



**Seaborn Lee Elementary School
School Governance Council
Meeting Minutes
August 14, 2018**

Attendees: Lewis, Sutton, Knight, Geathers, A. Brown, Ferguson, Harris, Jan Jackson

5:31 Call to order

5:32 Reading and approval of minutes

- Ms. Jackson – facilitator from CLC to support
- Looking to add community member – Kevin Grimes?

5:37 Approve minutes

- Sutton – motion to accept
- Knight – second

5:38 Review agenda

5:38 Introductions of everyone

- Brown – chair
- Dockery/Sutton – teacher elected
- Lewis/Ferguson – teacher appointed
- Knight – community member and Vice Chair Finance
- Harris – parent
- Gina Foster – incoming new governance council facilitator

5:43 Kevin Grimes joining as potential community member; invite to next meeting to discuss involvement

- Briggs needs to be replaced as a parent representative – can be appointed but council must vote

5:47 Nomination of officer positions – chair, vice chair, parliamentarian

5:49 Brown reviews roles of positions

5:50 nominations

- Harris nominated as chair by Geathers
 - Knights closes floor
 - Sutton seconds

- Geathers nominated as vice chair Knight
 - Sutton closes floor
 - Harris second
- Geathers nominates as parliamentarian Brown
 - Knight closes floor
 - Sutton seconds

5:54 explanation of committees

- Budget and Finance (need 4 but 3 may be external but chaired by council member) – Geathers, Brown (chair), Dixon, Knight
- Outreach and communication – Sutton (chair), Lewis, Dockery, Smallwood
- Principal Selection Committee – Harris (Chair), Ferguson, Brown, Lewis

6:01 overview of strategic plan as focus for council

- Scrambling to get budget done in time constraints and with late notice
- Strategic plan changed by district
- Communicate deadline from district to plan ahead
- Critical actions and evidence of progress needed
- Place copy of strategic plan at entrance of school

6:09 Title I plan/review/approval

- Same plan as strategic plan
- Most title I money spent on personnel – math coach, literacy coach, parent liaison
- Missing SWD data from platform
- At 63% passing ELA in third grade – goal 85% by 2022
- Goal 1 – 3% increase on GMAS ELA
 - iRead/iReady intervention packs
- Goal 2 – 3% increase on GMAS Math
 - iReady math intervention pack purchased
- Reform strategies – social emotional through Odyssey Counseling and PBIS
- Approved through signing form

6:26 Set schedule meeting – Sept 11 3:00

6:33 Agenda for next meeting

- Jackson will send sample meeting agenda
- Go over back pages from strategic plan

6:35 New business

- Enrollment maintaining at 481

6:36 Adjournment