

*Date | time* 2/1/2019 | 7:00am | *Location* Administration Conference Room

### SGC Members

Dr. Otway, Principal | Mrs. Ross, Teacher | Mrs. Crooks, Appointed Staff | Mrs. Ladipo (Chair), Parent | Ms. Sloan, Parent (Vice-Chair) | Ms. Corbitt, Parent | Mr. Jackson, (Parliamentarian) | Mr. Summers, Community Member (Outreach and Communications Chair), Ms. Jones, Community Member, Ms. Swanigan-Lee, Teacher

Time	Item	Owner
7:00am	Call to Order	Mrs. Ladipo
7:02am	Action Item: Approve Agenda	Mrs. Ladipo
7:03am	Action Item: Approve November 2018 Meeting Minutes	Mrs. Ladipo
7:05am	Discussion Item: Strategic Plan Monitoring Tool <sup>1</sup>	Ms. Ladipo & Dr. Otway
7:20am	Discussion Item: Review Council Scorecard <sup>2</sup>	All Members
7:30am	Informational Item: Principal's Update on Upcoming School Events A. A Night to Shine – Feb. 8 B. Possible Spring Open House – TBD	Dr. Otway
7:40am	Discussion Item: Schedule Budget Committee Meeting (Annual Budget Approval) <sup>3</sup>	Dr. Otway
7:45am	Discussion Item: Schedule Outreach and Communications Meeting (Elections) <sup>4</sup>	Mr. Summers
7:55am	Discussion Item: Set Next Meeting Agenda	All Members
8:00am	Action Item: Meeting Adjournment	Mrs. Ladipo

### Meeting Norms

Start and End on Time | Active Engagement by All Members | Silence All Cell Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

### Notes

<sup>1</sup> You can access the Strategic Plan Monitoring Tool [here](#). You can also watch a video on how to use the monitoring tool and scorecard [here](#). This tool will be filled in with the evidence of progress already provided by the Student Achievement and People and Culture teams along with to-date trainings completed and other initiatives. To be completed and posted to SGC website by February 14<sup>th</sup>.

<sup>2</sup> You can access the Council Scorecard [here](#).

<sup>3</sup> To register for virtual Budget Training click [here](#) or visit: <https://www.signupgenius.com/go/10c094aada923a1fd0-spring7> to sign up for an upcoming in-person training on 1/29 or 1/31.

<sup>4</sup> The elections declarations period will take place this year from February 4<sup>th</sup> to February 20<sup>th</sup>. Voting will take place in late March with election results being sent to schools prior to Spring Break. You can access the School Elections Toolkit [here](#). To register for virtual Outreach and Communications Training click [here](#).