

**ROSWELL HIGH SCHOOL**  
**Governance Council Meeting**

November 15, 2016  
7:15AM  
Roswell High School Conference Room

Minutes

| Council Member                 | Attendance |
|--------------------------------|------------|
| Chair: Jim Vitale              |            |
| Vice Chair: Jeni Stephens      | X          |
| Parliamentarian: Jennifer Koon | X          |
| Fred Barth                     | X          |
| Cielo Castro                   |            |
| Lindsay Hasson                 | X          |
| Jerome Huff                    |            |
| Josh Martin                    | X          |
| Catharine Phillips             | X          |
| Lily Rubin                     |            |
| Amy Short                      |            |
| Ben Sutter                     | X          |

Meeting called to order: 7:17AM

Huff introduced his principal of the day, Dick Smith, but didn't stay for the meeting.

Approval of Agenda:

|                 |              |                      |
|-----------------|--------------|----------------------|
| First: Stephens | Second: Koon | Approved unanimously |
|-----------------|--------------|----------------------|

Review of meeting minutes from October 12.

|              |                |                      |
|--------------|----------------|----------------------|
| First: Barth | Second: Martin | Approved unanimously |
|--------------|----------------|----------------------|

Review of meeting minutes from October 25.

|                 |                |                      |
|-----------------|----------------|----------------------|
| First: Phillips | Second: Sutter | Approved unanimously |
|-----------------|----------------|----------------------|

No public comment

### Student update

From Hasson – if we had 10k to spend and are already getting the technology, students would want to spend that on refurb to the bathrooms because they are in disrepair and not consistently clean. If we could have more automated dispensers that would help. Zarzana oversees maintenance in the bldg. and has made some commitments to the staff to try and improve this situation. **Let's add this as an agenda item to our strategic plan discussion.**

In addition, although the PTA awarded letters to top performers the students feel that there aren't enough recognitions for high performers. Discussion of how we honor the senior athletes with the banners but not the seniors the academic scholars.

### Principal's Appointee

Still not present for the meeting

**Sutter to follow up with Huff to seek update on this status and get person in attendance.**

### No principals' update

### Seed Fund Spending Update

Either Megan or Vrinda was supposed to attend the meeting and provide an update on the status. Sutter reports that he understands the process is moving forward but some is requiring bids from the county. **Need to invite Megan or Vrinda to attend next meeting and we will have this as an agenda item.**

### RFF Info Form

The county has declined our request. The committee posted our request for public comment anyway. Huff has extended an invitation to the math coordinator for the county and the superintendent to come and address our meeting and explain why. This meeting may occur on Friday morning, Nov 18.

Discussion of students who might not aspire to go to college and want to for instance go into the military or work in construction (per our pathway for this). We allow students to graduate without 2 years of a foreign language already for those who don't plan to go to college.

It would be helpful to have attendance from ROTC, from the Career Tech dept to represent the voice of these students. **Sutter will invite the appropriate representatives.**

### Seed Fund Application

Vitale is drafting final. This doc is due Dec 22 and will be presented at the next meeting.

### Data Requirements for Strategic Plan

Short not present. **This moves to next agenda.**

### Update from Communications Committee

Stephens briefed on the recent communications committee meeting and discussions about the website, Facebook and the PTSA newsletter. Discussion about extending the distribution list of the PTSA newsletter to all parents and not just paid members. Discussion of pulling Huff's twitter feed to the website and to the Facebook page.

Discussion of needing to have better communications with our Spanish speaking families. Currently 1:5 of our student population come from Spanish speaking families. We need to be translating the documents that we send home plus translating phone blasts and also consider how to translate the current or future website. **Let's address better engagement of our Spanish speaking families as part of our next SGC cycle.**

### Discussion of Fitness Waiver

Barth met with the head of athletic department to discuss rowing's interest in being included in the waiver. Discussion of adapting our RFF vs. letting our RFF expire and rolling to the county plan. Decision tabled until future meeting where this can be more broadly discussed. **Need to get confirmation as to whether our RFF expires at the end of this school year or next school year.**

### Meeting Adjourned 815AM

|             |                |                      |
|-------------|----------------|----------------------|
| First: Koon | Second: Sutter | Approved unanimously |
|-------------|----------------|----------------------|