

# Cambridge High School

## Student Parking Application and Policies: 2018 - 2019

### Parking Privileges

Parking privileges are available to **seniors**. The parking fee is **\$100 in the form of a check or money order only**. Applications will be available on the school website beginning **Monday, June 4, 2018**. Applications will be processed after **July 1, 2018**. All **completed** parking applications must be **mailed** to Cambridge High School. **No walk-in applications will be accepted until after the start of school on August 6, 2018**. All parking applications will be processed in the order they are received based on their **postmark**. Once all available spaces have been assigned, applications for parking will be placed on a waiting list; first come, first served. Students selected to serve as **CLAWS mentors for a second year** are not required to submit payment with their completed applications.

### Application and Registration Instructions

Students who wish to secure a parking tag for their vehicles must complete the provided application/registration form. Students must complete **all** information on the application, sign it, have a parent/guardian sign and then **mail** the completed application to Cambridge High School. The following **must** accompany this application:

- a copy of a valid Georgia class C or D driver's license, (no learner's permits)
- a copy of applicant's auto insurance policy card
- payment of **\$100 money order or check** payable to Cambridge High School (\$50 after 1st semester)
- proof of driver's education class for a 10% reduction

**Incomplete applications will not be accepted.  
Front Office staff will not make copies to complete the  
applicant's application under any circumstances.**

### Parking Processes

- Park in your assigned space only with your hangtag displayed from the rearview mirror.
- **If someone is parked in your space when you arrive at school, record the tag, make, model and color of the vehicle; park in the front lot in the visitor area and report the violator to the main office along with your space number.**
- Students **will not** be allowed to go to their cars during the school day without **administrative approval**.
- Remove all items needed for the school day from your vehicle upon arriving at school.
- Students reporting to school for morning workouts are to park in their assigned spaces only. No student reporting for morning workouts is to park in another student's assigned space or a space in the front parking lot.

*Cambridge High School will not be responsible for any situations (accidents, theft, etc.) that occur in the parking lot. There will be a **\$5.00** fee to replace lost or misplaced parking tags.*

**<<<<< PLEASE RETAIN THIS PAGE FOR YOUR RECORDS >>>>>**

## 2018 – 2019 Rules and Regulations for Student Parking on Campus

### Parking Out of Assigned Space Consequences

- 1st out of space violation will earn a warning.
- 2nd out of space violation will earn a boot.
- 3rd out of space violation will earn a boot and one week suspended parking.
- 4th out of space violation will earn a boot and have their parking revoked for the remainder of the school year.
- Boot removal is \$75 for each infraction. The boot will remain on the vehicle until the fine is paid.
- **Detention is not an option for having a boot removed.**

### Revoked/Suspended Parking

A parking space may be revoked for the remainder of the year or suspended

- if the student accumulates more than ten (10) tardies to first period or the first class on campus for the day
- if a student drives recklessly so as to endanger life or property
- if a student goes to the car during the school day without administrative approval
- if a student (passenger or driver) leaves campus without permission
- by an administrator or school resource officer for reasons related to safety, including speeding, violation of any law, or any behavior deemed by the resource officer, or administration, to be inconsistent with the safety of students at Cambridge High School

### Students are to adhere to the following parking rules and regulations to obtain and retain parking privileges:

1. Students must complete an application, provide a copy of a current Georgia driver's license (**no learner's permits**), provide proof of insurance, and the parking fee to apply for a parking tag.
2. **Students must park in their assigned space during the school day.**
3. The parking lot will be checked periodically, and if a student is illegally parked on campus, the student's vehicle may be booted by CHS and the student may receive a disciplinary consequence. If a student's vehicle is booted, the removal fee is **\$75**.
4. Once approved, students parking on the campus must display the tag prominently in the front window of their car.
5. A parking space is **not** transferable to another student, nor can a student use another student's space at any time during the school day.
6. Temporary tags will be issued when the car has been wrecked or has broken down. Students who need a temporary permit will be required to bring a signed note from a parent/guardian stating the reason and dates needed. The temporary permits will be issued in the administration office *before* school.
7. Students who have sold their cars must notify the administration office and bring in their new car information.
8. All students will be subject to the Fulton County Schools discipline consequences that include but are not limited to reports to law enforcement, detention/Friday night school, out-of-school suspension, and expulsion.
9. Parking and traffic violations on campus subject to the discipline consequences include, but are not limited to, the following:
  - Giving false information and/or falsely registering a vehicle
  - Speeding on campus, speed limit is 15 miles per hour
  - Driving recklessly so as to endanger life or property
  - Parking an automobile on campus without a parking tag
  - Parking in areas that are hazardous, such as entrances, exits, fire lanes (red curbs), bus zones,
  - yellow curbs, or in such a manner as to impede traffic
  - Using an illegal parking tag
  - Violation of county, state, or federal law
  - Parking on campus without permission
  - Loitering or visiting in the parking lot during school hours
  - Not wearing a seat belt while driving on campus
10. A student cannot supply, possess, handle, use, threaten to use, or transmit any weapon or any tool or instrument capable of inflicting bodily injury on his/her person or vehicle. He/she cannot transport alcohol and/or drugs or any illegal substance on his/her person or vehicle.
11. Students who have parking tags are expected to maintain good attendance and behavior records. *See Revoked/Suspended Parking on the parking application*
12. It is noted that school officials may search a student's car if they have reasonable suspicion to believe that a student is in possession of contraband.
13. It is considered a privilege to park on school grounds. Students receiving parking tags fully understand their responsibility to follow the above rules and regulations. Suspension of driving privileges, booting, towing of vehicles, and/or other disciplinary action may occur when a violation of these rules and regulations occur.

*If a student's parking space is revoked, there will be no refund of parking fees.*

**<<<< Students applying for a parking tag should keep this page for reference. >>>>**

**2018 – 2019 Student Parking Application & Vehicle Registration**

To be completed by the applicant

Date received: \_\_\_\_\_  
Time received: \_\_\_\_\_  
Received by: \_\_\_\_\_

Please check if you are a **Second Year CLAWS Mentor**: \_\_\_\_\_

**Please print clearly**

Name \_\_\_\_\_ DOB \_\_\_\_\_

**2018 – 2019 Grade Level** \_\_\_\_\_ **Date** \_\_\_\_\_

Applicant's Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Vehicle Identification # (VIN) \_\_\_\_\_ Georgia Vehicle Tag # \_\_\_\_\_

Write the following statement in the space provided in order to complete your parking application for the 2018 – 2019 school year. **Only** applications including this statement will be considered for parking:

*I understand the following expectations apply for students receiving on campus parking at Cambridge:*

1. *I will follow staff directions at all times when driving/parking on campus.*
2. *I must park in my assigned space only, during the school day.*
3. *Students reporting to school for morning workouts are to park in their assigned spaces only.*
4. *During **any** school day, my friends **and** siblings may **not** park in my space even if I am not using it that day.*

***If any of the above information changes, you must notify the school immediately.***

**<< FILL OUT COMPLETELY AND MAIL TO CHS ALONG WITH DOCUMENTATION AND PAYMENT >>**

After reading and understanding the regulations, the undersigned agrees to these regulations and further acknowledges that permission to drive and/or park an automobile on any Fulton County Schools campus is a privilege and not a right. In consideration of such privilege, the undersigned expressly consents to any searches of the above-described vehicle or any other vehicles driven by the applicant by administrators of the Fulton County School District for any reason at any time while said vehicle(s) is on school property.

The undersigned hereby releases the Fulton County School District and its employees from any and all damages to persons or property during its use of parking and lot facilities on campus or during school fundraising events. The undersigned also agrees to indemnify and hold harmless the District and its agents, against any and all claims which may be made against the District, or its agents, for property damage or personal injuries sustained by any persons, groups or organizations and their privies which may result from the use of said parking and lot facilities. The undersigned shall agree to indemnify the District for any and all claims against the Fulton County School District or any of its agents, servants, volunteers, or employees, however caused.

Signature of Driver/Applicant \_\_\_\_\_

Driver Email \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Parent Email \_\_\_\_\_

Signature of Vehicle Owner \_\_\_\_\_

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**To be completed by the school**

Application is for: 1<sup>st</sup> semester \_\_\_\_\_ 2<sup>nd</sup> semester \_\_\_\_\_

Georgia license verified by: \_\_\_\_\_ Insurance verified by: \_\_\_\_\_

Approved by: \_\_\_\_\_ Declined / reason: \_\_\_\_\_

Payment amount: \_\_\_\_\_ Money Order/Check # \_\_\_\_\_ Date issued: \_\_\_\_\_

Space issued: \_\_\_\_\_

**FILL OUT COMPLETELY AND MAIL TO CHS ALONG WITH  
DOCUMENTATION AND PAYMENT**