachers and parents work together to support the school-wide initiative of Science/Technology/Math through hands-on learning practices.

Sweetheart Dance – February 8th, 2019

Great event focused on our dads, grandfathers, uncles, step-dads, and other father figures.

International Night – March 21st, 2019

A night to celebrate all the cultures represented at our school.

Transition to Kindergarten Informational – May 2nd, 2019

All you need to know to transition your child from Pre-K to Kindergarten or if you are new to High Point.

Transition to Middle School Program – May 2019

Coordinated with Ridgeview Middle School to prepare our 5th graders for this big transition.



Communication is Key to an ongoing working relationship!

High Point Elementary will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach the school goals. High Point will:

- ❖ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school Web site, and included in the monthly school newsletter for all parents.
- ❖ Build capacity of school staff by providing training on the value and utility of parents' contributions, strategies on how to reach out and improve communication with parents, and how the entire staff can work together to increase family engagement. Staff will discuss these ideas and best practices during faculty meetings. Parents may offer suggestions for Parents & Family Engagement activities.
- ❖ Partner with early education programs at other FCS schools by conducting joint staff meetings for parents and sending school information about parent engagement activities, and help parents with their child's transition to Kindergarten and 6th grade.
- ❖ Share information, in English and Spanish, that will help parents to understand the school's academic standards and assessments, as well as the ways parents can monitor their child's progress and work with the teachers.
- ❖ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through newsletters, flyers, and social media.
- ❖ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent & family engagement.
- ❖ Parents may request assistance for childcare or transportation by calling the school in order to attend parent meetings or events.
- ❖ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ❖ Use our *Partners in Education* and *School-Community Team* to improve awareness of the activities and events listed in the school Parent & Family Engagement Plan.
- ❖ Offer weekly Tech Talk sessions so that parents can build their computer skills and literacy .
- ❖ Offer regular meetings at flexible times at parents' request and other formats to ensure parent participation
- ❖ Collect feedback from parents at all events, and post feedback form on the school website in order to collect and respond to parents' comments and requests for support at family activities.



SCHOOL AND HOME COMMUNICATION TOOLS

- * **Parent/Teacher Conferences** - Held twice a year and/or as needed.
- * **School Newsletter** - Sent 1st Thursday of the month and then each Thursday electronically
- * **Monthly Grade Level Newsletters** – At the beginning of the month, teachers send grade-level newsletters with curriculum updates on every subject, other student-related information, and a *Calendar of Events*.
- * **School Website** - Parents can obtain information on the Title I program, school activities, calendar events, volunteering, educational links, and more.
- * **E-mail blasts** - compliments school newsletter with weekly updates
- **Report Cards** - Sent home four times during the school year for the parents to review their children's academic progress.
- * **Progress Skills Checklists**- K-1st grades, two times a year
- * **Thursday Folders** - Teachers tool for sending home weekly reports/packets, such as graded tests, classroom work, homework for parents to sign.
- * **Home Access Center Portal** - Electronic resource for parents to be updated with students' grades and academic progress, as well as a communication tool with the teachers.
- * **Daily Folders** - A Parent/Teacher tool for quick turn-around communication.
- * **Dojo, SeeSaw, Google Classroom, & Remind** - Teachers use these tools to send parents reminders via text messages.
- * **School Marquee** – in front of the school announcing weekly activities

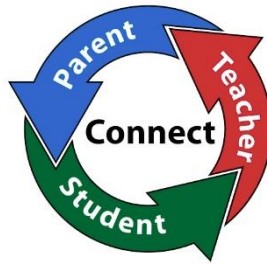


Working together with parents to help students achieve their Academic Goals...

BUILDING CAPACITY OF PARENTS

High Point Elementary School will build the parents' capacity for strong parent & family engagement, support a partnership among the school and the community, and improve student academic achievement by doing the following:

- ✓ Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- ✓ Providing materials and training to foster Parent & Family Engagement and prepare parents to work with their children in order to improve academic achievement, in areas such as literacy and technology.
- ✓ Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The State's academic content standards.
 - The State's student academic achievement standards.
 - The State and local academic assessments including alternate assessments.
 - The requirements of Title I, Part A.
 - How to monitor their child's progress.
 - How to work with educators.



.... Is our number one goal !

Strategies

High Point uses the following strategies to provide opportunities for our students to meet or exceed proficient and advanced levels of student performance:

- ◆ Common Assessments for K-5 in the areas of Math
- ◆ School-wide RTI Reading and Math segments for all students.
- ◆ Math and Literacy Coach to assist teachers and students.
- ◆ *iRead and iReady* reading program utilized in grades K-5th
- ◆ *iReady Math* program utilized in grades K-5th
- ◆ Teachers-Parents conferences in October and February.
- ◆ *Imagine Learning* tutorial tool for ELL students.
- ◆ ESOL, EIP, SPED and General Education teachers used differentiated instruction to meet students' specific academics needs.
- ◆ Emphasis on phonetic awareness in K-2 and morphology in 3-5.

Assessments

The following assessments are used to address all academic areas:

- ⇒ Georgia Milestones in grades 3rd, 4th, & 5th.
- ⇒ Common Assessments in Math
- ⇒ IOWA for grades 3rd and 5th to compare students across the nation.
- ⇒ Fastbridge Reading & Math
- ⇒ GKIDS to monitor students' progress
- ⇒ End of Unit Assessments in Math
- ⇒ Fountas and Pinnell Reading Assessments



RESERVATION OF FUNDS

High Point Elementary School will take the following actions to involve the parents of children served in Title I Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for Parent & Family is spent by:

- Collect their input at the Parent Feedback Forum in the Spring, and in parent surveys.
- Share the Title I Budget for family engagement at the Annual Title I Parent Meeting.

Parent Resource Center

The *Parent Resource Center* is available to check out books, study materials, and activities to use at home with the students. Computers are available for parents to explore the Parent Portal and educational resources.

*Open Monday – Friday 8:00 am – 3:00 pm

High Point Elementary is committed to helping our parents help their children achieve academic success. For any questions or concerns, please contact our **Title I Parent Liaison, Ms. Mariana Mendoza** at (470) 254-9491 or e-mail mendoza@fultonschools.org



Parent Advisory Council

The High Point Title I *Parental Advisory Committee* (PAC) is composed of 3 parents, two School Governance Council members, our Title I Parent Liaison, two staff members and two administrators. We encourage parents to join and participate in the PAC throughout the school year.



SCHOOL COMMUNITY TEAM

High Point Elementary invites all parents to join the **School Community Team** to share ideas and ways to involve other parents and build partnerships with the school, families, and the community. The team meets 2 times during the school year. Parents can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the **School Community Team**, please contact our **Parent Liaison, Ms. Mariana Mendoza**, at (470) 254-9491 or complete the enclosed interest form and leave it in the Main Office

Join the PAC or the School Community Team

Yes, I am interested and wish to join:

- the School Community Team
- the Parent Advisory Council

Please contact me so I can learn more about joining and about other volunteer opportunities:

Name:

Child's Name and HR teacher:

Phone Number:

Email address:

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please write your comments on the back of this page and leave at the front desk to the attention of Ms. Mariana Mendoza Title I School/Parent Liaison:

Name: (optional)

Telephone Number: (optional)

