



Student Health Services SHS-1 Form

AUTHORIZATION TO GIVE MEDICATION AT SCHOOL **PARENT MUST SUPPLY MEDICATION TO BE STORED AT SCHOOL**

This form must be completed if medication has to be administered during school hours, on field trips or during a school chaperoned “before” or “after” school activity. Please give all medications at home before or after school hours when possible.

Student Name: _____ DOB: _____ School Year: _____

Homeroom Teacher: _____ Grade: _____ Known Allergies: _____

I hereby request Fulton County School System, through the Principal or designee, to supervise/assist with administering this medication to my child, according to the instructions contained in the statement below. I understand the following:

- Medications (both prescription and non-prescription) MUST be in the original labeled container (no baggies, foil, etc.).
- The parent/legal guardian is responsible for assuring the school receives specific instructions regarding medication usage, including the medication and related equipment.
- The parent/legal guardian is responsible for informing the school of any changes with the medication. New medications or new doses WILL NOT be given until a new form is completed.
- All medication should be taken directly to the school office/clinic by the parent and/or student.
- All unused or discontinued medication will be properly disposed of at the end of the school year if not picked up prior to or on the last day of school. Medications that have been discontinued must be picked up within one week or will be properly disposed of by the clinic.
- School employees will not assume any liability for supervising or assisting in the administration of medication.
- Completion of this form for prescription medication authorizes Student Health Services to discuss the medication order/request with the prescribing healthcare provider if indicated and/or needed.

I release Fulton County School System and any Fulton County School System employee from any liability associated with administering this medication. Parent/Legal Guardian authorization signature is needed for both prescription and non-prescription medications.

Parent/Legal Guardian Signature Print Name Legibly Date

Home Phone: _____ Work Phone: _____ Cell Phone: _____

ONE MEDICATION PER FORM

NON-PRESCRIPTION MEDICATION (to be completed by Parent/Legal Guardian)

Medication Name:	Condition/Illness Requiring Medication:	
Start Date:	Stop Date:	Dosage and Time(s) of Administration:

PRESCRIPTION MEDICATION - (This Section MUST be completed by a Physician/Healthcare Provider ONLY)

Medication Name:	Prescribed Dosage:
Possible Side Effects:	Administration and Other Special Instructions:
Condition/Illness Requiring Medication:	

PHYSICIAN’S SIGNATURE PRINT PHYSICIAN NAME LEGIBLY DATE

Office/Contact Number: _____ Fax: _____

This Section to be completed by Clinic Assistant/Cluster/Special Education Nurse ONLY

Date Received:	Medication Name:	# of Doses:
Expiration Date:	Completed by:	Date Returned to Legal Guardian: