



Annual Title I Parent Meeting
Tuesday September 26, 2017 7:15 am HSES Media Center

**Fulton County Board of Education
Hembree Springs Elementary School
815 Hembree Road
Roswell, GA 30076
(470)254-2902**

Laurie Woodruff, Principal

Andrea J. Smith, Assistant Principal

DETAILED MINUTES – ANNUAL TITLE I PARENT MEETING

Annual Title I Parent Meeting: Principal Laurie Woodruff shared our 2017-2018 Title I School-wide Plan, which includes information on our Parent and Family Engagement Plan, School-Family Compact, the FY18 Title I Budget, 1% Parental Involvement Budget, Carry-over funds, Parent University Workshops and Parent Resource Center. All parents invited.

Detailed Minutes Prepared by Amy Deich, Title I Parent Liaison on September 27, 2017

- 1. Meeting Called to Order at 7:27 a.m by Principal Laurie Woodruff**
Welcome & Introductions by Mrs Woodruff
- 2. Statistics and Demographics of our School**
 - Mrs Woodruff informed about the number of students in each grade level, along with each category of support services.
 - Mrs Woodruff provided numbers of staff members classified as certified, paraprofessional, etc...
- 3. Hembree Springs by the Numbers**
 - Mrs Woodruff shared results of recent standardized testing scores
- 4. Strategic Planning**
 - Mrs Woodruff shared the strategic plans of both Hembree Springs and Fulton County
 - Discussion on how the district plan has changed recently, and our school will be revising our plan to align with the districts
- 5. What is a Title I school?**
 - Mrs Woodruff explained the origins of Title I and how our school qualifies to participate in this program
 - Discussion occurred on the changes coming with introduction of ESSA
- 6. How does our school spend Title I money?**
 - Mrs Woodruff shared the various uses of our \$145,248 Title I budget
- 7. How does our school participate in the Title I Program?**
 - Mrs Woodruff explained the resources at Hembree Springs that are tied to Title I funding, including staff members to lower the student-teacher ratio and purchase of technology resources
- 8. What are our school's Title I schoolwide requirements?**
 - Explanation of how HSES is a schoolwide Title I school and all students benefit from the Title I resources
 - Information presented on CCRPI scores and qualifying as a "Beating the Odds" school
- 9. Schoolwide Program – Past and Present**
 - a. What are our schoolwide goals?**
 - Goal areas include: achievement in reading and math, writing proficiency, vocabulary development and higher-order thinking skills
 - b. What programs/supports are in place to help my child?**
 - List school programs and supports to discuss**
 - lower class sizes, additional supplies and access to technology, professional learning for staff, parent university workshops, family engagement activities, continued assessment of learning, usage of pacing guides and curriculum maps at each grade level
- 10. What curriculum does our school use?**
 - Mrs Woodruff shared information on the Georgia Standards of Excellence
- 11. What tests will my child be taking?**
 - Mrs Woodruff shared the state and district assessments that are given to each grade level

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a. How do these tests measure my child's progress?

Information was shared on how each test measures progress, such as benchmark testing at different times throughout the year, comparison of Iowa scores from 3rd to 5th grade, use of BAS to monitor progress of reading level throughout the year, etc...

b. What proficiency levels is my child expected to meet?

Examples and brief overview of the proficiency levels for assessments were presented. Further details on these will be presented during the Parent University workshop on assessments, or may be obtained from our Curriculum Support Teacher.

12. What is required by law for Parent and Family Engagement?

Mrs Woodruff explained the Parents Right to Know, Notification of School Status and 1% of budget for Family Engagement

a. What is the district's Parent and Family Engagement Plan?

This is a statement of districtwide support for Family Engagement. Copies of this will be sent home in the coming week, and are available at the front desk and in the Parent Resource Center.

b. What is the school's Parent and Family Engagement Plan?

This is a comprehensive document that shows how we will improve our family engagement and support student learning. Copies of this will be sent home in the coming week, and are available at the front desk and in the Parent Resource Center, as well as to take home from this meeting.

c. What is the School-Family Compact?

This is a grade level specific document to acknowledge how we families, teachers and students will work together to help students succeed. Copies of this were sent home last week, and are available at the front desk and in the Parent Resource Center, as well as at this meeting. These will be discussed at Parent-Teacher conferences in the coming month.

13. Does my child's teacher meet professional qualifications?

• What is a parent's right to know?

Mrs Woodruff reminded parents of the letter sent home in first day packets. This acknowledges that parents can obtain the professional qualifications of their child's teacher at any time.

14. How is Title I Parent and Family Engagement money spent?

Mrs Woodruff shared that our money covers conferences, parent liaison salary and technology/supplies for family engagement programs

15. What opportunities does the school provide for parent engagement?

a. List parent engagement opportunities offered for school or home

These opportunities are listed on the flier handout, along with Parent University workshops

b. List volunteer opportunities

Many of these opportunities are listed each week in Hembree Highlights newsletter and additional information is always available through the PTA Volunteer Coordinator

c. List parent decision making opportunities/meetings/councils

Participants were informed on the role of SGC, Parent University workshops, Annual Parent Survey, Parent Input Meeting, etc...

16. How responsive will the school be to my questions when staff is contacted?

a. Provide staff contact information

Names and titles of various administrative team members were given. All email addresses can be found on HSES website.

17. Closing, Evaluations, and Remarks

Mrs Woodruff thanked everyone for coming and opened the floor for additional questions. Mrs Deich passed out evaluations and requested they be completed for input on improving this meeting for next year.

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Additional Information:

♦ **Handouts available included** School-Family Compacts, Parent Family Engagement Plan and Parent University Workshop schedule

♦ **Evaluations distributed (English & Spanish)**

- Evaluation was for the purpose of improving the Annual Title I Meeting for the 2018-2019 school year.
- Input was not collected. The Annual Title I Parent Meeting was used to present information to parents and families on our School-wide Title I Program.