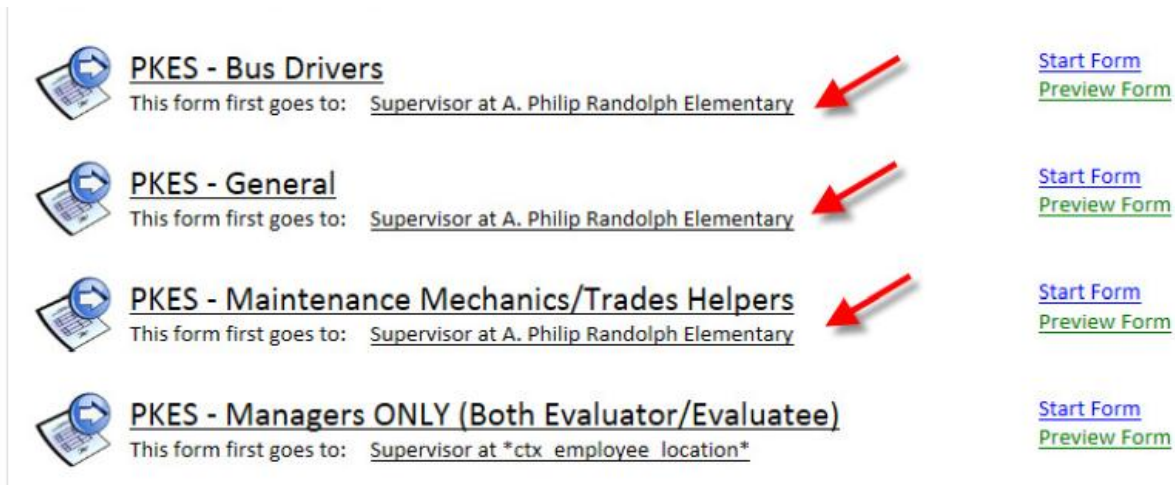


Click New Form to begin your PKES form



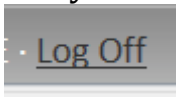
Location right? If not go to the [Electronic Platform Support Form](#). You go to the very bottom of the platform support webpage and click New to open the form.



If your specific position isn't listed and you are not responsible for evaluating others, click on Start Form next to PKES – General.

If you will use PKES as an employee AND will evaluate other PKES employees, click on Start Form next to PKES – Managers ONLY (Both Evaluator/Evaluated).

Otherwise, click Start Form next to the one that applies to your position. Review the form to be sure your information is correct but wait until you have met with your supervisor before entering your goals.

Click  - top right hand corner.