



ROSWELL HIGH SCHOOL

STUDENT HANDBOOK

NATIONAL SCHOOL OF EXCELLENCE

11595 King Road
Roswell, Georgia 30075
470-254-4500
Fax 470-254-4509

Mission Statement
Roswell High School
promotes student learning,
expects excellence, and celebrates achievement.

We believe that student learning increases

- in a culture of high expectations and mutual respect,
 - through a collaborative community effort,
 - with a challenging, diverse, and relevant curriculum,
- through connections with other people, programs, and experiences beyond the classroom

Roswell High School

Roswell High School is one of 17 high schools in the Fulton County School District. The projected enrollment for 2016-17 is approximately 2060 students in grades 9-12.

Note: Radio Station WSB 750-AM is the official source for information on school closings due to inclement weather or other emergencies.

School Office 470-254-4500

Attendance Office 470-254-4605

Counseling Office 470-254-4608

Semester System

All schools in Fulton County operate on the semester system. Students take six classes each semester.

Grades and Evaluation

Students will receive numeric grades on report cards for each course completed.

Grading Scale

Grade	
A	90 and above
B	80-89
C	70-79
F	69 and below*

*By state rule, any grade below 70 is failing.

Advanced Placement, Honors, and Joint Enrollment carry a weighted grade of an additional 7 quality points which are added to the final semester averages.

Senior class valedictorian and salutatorian will be chosen at the end of first semester. Eligible students must have been in attendance at RHS five consecutive semesters. Students will be identified to be an honor graduate at the end of the first semester of the senior year if their numeric average is an 88 or greater.

Progress Reports

Interim reports will be issued every six weeks of each semester and will reflect the student's performance at those times. Parents should feel free to contact the school at any time during the semester. Administrators, counselors, and teachers stand ready to discuss student placement or performance.

Recovery Policy

Opportunities designed to allow students to recover from a low or failing major assessment grade will be allowed when the overall grade falls below 70. Students attempting recovery will earn no more than 75% of the original max score. Prior to attempting recovery, student should have demonstrated legitimate effort in remediation (reviewing previous assessment with teacher, attending extra help sessions, etc.) Students should initiate the recovery process by indicating their desire to attempt recovery to the teacher within five days of the grade being posted in TAC/HAC. All recovery work must be directly related to course objectives and must be completed ten school days prior to the end of the semester.

NOTE: Content course teams have the flexibility of implementing more liberal recovery policies providing all teachers on the team are consistent in their practice and the policy is shared with students and parents.

Grade Level Assignments

Students will stay with their class for all school activities for their freshman year only. Assignments beyond the freshman year will be determined by the number of credits (units) the student earns. To be promoted to the next level, freshmen must earn five credits, sophomores must earn 11 credits, and juniors must earn 17 credits.

Student Health

Student Health Services requires that students who are sick, contagious and/or have a fever greater than 100.4 **NOT BE SENT** to school. In order to return to school, a student should be fever free for at least 24 hours. If a student becomes ill at school, he must report to the clinic immediately. In the event a student runs a fever, has a potential contagious illness or a more serious health problem while at school, the parent will be notified to pick up his child immediately. We will not allow a student to drive himself home if he does not seem able to do so safely. A note may be needed from a doctor in order for a child to return to school. It is the parent's responsibility to keep the student's health and contact information updated.

Friends/relatives should be listed as emergency contacts for students when parents cannot be reached. This is extremely important if parents are unable to pick up their children in an emergency. It is best for students to take medication at home, before or after school. High school students may carry medications in the following categories (acetaminophen, antacids, aspirin, cough or throat lozenges, ibuprofen, midol and oral antihistamines) with them during the school day, field trips or other school-related activities (no form necessary). Medications must be in the original containers and can never be shared with other students. This privilege can be revoked at any time if a student is not complying with the medication policy. With the proper forms completed, we strongly encourage students to carry emergency medications such as Benadryl, inhalers, epipens, and diabetic medication in addition to keeping a "back up" in the clinic. Controlled substances must be appropriately stored in the clinic. The clinic does not keep a supply of ibuprofen, acetaminophen, or any other over-the-counter medicines and cannot dispense them. If parents need the clinic to administer, supervise, or store **any** medication, an authorization form with a doctor's signature needs to be provided with the medication in the original bottle. Please contact the clinic at extension 44640 with any questions or concerns.

Honor Code

Every Roswell High School student is honor bound to refrain from lying, cheating, and stealing. Lying is the student's intentional falsification or denial of fact or the student's intentional creation of a false impression. Cheating is giving, receiving, or attempting either to give or to receive unauthorized help that could result in an unfair advantage in a student's completion of schoolwork. Cheating is the representation of another's work as being one's own. Stealing is the taking of anything without the consent of the owner. Teachers may have students sign a pledge that they have neither given nor received any help or assistance on a test, activity, or examination. When students are aware of an Honor Code violation, they should talk with the person involved and should report the violation to a teacher or an administrator. Teachers are responsible for both handling and reporting Honor Code violations. The degree of judgment will vary with the severity of the infraction. Teachers will deal with Honor Code infractions regarding homework, class assignments, and quizzes; administrators will meet with student, parent(s), and teacher to deal with infractions regarding tests, research and major papers, etc. **Students will receive a zero on the assignment and may receive further disciplinary action.** Honor Code violations

will result in dismissal from the National Honor Society and Beta Club. They may jeopardize grades, extracurricular participation, and faculty-based selections.

General Procedures

Library - Media Center

The Media Center is open each school day at 8:00 am.

Passes: Each student visiting the media center during class time must have a pass from his or her teacher.

Printing: Students will be charged 10 cents per page for black and white printing and 25 cents (minimum) per page for color. Multiple copies of the same black and white document will cost 20 cents per page. **Computer**

Use: The use of any computer is a privilege that may be revoked at any time for abusive conduct; the expectation is that all computer use will be related to schoolwork. Personal e-mail, games, chat on networking sites, or similar non-academic activities will not be permitted. Home access passwords for the subscription research databases for Fulton County Schools and Roswell High School are available at the Media Center circulation desk.

Fines: A student may borrow up to four books at a time. Non-reference books are checked out for two weeks, while reference books may be checked out from the end of one school day to the beginning of the next. Fines are charged when a book is returned past the due date; these are assessed at 10 cents per day for non-reference and \$1.00 per day for reference.

Lockers

Hall lockers are issued through homerooms. Locker rental is \$15.00 per year. Only one student is assigned per locker. **The student to whom the locker is assigned is responsible for the content and security of the locker.**

Sharing of lockers is highly discouraged. The school bears no responsibility for students' personal items. Note: Searches of specific lockers or locker areas may be conducted by school personnel at any time to protect the safety and welfare of the student body and staff. Physical education lockers are issued by the P.E. teachers each semester. The rental is \$5.00 per semester. *Students must exercise due diligence in securing their items.*

School Bus

Students are to conduct themselves properly while riding the school bus. Eating, shouting, hanging out of the windows and throwing things will not be tolerated. The bus drivers have the same authority on the bus that teachers have in the classroom. Failure to abide by the rules can result in the student being denied the privilege of bus transportation and/or further discipline. Per Fulton County Policy, students may ride/board/exit only their assigned bus unless approved by an administrator.

Dances

Dance chaperones must be parents and teachers. The school is not responsible for lost articles. Students leaving a dance before it is over may not return. Students attending the prom are required to attend school on the last school day before the prom.

Students will not be admitted to prom after 10:00 p.m.

Student Clubs and Organizations

Students who are involved in clubs and organizations are better-rounded, involved and successful students. Clubs and student organizations expose students to a multitude of ideas and philosophies that promote stronger academics, build leadership qualities, create ties to the community, and encourage service. Clubs and organizations are designed to complement the academic mission and vision of the school.

Guidelines for Chartering Clubs and Organizations

Guidelines for creating a club or school organization will follow school-board policy and will meet the following requirements:

1. Each club and organization must have an approved advisor whose role is to assist the club in providing educational experiences for the individual members of the club or organization.
2. Each club and organization must complete an application in order to be a sanctioned entity at Roswell High School. This application can be found on the J-drive.
3. The advisor must be present at all club and organization meetings.
4. A club and organization must have five (5) or more members.
 - a. Membership in clubs and organizations is limited to students currently enrolled at Roswell High School.
 - b. Membership in clubs and organizations is open to all students at Roswell High School without regard to their race, religion, socio-economic status, political affiliation or disability.
5. Each club and organization must minimally hold monthly meetings. Minutes of all meetings must be taken and kept for documentation purposes.
6. All clubs and organizations must abide by the policies, rules and regulations of Roswell High School, the national governing body of the club and organization, and Fulton County Public Schools.
7. All clubs and organizations will follow the Roswell High School rules for fundraising.
8. All clubs and organizations will schedule events a minimum of two weeks in advance of any event. Facility and fundraising approval forms for the activity will be given to the principal for signature.
9. All club members are expected to maintain a minimum of a 2.0 grade point average to participate in clubs or organizations.
10. Clubs and organizations will be evaluated yearly according to the guidelines of Roswell High School, the national governing body of the club and organization, and Fulton County Schools. Clubs and organizations can be canceled and disbanded for the following reasons:
 - a. Failure to comply with the school policies
 - b. Violations of the Fulton County Public School's Student Code of Conduct
 - c. Failure to maintain adequate student enrollment

Posters/Flyers

Posters/flyers must be pre-approved and stamped by an assistant principal or designee prior to being displayed in designated areas. Posters/flyers may not display religious or political symbols or statements. Posters which may be detrimental to the health and welfare of the community and in poor taste will not be approved.

Student Services

At Roswell High School, counselors work with students individually and in small and large groups. Counselors provide the following services:

- Conduct classroom guidance through study hall with 9th grade students to develop a four-year plan for graduation
- Meet with 11th graders and their parents to do a graduation status check
- Provide confidential counseling referral on personal matters
- Enroll all new students
- Advise all students on course selection and graduation requirements
- Furnish information on college admission, financial aid, and scholarships
- Assist students with career/vocational information
- Work as a liaison among parents, students, and teachers
- Introduce families to the GA. Career Information System (GCIS) and GA College 411

To see a counselor:

Complete an appointment request. The counselor will initiate a meeting as soon as possible. In case of an emergency, students should see another counselor or an assistant principal.

To see a college representative, a student must

- See a counseling secretary to sign up and receive a pass.
- Obtain teacher approval and signature on a pass giving permission for student to attend.

Follow these procedures at least 48 hours before the designated visitation time. Students are encouraged to attend visitations starting in their sophomore year.

Roswell High School College and Career Center

Roswell Student Services created “The Hub,” a new student-centered space for college and career preparation, student seminars, parent coffee talks, and student mental health support as needed. It can transform from a quiet place for students to “chillax,” to a busy work space, with students and parent volunteers exploring post-secondary options. Programs provided in The Hub include College Visits, Career Seminars, Test Prep support, College Exploration and Application help, and study space during lunch, to name a few.

The Hub is located in the Student Services Office, next door to the clinic.

Student Records

Roswell High School complies with the Federal Education and Right to Privacy Act (FERPA). Student attendance, discipline, academic, or any personally identifiable information in education records other than directory information, shall NOT be released unless

1. There is written consent from the student’s parents specifying records to be released, the reason for such release and to whom.
2. Such information is furnished in compliance with judicial order or pursuant to any lawfully issued subpoena provided that parents and the students are notified of all orders or subpoenas in advance of compliance.
3. Such information is furnished to teachers with legitimate educational interests or officials of other schools or school systems within the public schools of Georgia in which the student seeks or intends to enroll.

Consistent with Fulton County procedure, a student's discipline or attendance records are not part of a student's permanent record. Therefore, Roswell High does not forward discipline or attendance records to a college unless specifically requested by the college or university.

Attendance

Absence is one of the major causes of poor work and failure in school. It is the position of the administration and faculty that every class meeting is important. Anything less than perfect attendance will have a detrimental impact on the grade and learning for the semester. Studies show that frequent absence is a predictor of future dropouts. A note signed by the parent or legal guardian explaining the nature of the absence is required within three days of the student returning. Missing 30 minutes or more of a class period constitutes an absence.

O.C.G.A. Law

The Fulton County Board of Education considers regular school attendance essential to successful school progress. Students must be present to take full advantage of available educational opportunities. The Board supports vigorous enforcement of Georgia's Compulsory School Attendance Law which makes school attendance the responsibility of the parent and the student. When possible, parents should avoid scheduling or arranging activities that require absences during the school day due to the detrimental impact on the student's access to, and progress in, their educational program. Any child in the state of Georgia subject to compulsory attendance who during the school calendar year has more than five (5) days of unexcused absences is considered truant (Georgia State Board of Education Rule 160-5-1-.10). Board Policy JD, Student Discipline, outlines consequences for failure to comply with this law. The district also maintains a Student Attendance Protocol pursuant to O.C.G.A. 20-2-690.2 which contains detailed information regarding truancy procedures and referrals. A copy of this Protocol can be found on the district website.

Late Arrivals/Early Checkouts

1. To be considered in attendance for a school day, a student must be present for at least one-half of the school day, excluding the lunch period. Students leaving school before meeting this requirement will be considered absent for a school day.
2. A parent or guardian will be required to bring appropriate documentation for early checkout at the time the student is released from school or late arrival at the time the student arrives at school.
3. A student is tardy when he/she arrives to school after the beginning of the official school day or is not in the assigned class at the official beginning of the class period.
4. A student tardy may be classified excused or unexcused based on the circumstances defined in this policy.
5. Fifteen (15) unexcused tardies result in a referral to the school social worker.

Principals may develop additional guidelines concerning tardies in their buildings.

Excused Absences

In accordance with State Board of Education Rule 160-15-1-.10, a student's absence from school or class will be considered excused when it is due to any of the following circumstances.

1. Personal illness of the student
2. Attendance at school would be detrimental to the health of the student or others

3. A serious illness or death in the student's immediate family necessitating absence from school. (Parent/Guardian/Siblings)
4. Compliance with a court order or an order issued by a governmental agency, including an order for a pre-induction physical examination for service in the armed forces, mandating absence from school
5. Observance of religious holidays, necessitating absence from school
6. Conditions rendering attendance impossible or hazardous to the student's health or safety
7. An absence not to exceed one-half day for registering to vote. Students may register to vote at their high school.
8. Up to six (6) school days per year to visit with a parent or guardian who is on leave from, or is being deployed to military service

Additionally, the District allows excused absences for the following:

1. Absences not exceeding a cumulative total of six (6) days per school year for the following reasons, but only if the absence has been pre-approved by the principal of designee:
 - a. Scholarship interviews/college visitations
 - b. Travel opportunity with educational benefits-Must be pre-approved by the principal
 - c. Graduation or wedding of an immediate family member
 - d. Specialized, supplemental or extracurricular experience
 - e. Other circumstances that are mutually agreeable to the parent and principal
2. Individual or groups of students may be absent from a segment or period of the instructional day for school-sponsored, non-instructional activities as defined in Policy IED - Uninterrupted Instructional Time.
3. School days missed as a result of an assigned out-of-school suspension/expulsion of 20 days or less
4. Additional absences due to medical appointments may be excused by the principal or designee. These absences must be approved by the principal or designee in advance of the absence occurring. The parent/guardian must provide appropriate documentation as outlined in this policy. The final decision to excuse such an absence rests with the principal.
5. Students participating in Move on when Ready should not be counted as absent.

It is the responsibility of the student and/or parent/guardian to present a satisfactory written excuse to the principal or designee(s) within three (3) days of returning to school from an absence in order for the absence(s) to be recorded as excused. The excuse must state the reason for the absence and be signed by the student's parent or guardian. Excuses will be kept on file at the school at least until the beginning of the next school year. Students who have missed ten (10) days of school or more in a school year will be required to provide additional written verification such a doctor's statement.

Absences Recorded as Present

1. Students serving as pages in the Georgia Assembly shall be recorded as present.
2. Foster care students are students who are in a foster home or otherwise in the foster care system. A foster care student who attends court proceedings relating to the student's foster care should be recorded as present by the school and school not be counted as absent for any day or portion of day.

Unexcused Absences

A student's absence from school or class for any reason other than those listed above will be considered an unexcused absence. Unexcused absences may result in disciplinary action. Please see Operating Guideline JD-Student Code of Conduct, Attendance Section and Rule 12: Attendance.

Make-Up Work

1. Principals should ensure procedures are in place for the timely provision of make-up work
2. Make-up work may be requested before, during or after the student's absence. However, availability of make-up work prior to an absence will be provided at the discretion of the teacher.
3. Textbooks and other instructional materials may be requested for the student's use during the period of absence and must be returned promptly when the student returns to school.
4. Upon returning to school following an absence, it is a student's or parent/guardian's responsibility to contact the teacher or teachers to request make-up work. The contact should be made on the day the student returns to school unless the teacher allows a longer time.
5. School days missed as a result of an assigned out-of-school suspension/expulsion of 20 days or less are considered excused absences (see circumstance 3 under "Excused Absences" above). Therefore, students who are assigned a suspension/expulsion for twenty (20) school days or less who are not participating in the alternative education program are permitted to make up their work pursuant to the provisions of this policy.
6. Make-up work must be completed by the student within the time specified by the teacher. Work missed during the last week of the semester must be made up by the tenth school day of the next semester.
7. Grades for make-up work will be earned per the following:
 - a. Final course grades of middle and high school students shall not be penalized because of absences if the following conditions are met (1) the absence is for one of the reasons listed as excused previously; (2) a written excuse has been submitted in accordance with this Board policy; and (3) the make-up work has been completed satisfactorily within the time specified by the teacher.

Parent Notification/Involvement

It is the responsibility of the classroom teacher to take attendance

And notify the school administration of absences. Local school administrators shall establish effective means of communicating with parent(s)/guardians(s) about students regarding individual student attendance.

Each school is required to notify the parent, guardian or other person who has control or charge of the student when such student has five (5) unexcused absences. The notice shall outline the penalty and consequences of such absences and that each subsequent absence shall constitute a separate offense. After two (2) reasonable attempts to notify the parent, guardian or other person who has charge of the student, the school shall send a written notice via first class mail. If a student has ten (10) or more school days of unexcused absences in the current academic year or ten (10) or more unexcused absences in the previous academic year, his or her opportunity to receive or retain a driver's license will be impacted pursuant to O.C.G.A.40-5-22.

The school principal or the principal's designee shall use his or her best efforts including first class mail to notify a student a student age 14 or older when the student has only three (3) absences remaining before violating the state's attendance requirements to O.C.G.A.40-5-22 regarding the denial of a driver's permit and licenses.

Attendance Procedure

Any student who has been absent from school shall present a written excuse before school begins to the

attendance clerk within 3 days of returning to school. The excuse must state the reason for the absence, include a telephone number where the parent can be reached, and be signed by the student's parent or guardian. Students who have missed 10 days or more of school in a school year will be required to provide additional verification including doctors' statements.

Preapproved Absences

At all grade levels, preapproved absences are granted as excused absences. Approved absences will be limited to six days for an entire school year. However, preapproved absences will not be granted during the final two weeks of each semester. The final decision for approving the absence rests with the principal.

The decision for approving the absence will be based on overall attendance record of fewer than 6 unexcused absences and fewer than 6 tardies and nature of the request. Parents notes requesting prearranged absences should be given to the attendance office three days in advance. If the absence is approved by the principal, the student will be given a form for each teacher to sign prior to the absence. Prior to the absence, students may request work to be missed during the absence.

College Visitation

Seniors and juniors who are planning to attend college may take up to six college visitation days prior to May 1. No college visitation days will be granted during the final 2 weeks of each semester. The preapproved absence policy applies to college visits. Parent notes requesting pre-approved college visits should be given to the attendance office and need to be submitted for approval 3 school days prior to the college visit.

Extended Absences:

Student work may be requested by calling the student services secretary when a student is absent four or more consecutive days. The parent will be able to pick up the missed work at the end of the day following the request.

Illness at School

Students who do not attend class due to illness at school must report to the clinic immediately. Failure to do so constitutes a class cut.

Checking Out

To arrange a checkout, the student must take a written request, signed by the parent/guardian, to the attendance office before school. The request should include the reason for the checkout, parent/guardian signature, and a telephone number for parental verification. The request will be verified, and the attendance clerk will issue a checkout pass to the student. When it is time for the student to leave, the student will show the teacher the checkout pass. The student must check in and out through the attendance office (not the clinic). If student is checking in or out for a doctor's appointment students must present a doctor's note within 3 days of returning to school. Failure to check in and out through the attendance office may result in disciplinary action. There will be no walk in checkouts after 3:15 p.m.

5th Check-out/Check-in Rule

After the fifth check-in/check-out the parent must be present, unless a doctor's note is presented, for an excused absence to be considered. Exceptions for serious medical problems will be handled on an individual basis. Checkouts during final exams will be only with parent pickup. Once on campus, students may not leave without checking out through the attendance office. (If students are not in school for the full day and come on campus for

any reason, they must check in and out of school.) Students arriving on campus after 8:20 a.m. are required to check in at the attendance window.

Internship Program/ Work-Based Learning Dismissal

Students on Internship/Work-Based learning programs must leave the campus upon dismissal from classes. Students who fail to abide by this rule will be given one warning. On the second offense, they may be assigned to a study period and will forfeit their early release.

Tardy to School

Students tardy to school must report to the attendance office before going to current class. Students may not enter the classroom without a pass from an administrator or attendance clerk. Tardies to school will follow the discipline cycle for tardies to class with the addition of loss of parking privileges if a student exceeds 6 tardies to school per year. Excessive tardies are considered by the administration to be failure to follow instructions to arrive at school/class on time.

Tardy to Class

Students late to class are required to sign the teacher's tardy book. The following disciplinary consequences will result for tardies to class and unexcused check-ins to school:

- 1 to 3 tardies- Teacher warning/detention
- 4 to 6 tardies- Public detention
- 7 to 9 tardies-Friday School
- 10 or more-ISS

Cumulative Tardies to All Classes

- 11 to 15 tardies—Friday School
- 16 or more —I.S.S./O.S.S.

Truancy and Class Cuts

Truancy, class cuts and leaving campus without permission are considered major violations.

Field Trips/School Activities/Athletic Checkouts

In order to participate in a field trip, school activity, or athletic event, students must have a record of regular school attendance. Approval may be denied based on attendance, grades or behavior.

Cell Phone/Telephones

Cell phone use must not disrupt the educational process or violate Board policies. Inappropriate cell phone usage will result in disciplinary consequences, including confiscation of cell phone by school administration. Students may use school telephones with permission from school personnel.

Driver's License

In order to apply for a driver's license or learning permit, a student must obtain a Certificate of Attendance from the attendance office. Certificate of Attendance must be requested 48 hours prior to pick-up. The cost is \$1.00 to be paid at the time of request. Additionally, a student must meet the following conditions:

- To be currently enrolled or have been enrolled for one academic year prior to this or present two consecutive semesters.
- **Not have ten or more unexcused absences in the current academic year or ten or more school days of unexcused absences in the previous academic year**
- Not found in violation by a hearing officer, panel or tribunal on serious disciplinary offenses including:
 - 1.) threatening, striking or causing bodily harm to a teacher or other school personnel
 - 2.) possession or sale of drugs or alcohol on school property
 - 3.) possession or use of a weapon on school property or at a school-sponsored event
 - 4.) any sexual offense prohibited under chapter 6 of Title 16 and E causing substantial physical or visible bodily harm to or seriously disfiguring another person, including another student. Students may be in danger of having their driver's license or permit suspended by the Georgia Department of Driver's any of the above reasons as well as dropping out of school before their eighteenth birthday. The suspension of the driver's license or permit shall be the period of one year or shall end on the date of the minor's eighteenth birthday, whichever comes first. Students and parents will receive warning of the TAADRA law if the student accrues more than 5 unexcused absences in a school year.

Exam Exemption Policy

Student attendance is a determining factor for eligibility for exam exemption. Students with a passing grade, no more than 3 excused absences and no unexcused absences, no ISS/OSS, no more than 2 Friday Schools, and no academic dishonesty violations may exempt the following number of final exams each semester:

9 th grade	1 exam
10 th grade	2 exams
11 th grade	3 exams
12 th grade	4 exams

Individual classroom teachers will keep track of student absences for the purpose of determining eligibility for exemption. Pre-approved college visits (up to 6 per school year) for 11th and 12 grade students will not impact exemption eligibility. Observance of a religious holiday will not impact exemption eligibility.

Absences are coded excused only if proper documentation is submitted to the Attendance Office within three days of returning to school. Parent notes should include the reason for the absence and a telephone number (same as what is listed in E-School) where the parent may be reached for verification. An absence is considered excused when it is due to the following circumstances:

- Personal illness of student; Attendance would be detrimental to the health of the student or others Attendance jeopardizes the safety of the student (as determined by the administration)
- Death in the student's immediate family necessitating absence from school
- Compliance with a court order or order issued by a government agency, including a pre-induction physical exam for armed forces service. Official documentation is required upon return to school.
- Observance of a religious holiday
- Serving as a page in the Georgia General Assembly

The accumulation of any three unexcused tardies to a class or early check-outs will equate to an absence for the purpose of determining exemption eligibility.

- 1 absence + 7 tardies/check-outs results in ineligibility
- 2 absences + 4 tardies/check-outs results in ineligibility
- 3 absences + 2 tardies/check-outs results in ineligibility
- 0 absences + 10 tardies/check-outs results in ineligibility

In instances where a student feels he/she should be allowed to exempt when the above conditions have not been met, an appeal may be made to the grade level administrator. The decision of the administrator is final.

Exam exemption does not apply to courses with an EOC, AP courses, and TAG Internships.

Homework for Suspended Students

Students suspended out of school for more than three days have the opportunity to obtain homework assignments by calling the counselor's office to receive assignments. Students suspended out of school must not be on school property for any reason at any time, including extracurricular social activities, practices and/or sporting events. OSS is considered an excused absence.

Discipline

Certain forms of student misconduct or disobedience of classroom rules, school rules, or Board policy make it necessary for disciplinary action to be taken. This misbehavior may occur either at school or at school-sponsored activities. The goal of disciplinary consequences is to change student behavior.

General Rules

1. Students should not leave class for any reason without a pass from the teacher.
2. Students are not permitted to sit in parked cars before or during school hours. Students must have a written pass to return to their cars during the school day.
3. Students who have been assigned I.S.S. or O.S.S. offenses will be restricted from representing the school in extracurricular activities on the day(s) of suspension.
4. Students are financially responsible for the damage or loss of their books
5. Roswell High is a closed campus. Upon arrival on campus students shall not leave the campus for any reason without staff approval. Leaving campus without administration approval will result in disciplinary action. Students arriving via Fulton County buses may not leave campus.
6. All visitors must report to the main office, sign in and obtain a visitor's badge.
7. During a fire drill, students are to follow the direction of their teacher and stay in a group. Students are not to stand in the driveways since this may hamper emergency vehicles.
8. Students are not to visit any other schools during the school day or on a teacher workday.
9. Students running for leadership positions must have a 75 numeric average or better and no more than one F.O.S., I.S.S., or O.S.S. during the previous twelve months. Student's conduct record must be verified by the assistant principal
10. Students are expected to adhere to individual classroom rules.
11. Usage of electronic devices which disrupts the educational process is prohibited
12. Any items that do not serve an educational purpose, such as laser pens, chains, pins, skateboards, etc. are not permitted
13. Public display of affection is in poor taste and shows disrespect for others. Students will refrain from such behavior on school property
14. Sports equipment should be stored during the school day in cages, lockers, etc.

15. Food and drinks brought to school in the mornings MUST be consumed before entering the building, and trash must be deposited in a trash can. No food or drinks are to be taken from the cafeteria for any reason during lunchtime; eating is allowed only in the cafeteria and picnic areas. Students may not sit in the main hallways or the main gym lobby
16. Behavior which disrupts the educational process is not tolerated.
17. Violations of the RHS Honor Code will be dealt with as academic dishonesty.
18. Students involved in serious disruptive behavior may be suspended out of school up to 10 days.
19. The following violations may result in out-of-school suspension for the first offense: fighting, refusal to follow directions, obscene language toward school personnel, smoking/possession of tobacco products, vandalism, extortion, possession of dangerous tools, promiscuous or immoral acts, acts of bigotry, sexual harassment, providing false information, and technology tampering.
20. Written permission is required for use of Roswell High School's facilities and athletic fields. Students are not allowed on campus after 4:00 p.m. unless supervised by a school employee.

Lunch Time Rules

- Eating is allowed only in the cafeteria and stadium pavilion for seniors only.
- Special circumstances may be approved by the administration.
- Students must be seated in the cafeteria.
- Students are not permitted in the main hallway or gym lobby.
- Students may not congregate so as to block doorways or exits.
- Frisbees, balls, dancing, or horseplay are prohibited, unless supervised by staff.
- Students must remain in areas supervised by school employees.
- Those in unauthorized areas may receive a disciplinary consequence.
- The administration reserves the right to prohibit any activity it deems disruptive.
- Visitors must be approved by an administrator.
- Students must have a signed yellow pass to be in academic hallways during lunch.
- No Parent Drop Offs

Electronic Devices

Roswell High School believes technology is an integral part of education in the 21st century and technology will be utilized and integrated throughout the curriculum. Therefore students may bring electronic notebooks, iPads, laptops, cell phones, or any other personal electronic device provided the expectations set forth by Roswell High School are met. Please read the following carefully. Violations of the Acceptable Use Guidelines may cause a student's access privileges to be revoked, disciplinary action, and/or appropriate legal action may be taken.

Fulton County Policy IFBGA

The school system maintains an electronic network (EN) that includes local and wide-area networks as well as access to world-wide networks such as the Internet. Access to the EN, as well as the hardware and software that support access, are the property of the school system, and shall be used solely in support of the school system's instructional and administrative programs. Use of this property is a privilege that may be discontinued at any time. The existing EN is exclusively intended for employees, students and guests using FCS-IT approved. All use of the EN should be consistent with the school system's goal to promote educational excellence. The EN should be used only in a responsible, ethical and lawful manner in ways that contribute to communication, collaboration, creativity, and critical thinking. Any unauthorized use of the EN or any failure to comply with the local and system-wide provisions relating to use of the EN will be grounds for disciplinary and/or legal action.

School principals and department heads shall be responsible for monitoring all use of the EN at their facilities. Student access to the EN shall be under the supervision of a teacher or other appropriate staff member. There is currently no charge for access to the EN when used in accordance with Board policy and procedures.

Internet Safety:

(a) The Superintendent shall, with respect to any computers belonging to the school system and having access to the Internet:

1. insure that a qualifying "technology protection measure," as that term is defined in section 1703(b)(1) of the Children's Internet Protection Act of 2000, is installed and in continuous operation; and
2. institute, maintain and enforce procedures or guidelines which provide for monitoring the online activities of users and the use of the chosen technology protection measure to prevent access to visual depictions that are (i) obscene, (ii) child pornography, or (iii) "harmful to minors," as that term is defined in section 1721(c) of the Children's Internet Protection Act of 2000.
3. Insure that measures are in place to support order FCC 11-125 which requires that a school's Internet safety policy provide for the education of minors about appropriate online behavior, including interacting with other individuals on social networking websites, blogs, wikis, discussion boards and in chat rooms and cyber bullying awareness and response.

(b) The Superintendent shall, with respect to access to the Internet by or through computers, networks or other devices belonging to the school system, institute, maintain and enforce procedures or guidelines which:

1. provide for monitoring a school's Internet safety policy to ensure it provides for the education of minors about appropriate online behavior, including interacting with other individuals on social networking websites, blogs, wikis, discussion boards and in chat rooms and cyber bullying awareness and response.
2. provide for monitoring the online activities of users to limit, to the extent practicable, access by minors to inappropriate matter on the Internet and the World Wide Web;
3. are designed to promote the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
4. are designed to prevent unauthorized access, including so-called "hacking," and other unauthorized activities by minors online;
5. are designed to prevent the unauthorized disclosure, use, and dissemination of personal identification information regarding minors; and
6. are designed to restrict minors' access to materials "harmful to minors," as that term is defined in section 1721(c) of the Children's Internet Protection Act of 2000.

While this Act specifically references minors, the protections listed above should apply to all users of the school system network.

Acceptable Use Agreement for use of Fulton County Schools Electronic Networks and Computers

Regardless of the access provided, all users of Fulton County Schools' electronic networks and computers must complete an Acceptable Use Agreement prior to use of the school's electronic networks and computers each school year. This includes, but is not limited to teachers, administrators, paraprofessionals, clerical staff, maintenance and facilities staff, technology staff, vendors, students, parents and volunteers.

Fulton County Policy IFBGB (3)

The Internet is the collective name for thousands of computers worldwide, which are connected through phone networks. The computers communicate with the same protocol and have an established Internet address. It is similar to a library of books, written in the same language and having a call number.

However, one difference between the Internet and the Information Technology Center is that our books are acquired according to School Board approved guidelines. Selection of Internet resources, on the other hand, is decided by the end user. The user carries the responsibility of selecting appropriate items to view. This policy describes user behavior and identifies what actions are prohibited.

Services

Student access to the Internet will only be provided through the Fulton County Schools local/wide area network and the school's Internet provider.

Access to the school Local Area Network (LAN) is a privilege available to all students; however the account access may be disabled if student use is inappropriate.

Terms and Conditions for Local/Wide Area Network and Internet Access

The Internet user is held responsible for his/her actions and activity within his/her usage. Fulton County Schools is not accountable for any costs incurred to the user while online. Unacceptable uses of the local/wide area network will result in disciplinary action. Examples of unacceptable use:

1. Accessing, creating, download or displaying, offensive or obscene messages or pictures
2. Use obscene or defamatory language
3. Participation in unauthorized Internet "chat" rooms
4. Installation, download or play games or programs of any kind without permission of school personnel
5. Give out personal information about themselves or another student such as their name, address, phone number or location harassing, insulting,
6. defaming or attacking others
7. Damage computers altering computer systems or computer networks
8. Violate copyright laws, such as illegally installing or copying of software
9. Attempting to obtain or use another person's password
10. Trespassing in another's folders, work or files, vandalizing the data of another user
11. Posting anonymous messages or attributing one's communications to another individual
12. Posting anything rude, offensive, or threatening
13. Sending or forwarding images and information that might embarrass, hurt, or harass someone
14. Taking anyone's personal information and using it to damage his or her reputation
15. Intentional waste limited resources such as paper, data storage space, time online
16. Employment of the network for financial gain Gaining unauthorized access to resources
17. Neglecting to log out all programs and the network when users leave the computer station
18. Gaining unauthorized access to resources

Consequences:

These offenses will fall under technology offenses in the Code of Conduct. Consult your student handbook to understand the related disciplinary actions. In the least, the offenses above could result in the student being denied access to the network for a specific period of time. The overall goal of this discipline is to make the student a responsible, considerate and ethical user of online resources.

Restrictions:

Parent(s) and Guardian(s) of minors are responsible for setting and conveying the standards that their child or ward should follow. To that end, Fulton County Schools supports and respects each family's values regarding LAN and Internet access.

Conditions of Use and Account Management:

Students who access the LAN automatically agree, through a statement on the computer screen, to abide by the restrictions outlined in Fulton County Schools policy for acceptable use. The specific conditions and services being offered may change from time to time. Each student will receive education about appropriate online behavior, including interacting with other individuals on social networking websites, blogs, wikis, discussion boards and in chat rooms, and cyber bullying awareness and response.

Fulton County Schools makes no warranties with respect to Internet service or content. Parents and students should be aware that Fulton County Schools does not have control of the information on the Internet, nor can it provide impenetrable barriers to accessing the full range of information available.

Other sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people. All Fulton County Schools students will be assigned their own network account name with password. Passwords should not be given out to anybody. With this account, students will have their own folder on the school's server to store their work. Fulton County Schools utilizes filtering software to block access to undesirable web sites.

Safety Issue

Students should follow the guidelines below when performing Internet searches.

1. Any on-line communication should always be at the direction and with the supervision of a teacher.
2. Never provide last name, address, telephone number, or school name online.
3. Never respond to, and always report to the teacher or parent, any messages that make you feel uncomfortable or that are from an unknown origin.
4. Never send a photo of yourself or anyone else.
5. Never arrange a face-to-face meeting with someone you met on-line.
6. Never open attachments or files from unknown senders.
7. Always report to a teacher any inappropriate sites that you observe being accessed by another user or that you browse to accidentally.

Consequences for Code of Conduct Infractions

Public Detention

For some attendance and behavior infractions, students may be assigned detention. It will be held Monday-Friday from 3:45–4:45. A student will be given a 24-hour notice prior to serving. Changes to assigned detention must be made prior to the day of detention with the appropriate assistant principal. Assignment to detention cannot be appealed beyond assigned assistant principal.

Friday Opportunity School (F.O.S.)

F.O.S. is an extended detention. Students are encouraged to bring and do academic work during F.O.S. Friday School begins promptly at 3:45 p.m. and ends at 6:45 p.m. Students arriving late will not be admitted. Students should wait at the bus entrance. Failure to fulfill this obligation may result in O.S.S. Appeals must be presented in writing to principal.

In-School Suspension (I.S.S.)

For some attendance and behavior infractions, students will be isolated with an I.S.S. supervisor during the school day. A student assigned to I.S.S. will report to the designated area immediately upon arriving at school. Students assigned I.S.S. should not be in the building unsupervised for any reason during their period of suspension. Teacher assigned work will be provided. The student must cooperate with the I.S.S. supervisor or face O.S.S. Appeals must be presented in writing to the principal.

Out-of-School Suspensions (O.S.S.)

For some violations of the student Code of Conduct a student may have his privilege to attend school suspended. (This ranges from one to 10 days.) While on suspension the student may not attend school functions or be on any Fulton County school property for any reason. Appeals must be presented in writing to principal.

Disciplinary Hearing

Some infractions will result in referral to Tribunal, e.g. sale or transfer of drugs/alcohol, arson, bomb threats, possession of deadly weapon, assault of battery of school employee, as well as being a habitual violator of school rules and regulations.

Student Dress Code

Roswell High students are expected to dress and be groomed to reflect neatness, cleanliness, and good taste. Students' dress should not distract from or cause disruption in the educational program or orderly operation of the school.

The administration reserves the right to make any amendments for the best interest of the student or the educational process. The administration will be responsible for determining dress code violations.

The following items are dress violations and are not appealable:

1. Clothing that contains inappropriate language; advertisements about drugs, alcohol, tobacco, or sex suggestive words, lettering, or pictures glorifying death, violence, or anything offensive to our diverse population for political, religious, or humane reasons
2. Tank tops, shirts, or dresses that do not cover the waist, shoulders, back and chest
3. Sleeveless shirts or sweaters that do not cover the entire width of the shoulders
4. Exposed undergarments
5. Skirts, dresses, or shorts with hems deemed too short by school personnel
6. Clothing that is too revealing or form fitting (I.E yoga pants/leggings etc. must be covered)
7. Transparent or mesh clothing without an appropriate, non-skin colored item underneath
8. Pants, shorts, slacks, and skirts of inappropriate size and fit
9. Sagging, bagging, and dragging trousers (Trousers and shorts must sit on the waist.
10. Pajamas and slippers
11. Trench coats
12. Hats, caps, do-rags, hoods, bandanas, combs, and pics

(Hats should be stored in lockers or book bags and not carried by a student throughout the day.) RHS spirit hats with school colors or logos may be worn on designated spirit days

13. Wallet chains or other types of chains that may be dangerous or disruptive

Discipline Steps for Dress Code

- A dress code offense will be considered a disregard for school policy and be handled according to the Fulton County discipline cycle.
- First offense-student warning and opportunity to change clothes. Inability or refusal to change will result in “time out” spent in ISS. Repeated and/or flagrant violations may result in Friday School or I.S.S.

Motor Vehicles

The school personnel have the authority to regulate the operation of motor vehicles on school property. Any violation of the rules may result in the revocation of a student’s driving permit or other disciplinary measures that are deemed necessary.

Parking Privilege

Senior Eligibility:

Seniors will receive first priority. Students must submit a completed application, a copy of a valid Georgia driver’s license, a copy of proof of insurance, and a \$100 check made payable to RHS. They must also register by picking up and completing the parking application available in the front office. Students must submit a completed application, a copy of a valid Georgia driver’s license, a copy of proof of insurance, and a \$100 check made payable to RHS.

Additional Stipulations:

Only one parking space per family will be issued initially, not including faculty/staff. After all seniors and juniors have been issued spaces, a second parking space may be issued to a qualified senior or junior in the same family. No special consideration will be given to students in zero periods, extended day, or any other non-traditional schedule. ***A parking space is not transferable to another student, i.e. a student may not allow another person to use his or her space at any time during the school day.*** If a student’s parking space is revoked, there will be no refund. No parking space will be issued until all holds (textbook, equipment, media center) are cleared. ***Parking will be assigned after the expiration of the submission date. Those applications not assigned Parking spaces will be held for assignment when vacancies occur. Checks will be held un-cashed with the application until a parking space is assigned.***

Revoked Parking:

A parking space may be revoked for the remainder of the year if the student has received

1. One (1) in-school suspension per year
2. One (1) out-of-school suspension per year
3. Two (2) Friday schools per year
4. Seven (7) tardies per year
5. Driving recklessly so as to endanger life or property
6. Allowing someone else to park in your parking space

PARKING WILL BE REVOKED IMMEDIATELY as the result of leaving campus without permission.

*The administration may revoke privileges of any student for reasons related to safety.

Parking Cost:

May 2016	\$100
April 17, 2017	\$ 75
Replacement Sticker	\$ 5

Temporary Hardship must be approved by administrator.

Rules and Regulations for Student Parking on Campus

1. Students parking on the campus must purchase a parking decal and place it in the lower left corner of the rear window. **Cars must be parked with the rear bumper out.**
2. Temporary permits will be issued when the car has been wrecked or has broken down. Students who need a temporary permit will be required to bring a signed note from a parent/guardian stating the reason and dates needed. The temporary permits will be issued in the assistant principals' office BEFORE school.
3. Students who have sold their cars or who have been in an accident and are driving a different car, must notify the AP office and bring in a copy of the insurance card for the new car.
4. If someone has illegally parked in a student's space, that student is to park in the visitors' parking lot and notify an employee in the assistant principals' office immediately.
5. Parking violations and traffic violations will include the following:
 - a. Giving false information and/or falsely registering a vehicle
 - b. Speeding on campus, speed limit is 15 miles per hour
 - c. Driving recklessly so as to endanger life or property
 - d. Parking an automobile on campus without a decal
 - e. Parking anywhere other than the parking space that is assigned to you
 - f. Transferring your parking space to another student
 - g. Parking in areas that are hazardous, such as entrances, exits, fire lanes (red curbs), bus zones, yellow curbs, or in such a manner as to impede traffic
 - h. Using an illegal decal
 - i. Violation of county, state, or federal law
 - j. Parking on campus without permission
 - k. Loitering or visiting in the parking lot during school hours
 - l. Not wearing a seat belt while driving on campus
6. A student cannot supply, possess, handle, use, or threaten to use, or transmit any weapon or any tool or instrument capable of inflicting bodily injury on his/her person or vehicle. He/she cannot transport alcohol and/or drugs or any illegal substance on his/her person or vehicle.
7. It is noted that school officials may search a student's car if they have reasonable suspicion to believe that a student is in possession of contraband.
8. Students who have parking permits are expected to maintain good attendance and behavior records. See Parking Privilege.
9. It is considered a privilege to park on school grounds. Students receiving parking permits fully understand their responsibility to follow the above rules and regulations. Suspension of driving privileges, booting, towing of vehicles, and/or other disciplinary action may occur when violation of these rules and regulations occur.
10. The parking lot will be checked periodically and if a student is illegally parked on campus, the student's

vehicle may be towed at the owner’s expense or the student may receive a disciplinary consequence. Should your car be towed, contact **A TOW (770-475-1810), 11412 N. Fulton Industrial Blvd. Alpharetta.** The school resource officer and the administration may revoke parking privileges of any student for reasons related to safety. Included are speeding, violation of any law, or any behavior deemed by the resource officer to be inconsistent with the safety of students at RHS.

Athletic and other Extra-Curricular Activities

All extra-curricular activities have the same behavior expectations, which are in effect during the regular school day for student spectators and participants. Students must be counted present in school on the day of the activity in order to participate in any practice and/or game. A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the county and school. The community, school administrators and the coaching staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program. The welfare of the student is our major consideration and transcends any other consideration. All students shall abide by a code of ethics which will earn them honor and respect that participation and competition in the interscholastic activity program affords. Any conduct which results in dishonor to the students, the team, the school, or the community will not be tolerated.

Student/Athlete Attendance:

All athletes shall report to school on time the day after any athletic event. Athletes may be deprived of future participation for failure to do so. Athletes must be present one half of day (12:05 p.m.) on the day of any event for eligibility to practice or play in games.

Athletic Activities

Baseball (boys)	JV and Varsity
Basketball (boys & girls)	9th, JV and Varsity
Cheerleaders-Basketball/Football-girls	9th, JV and Varsity
Competitive Cheerleader (girls)	Varsity (only)
Cross County (boys & girls)	JV and Varsity
Football (boys)	9th, JV and Varsity
Golf (boys & girls)	JV and Varsity
Gymnastics (girls)	Varsity (only)
Lacrosse (boys & girls)	JV and Varsity
Rifle (boys & girls)	JV and Varsity
Softball-Fast Pitch (girls)	JV and Varsity
Soccer (boys & girls)	JV and Varsity
Swimming (boys & girls)	Varsity (only)
Tennis (boys & girls)	JV and Varsity
Track & Field (boys & girls)	JV and Varsity
Wrestling (boys)	JV and Varsity
Volleyball (girls)	JV and Varsity
*Club Sports:	Fencing, Rowing

School Lunch and Breakfast Prices

Current lunch prices will be posted in the cafeteria

School Lunch Program/Free and Reduced-Price Meals

Children need healthy meals to learn; therefore, The Fulton County Schools (FCS) offers healthy meals that are reasonably priced. Families meeting specific income requirements may be eligible for Free and Reduced-Price Meals and can apply for this program through applications available at each school. All households must submit a new application listing all household members for the 2016-2017 school year. Applications may take up to 10 days to process. Households are responsible for meal payments until the application is approved. New students to Fulton County School (FCS) will pay for meals until the application has been approved. Returning students maintain last year's meal status until the application is approved. For more information about Free and Reduced-Price Meals or the new application process, contact FCS School Nutrition Program 470-254-8960 or visit the FCS school nutrition website at www.schoolnutrition@fultonschools.org

AGENDA ESCOLAR:

Roswell High School es una de las 17 preparatorias del Condado de Fulton. La escuela cuenta con aproximadamente 2320 estudiantes del 9no al 12vo grado. **Nota:** La estación oficial de

radio es WSB 750-AM. La mencionada emisora le dará cualquier información relacionada con el cierre de escuelas debido a la inclemencia del tiempo o a otra emergencia.

Oficina principal	470-254-4500
Oficina de asistencia	470-254-4605
Oficina de los consejeros	470-254-4608

SISTEMA SEMESTRAL

Todas las escuelas del Condado de Fulton trabajan con el sistema semestralizado. El año escolar está dividido en 2 semestres de 90 días cada uno.

EVALUACIÓN Y CALIFICACIONES

En la boleta de calificaciones correspondiente a cada curso, los estudiantes recibirán calificaciones numéricas.

Generalmente se necesita el promedio de "B" para poder solicitar becas.

La nota máxima es de 100 puntos (equivale a una letra A).

A 90 - 100	C 70 - 79
B 80 - 90	F 69 para abajo-reprobado

El estudiante tendrá que tomar el semestre nuevamente en caso de haberlo reprobado.

REPORTE DE CALIFICACIONES Las boletas de calificaciones serán enviadas a los domicilios cada 6 semanas. Los padres de familia podrán comunicarse con la escuela en el momento que así lo consideren necesario. Los administradores, consejeros y maestros siempre están dispuestos a contribuir con el análisis del mejoramiento continuo del alumno.

COMUNICACIÓN ENTRE LOS PADRES DE FAMILIA Y EL COLEGIO (PARENTCONNECT)

El colegio cuenta con un programa de correo electrónico a través del cual los padres pueden ver las calificaciones, la asistencia, y disciplina. Para mayor información, visite la página web de Roswell High School a la dirección

<http://roswellhigh.com/>, hacer un click en “Parent Connect” en la barra de menu o registrarse directamente en Parent Connect en la dirección de <http://roswellpc.fultonschools.org/>.

PÓLIZA DE RECUPERACIÓN (RECOVERY POLICY)

El condado tiene la póliza de recuperación para los estudiantes que estén en peligro de reprobación de la materia. Para ser aceptado en este programa los estudiantes deberán cumplir con algunos requisitos, como el haber tenido consistencia haciendo el trabajo en la materia y una asistencia casi perfecta. El profesor será el que determine las asignaciones a cumplir por parte del alumno.

SUS DERECHOS COMO PADRES (PARENT’S RIGHT TO KNOW) En cumplimiento con los requerimientos del reglamento “Ni un niño dejado atrás” Escuela del Distrito Escolar de Fulton, se informa a los representantes que pueden solicitar información acerca de los estudios universitarios alcanzados por el profesor o profesora (es) de su hijo. La siguiente información puede ser solicitada:

- Si el profesor ha llenado los requerimientos de La Comisión de Profesionales del Estado de Georgia para el nivel y materias en las que provee instrucción.
- Si el profesor está enseñando por emergencia u otra situación revisional en las que el criterio de requisitos profesionales o certificados universitarios no han sido tomados en cuenta.
- La carrera universitaria y cualquier certificado de post- grado que el profesor ha obtenido.
- Si el estudiante recibe clases de profesores no graduados, y si este es el caso, cuál es su grado de capacitación profesional. Si usted desea información acerca de la preparación profesional del profesor de su hijo, por favor póngase en contacto con el director al siguiente teléfono 770-552-4500.

CELULARES Y CD PLAYERS No está permitido el uso de teléfonos celulares ni de CD players en el edificio durante el día escolar. Los alumnos deberán guardarlos en sus casilleros, en caso contrario serán decomisados por la dirección. El colegio cuenta con teléfonos públicos en sus instalaciones.

CÓDIGO DE VESTIR La ropa de los estudiantes debe ser la apropiada para la escuela. Los alumnos que vistieran los artículos de ropa que se detallan a continuación estarán faltando al código de vestir.

Se debe evitar el uso de los siguientes artículos de vestir:

- Ropa que tenga inscripciones con lenguaje inapropiado (malas palabras) o anuncios de publicidad para bebidas alcohólicas, drogas y tabaco.
- Camisas y blusas sin mangas que no cubran el ancho entero de hombro a hombro.
- Faldas, pantalones cortos o vestidos cuyos largos no pase del borde de la mano extendida hacia abajo.
- Ropa que sea muy reveladora o muy ceñida al cuerpo; Por ejemplo, “leggings”, “jeggings”, and pantalones de “yoga”.
- Ropa transparente.
- Pantalones muy anchos, que estén muy por debajo de la cadera y que se arrastren (los pantalones largos o cortos deben ajustarse a la cintura y deberán usar cinturones).
- Sombreros, gorras, capucha, pañuelos o peines en la cabeza y billeteras con cadenas. En ocasiones determinadas como (spirit day) se podrá usar Algorta de Roswell High.
- Ropa rota, rasgada con hoyos y con bordes u orillas deshilachadas. A pesar de tenerropa interior.
- Exhibir la ropa interior, usar pijamas, zapatillas o pantuflas.
- Gabardinas dentro del aula.

- Perforaciones en el cuerpo y la cara que causen
- distracción o que sean peligrosas.

CONSECUENCIAS POR INDISCIPLINA DETENCIÓN

Como consecuencia de asistencia irregular o indisciplina, el alumno recibirá detención por parte del maestro, la cual será notificada con 24 horas de anticipación. Dicha información indicará el lugar y la hora en la cual el estudiante deberá estar presente. De lunes a viernes de 3:50pm-5:00pm.

SUSPENSIÓN DENTRO DE LA ESCUELA (I.S.S)

El alumno podría tener ISS como consecuencia de asistencia irregular o indisciplina. El estudiante deberá presentarse en el lugar y a la hora designada por un administrador. Durante ese día el alumno no formará parte de su clase regular sin embargo recibirá los trabajos correspondientes a cada materia.

ESCUELA EN SABADO (F.O.S)

En S.O.S. el alumno vendrá a la escuela en viernes, deberá traer trabajo académico. El horario es de 4:00pm. a 7:00pm.; los alumnos que no se presenten o lleguen tarde a F.O.S. Recibirán como consecuencia un día de O.S.S.

SUSPENSIÓN DE LA ESCUELA (O.S.S.)

Por motivos de constante inasistencia o de indisciplina el alumno puede ser suspendido de la escuela de 1 a 10 días.

Mientras dure la suspensión el alumno no podrá asistir a la escuela ni a ninguna actividad en cualquier instalación que pertenezca al Distrito escolar del Condado de Fulton. Los padres de familia tienen el derecho de solicitar los trabajos correspondientes a los días de ausencia a través de la oficina de consejería.

CONDUCTA EN EL AUTOBÚS ESCOLAR

Los estudiantes deberán demostrar muy buena conducta en el autobús escolar. NO se toleran los siguientes comportamientos: comer, gritar, pelearse, sacar las manos o lanzar cosas por las ventanas. Los conductores tienen la misma autoridad en el autobús que el maestro en el salón de clase. Si los estudiantes desobedecen las mencionadas reglas, perderán el privilegio del transporte y recibirán la medida disciplinaria correspondiente. De acuerdo con el Condado de Fulton, los estudiantes solamente podrán abordar el autobús previamente asignado a menos que tengan el permiso de un administrador para hacer uso de otro autobús.

ASISTENCIA La asistencia a la escuela es muy importante. Los estudios demuestran que las ausencias frecuentes de un estudiante son indicadores de futuros abandonos de la escuela. En caso de ausencia el alumno tiene tres días para traer una nota firmada por los padres o apoderados indicando la razón de la ausencia e indicando el número de teléfono para poder localizarlos. Los alumnos con más de 10 días de ausencia durante todo el año escolar, deberán presentar razones adicionales incluyendo certificados médicos.

AUSENCIAS JUSTIFICADAS Se consideran justificadas aquellas ausencias que tengan que ver con festividades religiosas, enfermedad, fallecimiento de algún familiar, causa de orden judicial o asuntos de inmigración para lo cual es necesario que el alumno traiga la correspondiente nota de los padres.

ASISTENCIA MÉDICA El estudiante cuenta con asistencia médica dentro de la escuela. El estudiante tiene la obligación de presentarse en la clínica de la escuela con una nota firmada por el maestro. En caso de más

necesidad la enfermera dará aviso a los padres. Si el alumno abandona la escuela o permanece escondido será castigado con I.S.S.

RETRASOS A LA ESCUELA El estudiante que llegue tarde a la escuela deberá presentarse en la oficina de asistencia para obtener un pase que le permitirá entrar a clase.

RETRASOS A LA CLASE Los alumnos que lleguen tarde a clase deberán firmar la libreta de retrasos del profesor. Según el número de atrasos el profesor determinará lo siguiente:

- 1 a 3 retrasos- Detención en el aula con el maestro
- 4 a 6 retrasos- Detención pública supervisada por otro encargado.
- 7 a 9 retrasos- F.O.S.
- 10 o más retrasos- I.S.S.