

MINUTES

College Park Elementary School Governance Council

Date | time 05/03/2019 | 7:00am | *Location* Administration Conference Room

SGC Members: Dr. Maisha Otway, Principal | Mrs. Ross, Teacher | Ms. Gina Foster | Mrs. Crooks, Appointed Staff | Kelli Ladipo, Parent (Chair) | Ms. Sloan, Parent (Vice-Chair) | Ms. Corbitt, Parent | Mr. Jackson, (Parliamentarian) | Daniel Summers Jr., Community Member | Mrs. Swanigan-Lee, Teacher | Ms. Jones, Community Member

Attendees: Mrs. Ladipo, Mrs. Swanigan-Lee, Dr. Otway, Ms. Ross, Mr. Jackson, Ms. Foster, Mr. Summers, Ms. Jones, Ms. Foster

Time	Item	Owner
7:00am	Call to Order, Roll call of officers	Mrs. Ladipo
7:02am	Action Item: Agenda adjusted to add discussion on engaged and non-engaged members, new member transition and vote added. Agenda Approved Read and approved February Budget meeting Minutes & March Meeting minutes.	Mrs. Ladipo
7:08am	Discussion Item: Council Self-Assessment and Principal Feedback Survey. Links sent out. Members need to take self-assessment	All Members
7:20am	Discussion Item: SGC Website Audit. Website will be updated by June deadline.	All Members
7:25am	Discussion Item: New Member Transition and Member Engagement A. Celebrate members who are rolling-off the council: Jackson, Summer, and Ross B. Welcome new members/Purpose new appointed members for Fall/Transfer of Knowledge: Tosha Hall (parent) and Denise Muller (teacher)	All Members

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- C. Review Strategic Plan/Monitoring Tool: Strategic plan will be updated during summer, plan will be distributed for proofing
 - D. Discussion held on non-participating members. Those members are rolling-off, no need to vote them off.

7:40am Information Item: Principal’s Update Dr. Otway

- A. Testing Update – Preliminary results are back, students who scored level 1 is working with selected staff to prepare for retake.
- B. School board recognized CPES growth. 51% of students improved a year growth
- C. Motivational parade schedule for 4th grade. They will be taking GMS May 6th thru 10th.
- D. Back-to-School Communications Needs: Home Depot adopted CPES. They will be providing backpacks with supplies for the new school year 2019-20.
- E. Summer Campus Projects & Needs: Making displays that are teacher and maintenance friendly, seeking grant money for projects, investigate partnering with Hands on Atlanta
- F. Copier: Contract ends in November
- G. \$150,000 CIS funds available for Reading K-12 workshop, literacy books and shelving purchased

7:55am Discussion Item: Set Next Meeting Agenda: information will be sent over summer All Members

8:00am Action Item: Meeting Adjournment Mrs. Ladipo

Meeting Norms

Silence All Phones | Be Respectful of Others’ Opinions | Work for the Good of All Students |