

College Park ES

Parent Information



College School Theme: 100% All Day Every Day! In Every way!
College Park Focus: Cultivating College Park Elementary School.

Principal: Dr. Maisha Otway
Assistant: Principal: Shantara Crooks

Contact Information

College Park Elementary 2075 Princeton Avenue
College Park, GA 30337 School Phone Number: 470-254-8040
Cafeteria: 404-494-9208 Family Health Center: 470-254-9201

Website

<http://school.fultonschools.org/es/collegepark/Pages/default.aspx>

School Uniform Colors

Students are expected to dress appropriately so as to not interfere with the educational program or the orderly operation of the school as stated in the Fulton County Policy Manual.

Girls' Basic Uniform-

Top - Long or short sleeved collared blouse or polo style shirt (White, Grey, Royal Blue)

Bottom - Skirts, walking shorts, slacks, skorts, jumpers (Black or Khaki {Tan})

Boys' Basic Uniform-

Top - Long or short sleeved collared shirt, polo style, oxford or dress shirt (White, Grey, Royal Blue)

Bottom - Long pants or walking shorts (Black or Khaki {Tan})

School Hours

Schools begins at 7:10am. Students who arrive prior to 7:10 will not be monitored and considered unsupervised. This is unsafe. Please arrive to school between 7:10am-7:40am. Instruction begins at 7:40am.

School Visitors

On the 1st 3 days of school in August all parents that arrive prior to 7:40am will be allowed to walk their child to class. This courtesy timeframe will maintain a safe and secure learning environment. Families will only be able to access the classrooms for scheduled volunteer/visitor events.

Absences

The Georgia Board of Education lawfully excuses students for the following reasons

- personal illness

- serious illness or death of an immediate family member
- special and recognized holidays observed by their faith

Dismissal

Students being dismissed at 2:50 p.m. will be transported by the selected means of transportation made by parent/guardian at Open House.

Early Dismissal

Parents/Guardians wishing to pick up their child 15 minutes prior to the close of school day are expected to send a written notice and meet the child in the office for checkout. No student is to be dismissed after 2:30 p.m. No student will be released to a parent/guardian once students are dismissed for buses, nursery/afterschool vans, walking or in afterschool program unless there is an extreme emergency and parents must check students out in the office and identification is verified.

Students are considered absent if checked out of school prior to 11:15 a.m., and do not return for the remainder of the school day.

CAFETERIA

Free nutritious breakfasts and lunches are available for all students. Children need healthy meals to learn; therefore, the Fulton County Schools (FCS) offer healthy meals.

CAR POOL SAFETY RULES

One of our goals is to ensure the safety of all students, staff and guests. In order to accomplish this goal, we need your cooperation. Please take a few minutes to review the following guidelines in place to ensure the safety of all students, staff and individuals dropping off/picking up students in the car loop area.

CHECK/CASH POLICY

College Park ES does not accept checks for any payment or school transaction. Cash/Money Order are the only acceptable payment methods.

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CLASS PARTIES

Class parties are held twice a school year. Due to food allergies and diet restrictions, students will not be allowed to pass out cupcakes or other food items to their classmates.

CLINIC AND MEDICATION

College Park's clinic is staffed with a clinic assistant. However, we are not staffed or equipped for a serious injury or illness. Students who are ill must be kept at home. If a student is injured or becomes ill, parents will be contacted and must pick up their child. The clinic assistant may administer medication to a student when the Fulton County Health Form has been completed by the parent and the physician.

COMMUNICATIONS

Occasionally, the question arises as to what procedures should be followed if a person has a question or concern regarding their child or the school. It is best to contact your child's teacher via email, note or calling the school to leave a message. If you have not been contacted in 1-2 days, please call the school and leave a message for an administrator.

DISCIPLINE

The Fulton County School System believes that all students have the right to learn. A school climate that is satisfying and productive without disruptive behavior will be provided for each student. A variety of methods are encouraged to ensure appropriate conduct including student and parent conferences, counseling, school social worker referral, SST referral, detention, out-of-school suspensions and expulsion. A Discipline Handbook will be sent home to explain Fulton County Elementary Discipline Cycle.

An attempt is made to create a climate that will foster learning, develop self-control in each student, and encourage each student to develop responsibility. To this end, students will be expected to respect the rules established cooperatively with teachers.

School discipline is the joint responsibility of the school and home. Parental support for good discipline enables the schools to maintain a wholesome environment for

learning. We are working at all times to develop self-discipline within each student. We feel it is the student's responsibility to follow established school and class rules. Parents will be notified if their child is having discipline problems. Chronic misbehavior or violation of school system rules will result in appropriate disciplinary measures. Among these are in school suspension, out-of-school suspension or referral to the Discipline Tribunal.

STUDENT INJURIES

If your child has been subjected to an injury off school grounds, it is the parent's responsibility to contact the school to report the incident. If he/she is unable to participate in any physical activity, please send a note from your family doctor/pediatrician.

If your child is injured on school grounds, you will be contacted concerning the injury and incident. The school is not responsible for the doctor bill. At the beginning of the school year, you will be able to purchase insurance. For more information, contact the Fulton County Schools @ 470-254-3600 to inquire about additional insurance.

TELEPHONE

Children are permitted to use the school telephone ONLY in an emergency. Forgotten papers or school materials DO NOT constitute an emergency.

TOYS, CELL PHONES AND NON-SCHOOL RELATED ITEMS

Students should not bring toys, games, cell phones or other non-instructional related items to school. They tend to cause distractions and upset classroom routine and order. If such items are visible, they will be collected by the teacher or administration and parent is required to pick up items from school.

We do understand several parents need to be able to contact their children to ensure they have arrived home safely. Students must turn off cell phones before entering the school. Students are not allowed to use cell phones while at school or on school transportation.

VISITATION / VOLUTEERS

Visitors

Classroom- Parents are always welcome to visit their child's class. Classroom visitations are not the time for parent/teacher conferences. Classroom visits are strictly

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for observational purposes and should not last longer than one hour. A teacher is not to be interrupted for any reason. Due to the fact that visits often cause disruptions for some students, observations should be limited to monthly visits. *If there is a concern, please contact the principal who will accompany or appoint a designee to accompany you on subsequent visits.* Contacting the

teacher or administrator at least one day (24 hours) in advance is recommended for all visits. Please note that classroom visits are not the same as volunteering.

2018-2019 SCHOOL YEAR CALENDAR

First Semester	Second Semester
July 31 st -August 3.....Preplanning	January 1-2.....Winter Break (school closed)
August 2.....Open House	January 3.....Teacher Workday (students off)
August 6.....First Day of School	January 4.....Professional Development Day (students off)
August 27.....Student Release Day (students off)	January 7-8.....First Day of Second Semester
September 3.....Labor Day Holiday (Students off)	January 18.....Student Release Day (school closed)
September 14.....Student Release Day (Students off)	January 21.....Martin Luther King Jr. Holiday (schools closed)
October 5.....Teacher Workday (students off)	February 14.....Student Release Day (school closed)
October 19.....Student Release Day (students off)	February 15..... Student/Teacher Holiday (schools closed)
November 9.....Student Release Day (students off)	March 8.....Teacher Work (students off)
November 19-.....Thanksgiving Holidays (school closed)	March 11..... Professional Development Day (students off)
December 7.....Student Release Day (students off)	March 15.....Student Release Day (student off)
December 20..... Last Day of First Semester	April 1-5.....Spring Break (schools closed)
December 21-31.....Winter Break (school closed)	May 23.....Last Day of School
	May 24.....Post Planning for teachers
	May 27.....Memorial Day Holiday (schools closed)