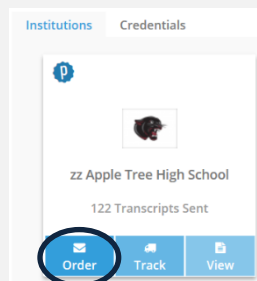




Placing a Final Transcript Through Parchment

- 1) Log into your Parchment.com account
- 2) You should see the name of your high school under “Institutions”

- 3) Click on “Order”



- 4) Search for the destination you'd like your Final Transcript delivered to

Search for a college, institution, or organization to send your transcript to.

Academic Institution

Other Organization

Yourself

Other Individual

[Advanced Search](#)

Search by organization name, e.g. NCAA, Common App, Parchment University

- 5) Select “Hold for Grades” if you would like your Final Transcript sent when the graduation date has posted

Texas State University

Destination: Texas State University
Office of Undergraduate Admissions
San Marcos, TX

Delivery Method: Electronic

Application Tracking Number (optional):

Processing Time:
 Send Now
 Hold for Grades