

# School Parent and Family Engagement Plan Title I Camp Creek Middle School 2019 - 2020

Revision Date: March 27, 2019



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**Camp Creek Middle School**  
**Title I**  
**2019 – 2020 School Parent and Family Engagement Plan**  
*Revised March 27, 2019*

In support of strengthening student academic achievement, **Camp Creek Middle School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents of participating children a written parental engagement plan that contains information required by section 1116 (b) and (c) of the Every Student Succeeds Act (ESSA). The plan establishes the school's expectations for parental engagement activities, and describes how the school will implement a number of specific parent and family engagement activities, it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Camp Creek Middle School** agrees to implement the following requirements as outlined by Section 1116:

- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parental engagement plan and the jointly development of the schoolwide program under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent engagement plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parental engagement plan available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports, required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means participation of parents in a regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to actively involved in their child's learning at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in the decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA.

## **WHAT IS TITLE I**

Camp Creek Middle School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designated to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental and family engagement. All Title I schools must jointly develop with all stakeholders a written Parent Engagement Plan.

## **WHAT IS THE SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN**

Camp Creek Parent and Family Engagement Plan describes how we will provide opportunities to improve parent engagement to support student learning. Camp Creek Middle School is committed to the goal of increasing the number of parents and families engaged in influencing the success of all students through academic support, school activities and programs. This plan describes the different ways that Camp Creek will support parent and family engagement. It also will define how parents and families can help plan and participate in activities and events to promote student learning at school and at home. Camp Creek Middle School values the contributions and engagement of parents and families to establish an equal partnership for the common goal of improving student achievement.

### **WHERE IS THE PLAN AVAILABLE?**

The plan will be discussed and distributed during our Annual Title I Parent Meeting, the Title I Parent Stakeholder Input Meeting and Monthly Parent Workshops throughout the school year. This plan will be sent home with all our students via book bags. The parents and families can view and obtain a copy of PFEP in the Parent Resource Center and in the front office in both English and Spanish. The plan is also available on the school's website at [www.fultonschools.org](http://www.fultonschools.org), click on **SCHOOLS**, and click on **SCHOOL LEVEL: MIDDLE SCHOOL**, scroll down to Camp Creek, click on **ABOUT**, and scroll down to **TITLE I**. The plan is located at the Union City Library in Union City, Georgia.

### **WHO IS IT FOR?**

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Camp Creek Middle School will provide full opportunity for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children.

## **JOINTLY DEVELOPED**

Camp Creek Middle School welcomes all parent input and feedback at any time regarding all parts of this plan. CCMS will provide opportunities for regular meetings if requested by parents. Our School Parent and Family Engagement Plan is revised annually through our school's Title I Parent Stakeholder Meetings that is held in spring. CCMS has a schoolwide Title I Program. Therefore, all parents are invited to participate in this process. Camp Creek Middle School will provide several opportunities throughout the school year to provide input on the parent and family engagement plan. All parent and family feedback will be used to revise the plan for the next school year. There are feedback forms in the front office, parent resource center and the school's website. All parents and families will be encouraged to become a part of the decision making process of the school by becoming more active within the school

## **ANNUAL TITLE I PARENT MEETING**

**Annual Title I Parent Meeting:** This meeting will be held at the beginning of the school year prior to November 1. At this meeting, all parents will be taught about the Title I Schoolwide Program and will be informed of the school's participation under Title I. The parents will also receive a detailed brochure explaining the purpose and the goals of the Title I program. At this meeting, parents will hear about staff data (teacher placement and vacancies), learn about who we are as a community, review the district and school strategic goals and plans, and learn about the school improvement plan, find out about what the Title I Budget; find out how Title I funds are spent at the school; learn about the school-family compact, learn about the school parent and family engagement plan; learn how the compact and PFEP are jointly developed; and learn about the Parents Resource Center.

## **COMMUNICATIONS**

**Camp Creek Middle School** uses the following communication methods to provide parents with timely information about Title I programs and academic progress of students. Information regarding school and parent programs, meetings, and other activities are sent to parents in a format that is precise and understandable. The different types of communication are listed, but not limited to:

- **Case-IT Notebooks/Binders:** Every student receives and CCMS Case-it Notebooks book. This notebook is designed to keep parents informed of recent assignments. The agenda book also provides the teachers and parents with a means of communicating daily about behavior and academic concerns. The students will have available: monthly calendars, assignment log sheets, three composition books, dividers section for Math, ELA, Science, and Social studies, The Case-It also includes storage for chrome books
- **Camp Creek Middle School Website:** The Camp Creek Middle School website (<http://school.fultonschools.org/ms/campcreek/Pages/home.aspx>) provides information about Title I school programs, faculty and staff contact, events and newsletter.
- **Infinite Campus:** Infinite Campus Fulton County Schools Parent Portal. Infinite Campus is an easy-to-use, secure communications tool that provides the parents of students in grades 6 -8 with real-time data and access to: student's class schedules, attendance records and grades through the Parent Portal which. Additionally, the Parent Portal enables parents to verify household information, including their email address, home address and telephone numbers.
- **School Messenger (School Notification System):** With School Messenger, the parent can be reached in the ways they want to receive messages in that school notifications can be sent via voice, text, email, social media, web, and push notifications.

- **Parent Resource Center:** The Parent Liaison provides assistance and information to parents concerning the importance of parental involvement. The parent liaison implements and coordinates parent programs and build ties between home and school. Additionally, the liaison is responsible for the parent resource center in the school. The parenting center houses the following resource information: Title I Information, Parental Involvement, helping students related information pertaining to parent-teacher conference, test information, helping students with student with homework, promotion and graduation requirements. The parent resource center also houses PTSA information, Job information, Referral and Community Information, and Training Information. The parent Resource Center is located on the main hall in Seminar A. The hours of operation are Monday – Friday from 8:15 a.m. – 4:35 p.m. Please contact Ms. Anita Davis, Parent Liaison, at 470-254-8315.
- **Warrior Report:** Warrior Report is a newsletter that is distributed monthly to parents to keep them knowledgeable of the most recent schools news. Upcoming events and parent workshop dates are also provided to ensure that the parents are aware of events in a timely manner.
- **CCMS Twitter Page (Twitter: @JarvisAdamsEdu):** Principal Adams will be tweeting out different events and activities that are going on in the school.

### **SCHOOL FAMILY COMPACT**

**Camp Creek Middle School** will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards. The School-Family compact is agreement that is developed jointly between the parents, students, and teachers. This plan explains how parents and teachers will work together to make sure all our students reach grade level standards. The compact will be reviewed and updated annually based on the feedback from parents, students, and teachers. The school-parent compact will be revised and reviewed during our Title I Parent Input meeting that will be held.

### **RESERVATION OF FUNDS**

**All** parents of Camp Creek Middle School are invited to attend the Title I Stakeholder Input Meeting to offer their input on the 1% additional funding for family engagement on the family/Community Feedback form.

### **COORDINATION OF SERVICES**

Camp Creek Middle School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, state, and local programs, including public preschool programs, and conduct activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Inviting all 5<sup>th</sup> Grade parents and families to our Transition Program Night,
- Inviting all 5<sup>th</sup> Grade feeder schools to visit CCMS
- Inviting all 8<sup>th</sup> Grade parent and families to College and Career readiness Fair

## **BUILDING CAPACITY FOR PARENTS**

Camp Creek Middle School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Inviting parents to register with Infinite Campus to monitor their child's progress.
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

Camp Creek Middle School will host several events during the school year to build the capacity for strong parent and family to support the partnership with school, parents and the community to improve student academic success. In addition to the Annual Title I meeting and Open House, the following meetings and programs are offered at flexible time to meet the need of all parents at Camp Creek Middle School to build a dynamic home-school relationship.

- **Curriculum Night (September 2019):** This meeting will be held once a year to provide parents with information about the curriculum in each content area. Additionally, teachers will prepare and teach lessons so that parents get to experience firsthand what their child is learning. During this time, the parent will follow their child's schedule, review information about the curriculum and be given guidelines of how to monitor their child's grade through the parent portal, Home Access Center.
- **Parent-Teacher Conference Night (October 2019):** Dinner and a Conference Night: Parents are invited to come to the school to participate in parent-teacher conference and to receive updates on their child's progress after the 4 ½ week interim reports.
- **Eighth (8<sup>th</sup>) Grade Parent Night (December 2019):** This meeting will be held with parents of 8<sup>th</sup> grade students to continue our efforts to ensure that all parents are informed of the requirements for promotion. During this session, we will discuss the Georgia Milestone Assessment and its requirements for promotion to high school. Additionally, the meeting agenda will include a discussion of the Georgia Milestone Assessment, Grade 8 Writing Assessment, End-of-Year Course Test (EOCT), high school registration and 8<sup>th</sup> Grade end-of-the-year activities. Also, the Magnet High School Counselors will be invited over to provide parents with information about their different programs offered at the high schools.
- **Family Literacy Night (September 2019):** Family Literacy Night gives parents and the students a time and a place for some helpful guidelines from and the teachers to write, read,

and share literacy concepts. Family Literacy Night is designed to write for enjoyment and build stronger sense of writing as a benefit to the family and to the school community.

- **Fifth (5<sup>th</sup>) Grade Transition Night (May 2020):** This meeting will be held at the end of the year and at the beginning of the new school year. During the end-of-the-year program, the principal, counselor, and the grade level chair for the 6<sup>th</sup> grade, program coordinators, and the parent liaison will visit our feeder schools to provide the 5<sup>th</sup> grade student with information about CCMS's programs. At the beginning of the school year, parents and students will be give information regarding curriculum, school policies and teacher expectations. Additionally, the parents will get an opportunity to meet their child's teachers to meet at their child's teachers and to ask questions regarding the information discussed. This parent night is designed to showcase all the available programs at CCMS. Programs that are showcased are Title I Parent Resource Program, AVID, Connections, Warrior Leadership Academy, TAG, World Language, Science Fair, and Social Studies Fair.
- **Georgia Milestones Assessment (February 2020):** Parents will be given general knowledge about The Georgia Milestones Assessment System (Georgia Milestones). This assessment is a comprehensive summative assessment program spanning grades 3 through high school. Georgia Milestones measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in English Language Arts, mathematics, science, and social studies. Students in grades 6 through 8 take an end-of-grade assessment in English Language Arts and mathematics while students in grades 6 and 8 are also assessed in science and social studies.
- **Humanities Night (March 2020):** English, Language Arts, Reading, Social Studies, and World Language Night. Parents will be learn about the different program that are offered by different content areas.
- **Title I Annual Meeting (August or September 2019):** This Meeting will be held at the beginning of the school year. At this meeting, all parents will be taught about the Title I School-wide Program and be informed of the school's participation under Title I. The parents will also receive a detailed brochure explaining the purpose and goals of the Title I Program. All parents will be encouraged to become a part of the decision-making process of the school by becoming more active within the school. During this time, the parent will follow their child's schedule, review information about the curriculum and be give guidelines of how to monitor their child's grades through Home Access Center.
- **Open House (August 2019):** All parents are invited to the school to meet their student's homeroom teacher; receive various paperwork, sign up for the PTSA, turned in required school forms, and make payments for different school activities.

In addition to the Annual Title I meeting and Open House, the following meetings and programs are offered at flexible time to meet the need of all parents at Camp Creek Middle School and to build a dynamic home-school relationship.

- **Monthly Parental Workshop (To be announced monthly):** This program helps parent to improve their ability to enhance a positive attitude toward learning and provide a productive learning environment for their children. The monthly workshops will also help parents teach their children how to manage time , listen, and concentrate, manage homework and study textbooks,

prepare for and take tests; take notes and organize information, and improve their memory thinking skills, and improve reading skills.

- **Volunteer Parent Orientation (August, 2019):** Creek Middle School provides a Parent Volunteer Orientation for parent volunteers. This session allows parents to know what is required for a volunteer, meet the administrators and school grade level counselors and receive other pertinent information. This program will allow parents to register for various volunteer opportunities in the school. The parent volunteer program is coordinated by the Parent Liaison. *To volunteer, parents must register at [www.fultonschools.org](http://www.fultonschools.org). Once you are in the website, click on Community, scroll down to Partners and Volunteers, Click on Register to volunteer, Fill out the Volunteer Information and answer the three questions, click on submit to submit your answers, watch the child abuse reporting training, take the quiz, and complete the online registration process. Fulton County Schools Office of Safety and Security will notify you via email that you are able to volunteer*
- **Parent to Parent Special Needs Workshop (October 2019):** This workshop will be held once a year to provide special needs parents with information regarding special education and the terms that are commonly used in the special education. The agenda will include an overview of the curriculum and a brief description of the importance of each assessment given during the school year.
- **Programs Night (May 2020):** This parent night is designed to showcase all the available programs at CCMS. Programs that are showcased are AVID, Connections, Warrior Leadership Academy, TAG, World Language, Science Fair, and Social Studies Fair
- **Science, Technology, Engineering, and Math (STEM) Night (February 2020):** Parents are given the opportunity to experience and explore science, technology, and math projects. The engineering techniques are aligned to the Robotics program. Parents are also given the opportunity to do hands-on activities with their children during STEM night.
- **Humanities Night (March 2020):** English, Language Arts, Reading, Social Studies, and World Language Night. Parents will be learn about the different program that are offered by different content areas.
- **Taste of TAG (Talented and Gifted):** This meeting will be held once a year to provide parents with information regarding talented and gifted education. The fall meeting will be held specifically for incoming 6<sup>th</sup> grade students and new students in the program. The agenda will include details regarding the program and program expectations. In the spring, the meeting will provide information specifically to the 8<sup>th</sup> grade parents regarding the high school and Talented and Gifted program.
- **6<sup>th</sup> Grade Orientation (August 2020):** This meeting will be held at the end of the year and at the beginning of the new school year. During the end-of-the-year program, the principal, counselor, and the grade level chair for 6<sup>th</sup> grade will visit our feeder schools to provide the 5<sup>th</sup> grade students with information about CCMS's programs. At the beginning of the school year, parents and students will be give information regarding curriculum, school policies and teacher expectations. Additionally, the parents will get an opportunity to meet their child's teachers and to ask questions regarding the information discussed.

Please pay attention to the newsletter, fliers, CCMS Blog (<https://ccmswarriorreport.blogspot.com/>) and CCMS websites for any changes in dates and/or time for these meetings.



## **BUILDING CAPACITY FOR SCHOOL STAFF**

Camp Creek Middle School will provide continuous training support to the school staff on how to:

- how to reach out to communicate with and work with parents as equal partners, in the value and utility of contributions of parents, implement and coordinate parent programs, and build ties between home and school.
- ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of student in Title I programs in a format and, to the extent practicable, in a language that the parents can understand.
- Implement an effective means of outreach for parents of all English language learners.
- Providing the “Building Staff Capacity” trainings twice during the school year.

## **BUILDING CAPACITY FOR ENGAGEMENT**

Educational research has documented that parental involvement increases the academic and social success of students. Camp Creek Middle School believes that parental involvement includes participation of parents in regular two-way meaningful communication involving students’ academic learning and other activities, including ensuring:

- That parents play in an integral role in assisting their child’s learning
- That parents are encouraged to be actively involved in their child’s education at school
- That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on governance councils to assist in the education of their child;
- That carrying out of other activities as described in their plan.

Camp Creek Middle School will build our parents’ capacity for strong parental engagement. In order to ensure effective engagement, we encourage all families to be an educated partner in producing successful students. We will build capacity by”

- Inviting parents to attend all Title I monthly parents meetings and academic parent workshops. We will provide parents with the school calendar of events and a list of Title I workshops that will be presented by the parent liaison.
- Sharing information in English and Spanish on the school website for parents to understand the school’s academic standards and assessments as well as the ways parents can monitor their child’s progress and work with educators.
- Offering meetings at various times (AM and PM) and various days. Inviting all parents and families to participate in the Title I Stakeholder Input Meeting, Camp Creek PTSA and School Governance Board.
- Offering face-to-face meetings and parent-teacher conferences.
- May offer transportation on an individual as needed basis (please contact the school for more information).
- May offer child care on an individual as needed basis (please contact the school for more information).
- Providing Monthly Title I Parent Workshops for parents to increase parental involvement in the school.
- Encouraging parents to volunteer at the school in various capacities.
- Providing transitional workshops for 8th grade parents and a visit from the Middle School to the feeder High Schools.
- Collecting feedback from parents at events and the school website in order to respond to parents’ request for additional support for parental involvement activities.

- Encouraging parents to enroll their students in the Summer Bridge Program geared toward our incoming 6th graders.
- Inviting parents to use the Parent Resource Center located on the main hallway. Hours of operation are Monday through Friday from 8:30a.m.-4:00pm.
- Providing multiple ways of communication to parents notifying them of various school events and academic workshops.
- Providing materials and handouts for parents at conferences, workshops, meeting and activities to help parents work with their child to improve the child's achievement.

### **TITLE I PARENT STAKEHOLDER MEETING**

All parents are invited to attend the Title I Stakeholder Input Meeting that will be held to jointly develop the school-family compact and parent and family engagement plan. The meetings will be held in March 2020. The meetings will be held at a time that is flexible for parents. The Parent Input Meeting will be held to:

- Review and Revise the school parent compact
- Review and Revise the Parental and Family Engagement Plan
- Discuss the 1% additional funding

All parents can provide feedback on the school-parent compact and parent and family plan throughout the year by completing a Parent Feedback Form 2019-2020 and/or by completing the **Share Your thoughts form located in the parent resource center and front office.** If any part of this plan is not satisfactory to parents and families, you may enter your comments below.

#### **Share Your Thoughts:**

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