

**ROSWELL HIGH SCHOOL**  
**School Governance Council**

**Meeting Minutes – July 26, 2016**

Members present: Jerome Huff, Amy Short, Catharine Phillips, Ben Sutter, Josh Martin, Jeni Stephens, Fred Barth, Jennifer Koon and Jim Vitale.

Members absent: Student representatives and Community appointee

CALL TO ORDER

Jim Vitale called the meeting to order at 3:05pm.

ACTION ITEMS

**Agenda**

Catharine Phillips moved to approve the agenda and Ben Sutton seconded. The motion passed and the agenda was unanimously approved.

It was unanimously agreed that the Meeting Minutes from April 26, 2016 and May 31, 2016 are to be posted as Drafts since they were not reviewed and approved by the previous Council members.

**Administrative Actions**

The following Officers were elected unanimously:

- Jim Vitale, Chairperson
- Jeni Stephens, Vice-chairperson
- Jennifer Koon, Parliamentarian

The following Committee members were named:

- Budget and Finance
  - o J. Huff, A. Short (Chairperson), B. Sutter, J. Martin, F. Barth, J. Vitale
- Outreach and Communications
  - o J. Huff, J. Stephens (Chairperson), C. Phillips, J. Koon, J. Vitale

Council confirmed and agreed with the following student Clubs being in annual rotation.

- Anchor, Interact, JROTC, Key – in that order
- This year's Council will have as one of its student representatives, the highest-ranking member from JROTC, in addition to Student Council president (or co-presidents). Next year's Council will have the highest-ranking member from Key Club.

Council agreed unanimously to the following dates for Council Meetings and Work Sessions.

- Aug 16 – SGC
- Aug 30 – WS
- Sept 13 – SGC
- Sept 27 – WS
- Oct 12 – SGC
- Oct 25 – WS
- Nov 15 – SGC
- Dec 6 - SGC

These dates were chosen to coincide with the FCS timetable for RFF development through final submission. Currently, FCS has identified the following dates/milestones for RFF process.

- Sept 14 – Interest Form due to FCS
- Oct 14 – last date for RHS to post for Public Comment
- Nov 16 – final submissions due to FCS

## DISCUSSION ITEMS

### **Student Participation**

In an effort to encourage greater participation from students, and to make their experience more productive for them and the Council, it was agreed that the Council will schedule time in each SGC meeting Agenda for the student representatives to share their questions, feedback, issues based on:

- Previous meeting minutes
- A questionnaire/guideline that the Council will provide to them to help focus their efforts.

All Council members are to submit their suggestions re: the questionnaire/guideline to F. Barth and J. Martin prior to the next meeting. R. Barth and J. Martin will work together to make the appropriate students aware.

### **Communications Committee Update**

J. Stephens provided a very brief overview. A more details update will be provided at the next Council meeting Aug 16.

### **Meeting Minutes**

It was agreed that Meeting Minutes will be distributed within 5-7 days of the prior meeting.

### **Agenda Items for Next Meeting**

- Seed Fund spending
- RFF ideas
- Discuss/vote on principal's community representative nomination
- Review and finalize questionnaire for students

Ben Sutter moved and Catherine Phillips seconded to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:30pm.