



**Seaborn Lee Elementary School
School Governance Council
Meeting Minutes
March 13, 2018**

(This meeting does not allot time for public comment)

5:36 Call to Order

- Attendees: Smallwood, Geathers, Briggs, Ferguson, Dockery, Knight, James, Brown, Sutton, James (arrived at 5:50) and Harris (arrived at 6:22)
- Brown read the agenda for the current meeting. Smallwood motioned to approve the agenda, Ferguson seconded and all were in favor.

5:37 Approved February Meeting Minutes

- Previous minutes read by Ferguson.
- Geathers wanted the typos edited. Ferguson will edit and send the copy.
- Motioned to approve by Smallwood. Knight second and all were in favor.

5:40 Review Finalized Strategic Plan

- Reviewed by Geathers. The Outcomes were organized by the district and the Initiatives are unique to our school. "How are we as a council plan on meeting these goals?" Brown wanted to know how to achieve the goal given to us because it has nothing to do with the overall goal. Brown suggested that we be honest about this when we are given a survey. Geathers said that they had to define these pieces and the other ones would be given to us. Smallwood said that we have the tools and the talents to reach our goal. Our school has a low turnover rate. Sutton wants for the teacher's voice to be heard. Geathers says that we are going to put the strategic plan up on our website and don't think that it is hard for people to understand, but can do something that simplifies it. Suggestion was to make a matrix like our school PAWS expectations that can be put out into the hallways to make our school strategic plan known. Brown wanted to know what committee will be willing to get the voice and story out to our community. James on communication and outreach and volunteered his committee to get our voice out.

6:03 SGC Elections Updates and Plans

- The voting will open up on March 19th to March 23rd. A link will be sent to the email. At least 70% of the staff should vote and we will have a staff meeting so the staff will vote. 15% of parents should vote and Geathers will get Ms. DeSilva to reach out to the parents.

- Smallwood and Carter will be off committee. We prefer to have a member that is business oriented or anything that will add value to the group in the business area.
- James and Sutton will run again.
- Kevin Grimes will be a great candidate to replace Carter.
- Brown- The new members will be invited to the May meeting to bring them up to speed with our current members. We should also talk about assignments during the orientation meeting and we can change up our roles.
- Geathers put in a request for our school beautification project to have painted inspirational quotes throughout the school. Outside of the building we can plant flowers (we can use the grant from Captain Planet), we can plant a tree, Mrs. Falkner suggested to paint rocks to add color, wooded benches to add color. We are looking for volunteers and Eagle's Scouts. Westlake and Camp Creek students can help. Mrs. Falkner is pulling all of the help from the schools together. Sending information out to the parents and recommend that they bring their own tools.

6:22 Other Business

- Brown- previewing the next agenda we will cover the communication plan, the translation of the objectives and council member transition.

6:23 Adjournment