



**Seaborn Lee Elementary School  
School Governance Council  
Meeting Minutes  
January 23, 2017**

(This meeting does not allot time for public comment)

**5:40 Call to Order**

- Attendees: Geathers, Smallwood, Dockery, Smith, James (5:45), Richardson, Knight

**5:40-5:45 Approved Agenda + Previous Minutes**

- Read by Mr. Smallwood
- Previous Agenda Read by Mr. Smallwood
- Mr. Smallwood motioned to approve the agenda as read, moved by Smith, and seconded by Richardson

**5:45-5:50 Strategic Plan & Parent Compact (Discussion)**

- Mr. Smallwood presented the strategic plan and parent compact. Principal Geathers wants us to look at both documents and make sure that they are aligned with each other. She has also requested that both documents are at the meetings as well so we will know what our focus areas are.

**5:50-6:17 Student Device Selection Process**

- Principal Geathers introduced the student device selection process and asked for Ms. Richardson to describe to the committee how Personalized Learning looks in the classroom and how the students track and follow their own goals. Ms. Richardson described the technology (Chromebooks and iPads) and sites (Nearpod) that she uses to give lesson activities, videos and questions to the students
- Mr. Smallwood had the committee members to sign an agreement that we are not in conflict with Dell, Apple, and Microsoft.
- Mr. Smallwood presented the rubrics for the devices that the teachers rated according to performance and use. The chrome book received the highest score.
- Principal Geathers informed the council that the county approved one-to-one devices, but on the elementary level, the students will not be taking them home. The devices will remain in the school.

**6:17-6:40 Seed Fund (Discussion)**

- **Q&A Session** read and talked about by Mr. Smallwood and Principal Geathers.

**6:40-6:48 Announcements**

- Mr. Smallwood asked Ms. Smith about the background check; Ms. Smith will follow up. Mr. James needs to take the governance training.
- Principal Geathers reminded everyone how important it is for everyone to be up to date with background checks and training.
- Principal Geathers- next meeting everyone needs to be here and the meeting date will be February 6, 2017 at 5:30 PM.

**6:48 Adjournment**

- Ms. Smith motioned to adjourn. Mr. James and Ms. Richardson seconded.