

RIVER TRAIL MIDDLE SCHOOL

10795 Rogers Circle • Johns Creek, Georgia 30097

Neil Pinnock
Principal

Sherri Anderson

Laura Ogan
Assistant Principals

Guy Crotsley

August 27, 2018

Dear Parents/Guardians of 8th Grade Students,

As an enrichment activity related to the 8th Grade Georgia Studies course, River Trail Middle School offers an overnight field trip to Savannah. Our eighth grade Georgia Studies department has planned the trip for Thursday, March 21- Friday, March 22, 2019.

Motor coaches will leave River Trail on Thursday morning (03/21/2019) at 6:00 AM and return on Friday evening (03/22/2019) at approximately 10:00 PM. The faculty and staff of RTMS will chaperone students at all times; additionally, security guards will be on duty throughout Thursday night at the hotels. The tentative itinerary includes tours of historic Savannah, River Street,; hands-on activities at Old Fort Jackson and Oatland Island Wildlife Science Center; a visit to the First African Baptist Church, dolphin boat tour, and a Riverboat Dinner/Dance Cruise.

The cost of the trip is \$299.00; this includes the hotel, all venues and meals, and a t-shirt. Your donation allows this trip to be possible and for students to participate in this experience. Because the travel company must make deposits to the motor coach company, the hotels, and venue sites, the **first of four non-refundable deposits of \$75.00 is due on or before September 15, 2018** with the **final and fourth non-refundable payment of \$74.00 due by December 15, 2019**. All payments should be made via the website for **Class Act Educational Tours: www.ClassActTours.com** (Username and Password: **RMS2019**). Payments should be made on or before due dates to avoid late fees. Please be sure to check your calendar before committing to this trip as all deposits are non-refundable. Parents may choose to purchase the "Cancel for Any Reason Plan" from the travel company; please see their website for details and restrictions.

This trip is not a required activity; however, we encourage students to participate in this exciting educational experience with their peers. Students who choose not to go on the trip will continue with their regular school schedule. **PLEASE consult your calendars for any potential conflicts before committing to this trip.**

There will be a limited scholarship fund for students with financial needs. A scholarship form can be picked up in the front office and returned to the attention of the Principal, Neil Pinnock, by Wednesday, September 12, 2018. If you would like to contribute to the scholarship fund, please accept our "Thank You" and appreciation in advance; you may submit your contributions to the front office to the attention of the principal.

Students must meet basic guidelines in order to qualify for participation in this trip; this is essential for assuring the educational quality of the trip and for the safety of students. The conduct of the student should demonstrate that he/she is a responsible and respectful individual. The behavioral guidelines are as follows:

A student may not have more than **One (1) incident for In-School Suspension (ISS) or ANY Out of School Suspension (OSS)**, anytime from September 1, 2018-March 21, 2019. Students who do not meet the requirements will not be eligible to participate in the trip and any funds paid will not be refunded. The administration of the school reserves the right to make the final decision on the eligibility of a student to participate in this activity.

In order for your child to participate in this field trip, parents/guardians must provide proof of insurance coverage. There are two ways to provide proof of insurance coverage:

1. Parents/guardians provide the **name and policy number** of the insurance carrier on the *Emergency Contact/Medical Form*
OR
2. Parents/guardians may purchase Travel Insurance through Class Act Educational Tours by sending an email directly to Sunnie Templeton at Sunnie@Classacttours.com. She will communicate directly with you about this option.

We are excited about the trip and look forward to this opportunity to spend quality time with our students and provide them a meaningful experience outside the classroom. If you have any questions concerning the trip, please contact the school at 470-254-8610.

Respectfully,



Sherri Anderson
8th Grade Assistant Principal



Neil Pinnock
Principal

River Trail Middle School

Savannah & Tybee Educational Tour 2019

(All Tours are Educational and Reinforce the Georgia National Performance Standards)

Travel Dates:
March 21-22, 2019

Easy Online Payment Plan

\$75.00 due Sept. 15
\$75.00 due Oct. 15
\$75.00 due Nov. 15
\$74.00 due Dec. 15

****IMPORTANT:** \$25.00 late fee if payments are not paid on or before due dates above. Please mark due dates on your calendar, as reminders are not sent. All Money Is **NONREFUNDABLE** if Cancel for Any Reason Plan is not purchased during registration. There is **NO REFUND** if cancelled within 72 hours of trip departure.

Questions?

Contact Teacher
David Pinholster

PinholsterD
@FultonSchools.org

\$299.00^{pp}

March 21-22 2019

Register TODAY!

Tour Highlights:

Oatland Island Wildlife Center, with Nature Walk and Birds of Prey Program
Historic River Boat Dinner and Dance
First African Baptist Church Tour
Old Fort Jackson Military Program
Trolley Tour of Savannah's Historic District Squares; Fun Dolphin Boat Tour; Historic River Street Shopping

It's going to be a Fabulous Trip!

REGISTER TODAY!!

Go to WWW.ClassActTours.com
Click on top Blue Bar-- Register for Tour

Username: RMS2019
Password: RMS2019

Tour Includes:

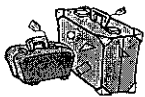
- *Transportation via deluxe air conditioned motor coach roundtrip from River Trail and all transportation on trip
- *Hotel with interior hallways, no balcony
- *Breakfast
- *All meals included on itinerary
- *Workbook to enhance learning for each student
- *Souvenir Jelly Bracelet with Emergency Number embossed for each participant
- *Tour Coordinator with Student Group 24/7
- *Teacher Chaperones from River Trail
- *Dedicated Private Group Security at hotel during the evening
- *All taxes and fees
- *All Admissions

Not Included:

- *Optional Tour Guide Tips
- *Cancellation plan
- *Travel Insurance

Checklist for Parents

- Read Packet: Info Letter, Prescription/Non-Prescription Info, Trip Flyer/Checklist, Permission Form/Emergency Info
- Complete, sign and return the following by **Wednesday, September 12th**—Permission Form/Emergency Info
- Go to www.classactours.com (User and Password: **RMS2019**) and Register your student. PLEASE use the **legal name** for your student.
Please note all **payments are Non-Refundable** unless you purchase the travel company's *Cancellation Plan*.
- Make 1st of 4 **payments** online on or before September 15th (\$75); additional payments are due on/before October 15th (\$75), November 15th (\$75), and final payment on or before December 15th (\$74).
- Email Sunnie Templeton @ sunnie@classactours.com if you need to purchase Travel Insurance Coverage for your student. Medical Insurance coverage is required for the trip.
- Read through the Prescription/Non-Prescription Medication information included in packet. Both forms, SHS-1 and SHS-2, are located on the school website. Go to the Parent Tab then the Clinic Tab. Additional information and instructions will be discussed more in depth at the March meeting with regards to students needing medications while on the trip.
- Optional for attendance: March 4th Parent Meeting in the Media Center at 7:30AM.



General Packing List

- Comfortable, closed-toe walking shoes – open-toe shoes not allowed
- Clothing for 2 days and an optional casual outfit for cruise/dance (school appropriate)
- Light jacket, rain jacket/poncho/umbrella, hat/sunglasses
- Toiletries (toothbrush, toothpaste, deodorant)
- Small pillow/blanket for bus
- Earbuds
- Phone/charger
- Book-bag to store personal belongings on bus
- Snacks for bus and snacks for hotel room (No Chocolate/No Nuts, drinks w/screw top)
- Insect repellent/sunscreen and hat/sunglasses
- Spending money (\$40 is an appropriate amount for souvenirs, etc.)
- 1 suitcase & 1 book-bag carry-on for use on bus to store your belongings
- There is lots of movement getting on/off busses and opportunities for items to be misplaced; for this reason, laptops, tablets, and gaming systems are not permitted.

The Fulton County Schools Student Code of Conduct Expectations and Technology Acceptable Use Standards and River Trail MS Student Policies are still in place and will be enforced.

The Essentials:
Always have a buddy.
Always stay with the larger group.
Always be aware of your surroundings.
Always be safe.



Prescription/Non-Prescription Medication Information for Field Trips /River Trail Middle School

Prescription/Non-Prescription Medication for Field Trips

If medication must be taken by your child while on the Savannah field trip, we will need your assistance and cooperation with the procedures below. All forms are found on our website via the 'clinic' tab (the 'clinic' tab is found under the "Parent" heading.)

Prescription Medications (ADD, ADHD, Antibiotics)

The parent/legal guardian and physician must complete an authorization form entitled "**Authorization to Give Medication at School**" (SHS1 form). Please use one form per medication to be given. The medications **must be** in their original container. The prescription label's directions **must match** the directions on the authorization form. Students should go to the chaperone to take the medication at the designated time.

If you want your child to carry a prescription inhaler or Epi-pen, please fill out the form entitled "**Authorization for Students to Carry a Prescription Inhaler, Epi-Pen, Insulin, or other Approved Medication**" (SHS-2 form). This form also requires a physician signature.

If the prescription medication is one that is already administered at school, you will not need a duplicate form with the physician's signature. The document currently on file in the clinic will be copied and used for the trip.

Medications, along with the authorizing form(s) need to be given to Mrs. Cherian in the clinic one week prior to the trip date (March 21, 2019).

Non-Prescription Medications

If you would like for your child to have non-prescription medication AND would like the chaperone be the one administering this medication, please fill out the form entitled "**Authorization to Give Medication at School**" (SHS1 form). Please use one form per medication to be given. The medication **must be** in the original container.

Medications, along with the authorizing form(s) need to be given to Mrs. Cherian in the clinic one week prior to the trip date (March 21, 2019).

If you would like your child to carry and self-administer an **approved * non-prescription medication**, a parent/legal guardian must complete an authorization form entitled "**Authorization for Students to Carry a Prescription Inhaler, Epi-Pen, Insulin, or other Approved Medication**" (SHS-2 form- complete only PAGE 1). Please use one form per medication to be taken. The medication **must be** in the original container.

*The following medications are Fulton County approved non-prescription medications that may be carried by the student with the signed authorization form:

<i>Acetaminophen</i>	<i>Antacids</i>	<i>Aspirin</i>	<i>Ibuprofen</i>
<i>Midol</i>	<i>Oral antihistamines</i>		<i>Cough or throat lozenges</i>

***Forms SHS-1 and SHS-2 are available on the RTMS Website. Go to Parent Tab then Clinic Tab.**

If you have any questions regarding these procedures, please call Mrs. Cherian in the clinic at 470-245-8615.

PLEASE NOTE: Unused medications should be retrieved from the clinic within one (1) week of the trip. Any medication not picked up by **March 30, 2019** will be disposed of as per Fulton County Policy.

RIVER TRAIL MIDDLE SCHOOL

10795 Rogers Circle • Johns Creek, Georgia 30097

470.254.3860 • Fax 470.254.3866

Neil Pinnock
Principal

8th Grade Savannah Field Trip-

Thursday, March 21 – Friday, March 22, 2019

Permission/Intent Form-Please complete, sign, and return this page by **Wednesday, September 12, 2019.**

Printed Student Name: _____

GA Studies Teacher: _____

I have received the letter stating the requirements and donation for participation in the 8th grade Savannah Trip. I understand the first of four **non-refundable** payments is due **September 15, 2018** for **\$75.00** with additional payments of \$75 due on or before **October 15, 2018** and **November 15, 2018** and then a fourth and final payment of **\$74 due by December 15, 2019** to Class Act Educational Tours via their website:

www.classacttours.com User and Password: **RMS2019**

Please be aware that late fees are assessed for late payments.

Movies may be shown on the bus during the Savannah Field Trip; movie ratings range from G to PG 13.

I understand that my child is expected to follow the Fulton County School System Code of Conduct and any rules established by the school for the field trip. I understand that if my child should not follow the Code of Conduct or established rules, the chaperones will take appropriate action. If a chaperone believes it is necessary to send my child home, it will be at my expense and I will be contacted immediately.

By signing this form, I acknowledge that I have read and understand the information and expectations that have been established for the 8th grade Savannah Trip in the Parent Information Packet as well as this form. The trip is scheduled for Thursday, March 21 – Friday, March 22, 2019. My student has permission to attend the field trip.

OR

My student will **NOT be attending** the Savannah field trip. I understand my student is expected to attend school and that he/she will be provided assignments and a supervised learning environment with teacher instructional support.

Printed name of Parent/Guardian: _____

Parent Email Address: _____

Parent Cell Phone: _____

Parent/Guardian Signature: _____ Date _____

PLEASE RETURN COMPLETED FORM TO SOCIAL STUDIES TEACHER ON OR BEFORE **Wednesday, September 12, 2018**

Student Name:		Date of Birth	M	F
			Sex	
(1)Parent's/Guardian's Name		(2)Parent's/Guardian's Name		
Cell/Home Phone	Work Phone	Cell/Home Phone	Work Phone	
Address		Address		
City, ST ZIP Code		City, ST ZIP Code		

Alternative Emergency Contacts

Primary Emergency Contact		Secondary Emergency Contact	
Cell/Home Phone	Work Phone	Cell/ Home Phone	Work Phone

Medical Information

Please list any Medically Diagnosed Food Allergies:

Any special directions with regards to any food that your child must AVOID eating or to which he/she should not be exposed at all:

Allergies/Special Health Considerations and/or Additional Medical Considerations for which we should be aware:

Does your child need an Epi-Pen for any listed allergy? Yes No

Will your child take any prescription medication during this trip? Yes No *(If you answered "Yes", you must fill out the "SHS-1" form found on the RTMS Website. Click on the "Parent" tab, followed by the "Clinic" tab. The form must be signed by the parent and the doctor; the dosage and dispersing time should be documented on form.)*

Physician's Name	Phone Number
Insurance Company	Policy Number

Please check this box if your child **Does Not** have insurance coverage and you will be purchasing the Travel Insurance coverage for the duration of the trip via Sunnie Templeton at sunnie@classactours.com.

In the rare event of illness or accident, I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures as may be performed or prescribed by the attending physician and/or paramedics for my child and waive my right to informed consent of treatment. ***This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.***

Parent's/Guardian's Signature	Date
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