

MINUTES

Northwood Foundation

August 14, 2017 **7:15 AM** **Monthly Meeting**

Meeting Called Jay Small

Attendees Jay Small, Shawn Stanish, Barbara Comlish, Matt Barrett, Ritu Ahuja, Loren Akin, Tracy Seoane

Regrets Aron Rooze

Notetaker Barbara Comlish

Election of Officers

:08 **Jay Small**

- Co-Presidents Angie Curley and Janelle Jenkins both resigned from the Foundation Board over the summer
- Motion to nominate Jay Small as President forwarded by BC, seconded SS
 - Motion approved unanimously
- Motion to nominate Shawn Stanish as Vice President forwarded by JS, seconded by MB
 - Motion approved unanimously
- Motion to nominate Barbara Comlish as Secretary forwarded by JS, seconded by SS
 - Motion approved unanimously

Approval of Previous Minutes

:02 - Motion forwarded by JS, Seconded by SS

Principal's Report/Funding Requests

:20

Ritu Ahuja

- Tech Specialist Phil Jones transferred to another school, not been replaced yet
 - Pulling techs from other schools
 - Spent \$90K on new technology, can't be used yet because we have no tech person (STS)
- Box of 28 teacher iPads are missing
 - Had three safe rooms during renovations
 - breached three times
 - \$16K worth of iPads
 - Filed a police report
- Budget will be very light this year
 - Mrs. Aga being paid \$15K to work with mid-level math one day a week
 - Ivonne Maya paid \$20K more this year to be a full time bilingual liaison
- Milestones
 - Wonderful performance
 - Resulted in staff reduction from 4 to 2
- Substitute Teachers
 - Typically school gets \$15K for duty days
 - Each sub is \$100/day
 - Budget cut to \$13K
 - Need \$24K duty day cost/teacher planning
- Kindergarten gets flexible furniture on August 24
- Cafeteria has been redesigned
 - Fire Marshall had to be consulted in case of fire or active emergency
 - Lost 6 tables
 - Using old storage room for parent seatings
 - Went from 24 to 18 seats
 - Vending Machines gone
 - Surplus Storage moved to band/music room
 - Can't put tables on stage, ruins floor, not enough exits, also difficult for janitor
- Enrollment
 - 702 or 703 thus far
 - Still hiring one full time teacher, one half time
- 2nd and 3rd Grade furniture issues

Northwood Foundation Minutes

- seed funding was used
- Tables were the wrong size
- Media Center furniture cost \$20K
- Circulation Dest cost \$8K

- Water bottle filler stations are a success!
- Solar Eclipse Plans
 - Still working out details
 - Plan to take 3rd, 4th, 5th on field for viewing
 - School absences will be excused
 - Early checkouts encouraged between 11:10am and 12:10pm

Treasurer's Report

:05

Jay Small

- Current Balance \$49,171.93
- Other commitments \$11,492.17

- Boosterthon
 - Division Manager will oversee Northwood
 - Lost Several staff (became teachers)

Funding Request

:05

Jay Small

- Form submitted from 4th Grade teachers asking for 4 HP Office Pro Printers and Toner
- Dr. Ahuja suggests going through Marketplace in order to avoid several IT issues
- Vote Delayed
- JS will send an email to 4th Grade teachers explaining why vote was delayed

Board Member Vacancies

:05

Jay Small

- Tracy Seoane introduced herself
 - expressed interest in joining Foundation Board
- Loren Akin introduced herself
 - expressed interest in joining Foundation Board

Motion to Adjourn

:02

- Motion forwarded by SS, Seconded by MB

Email votes after the meeting

- Email motion to elect Tracy Seaone to Foundation Board.
 - Email sent August 14, 2017 by JS
 - Board unanimously voted YES

- Email motion to elect Loren Akin to Foundation Board.
 - Email sent August 14, 2017 by JS
 - Board unanimously voted YES

- Email motion to fund the cost of 2 lap top carts and one MS Surface Cart
 - Carts will help secure devices and allow devices to be charged and updated easily
 - Email request sent from Ritu Ahuja to Jay Small on August 21, 2017
 - Jay Small forwarded to board members on August 21, 2017
 - Board unanimously voted YES