



**Seaborn Lee Elementary School  
School Governance Council Meeting  
October 10, 2017**

(This meeting does not allot time for public comment)

**5:33-5:34 Call to Order**

Attendees: Geathers, Smallwood- departed at 5:59, Dockery, Knight, Ferguson, Briggs, James- arrived at 6:02, Brown- arrived at 5:46)

**5:34-5:39 Action Item: Approve August Meeting Minutes**

*Read by Smallwood. Smallwood amended the note that he will not be joining the next training on September the 27<sup>th</sup>. Knight motioned to approve the minutes that were read with the adoption of said motion that Smallwood attending said meeting. Ferguson seconded and all were in favor.*

**5:46-6:05 Discussion Item: Debrief from Cross Council Meeting: Seed Fund**

- *(Geathers) talked about the process of Seed Fund. We are a tailored school and we are in the middle. All money being spent must be tied to the Strategic Plan and the 90-Day Plan.*
- *The two main goals in the 90-day plan are literacy and coaching. Coaching surrounds personnel. Geathers proposed that the money should be spent on: a writing consultant because she has been proven to help increase writing scores for the Georgia Milestones with our students. The money allows for us to bring her back in; DBQ Binders- SLES was chosen as one of the schools to pilot this for the year. A 4<sup>th</sup> and 5<sup>th</sup> grade teacher were sent to training and DBQs are incorporated through social studies and language arts. We targeted some materials to give the Special Ed teachers; some instructional materials to help with the areas where there are gaps; PBIS store for a schoolwide incentive besides the classroom incentives and the PBIS-45 celebration for the in-between times; Nearpod license for upper grades. The lower grades already have SeeSaw. Great investment when we discuss personalized learning; AR- Accelerated Reader is usually bought with Title One Funds, but we don't have the money. It ties to the literacy components; Classroom Libraries for 3<sup>rd</sup> through 5<sup>th</sup>; Write Score and Read Score the county purchases some of those administrations, but we want to do more so we can have more data points. This would be more of an addition to what the county expect. Ferguson inquired if we can use that money for field trips; Brown inquired about the list being itemized and proposed that we make general categories and wait for Ms. Dixon's cost out excel spreadsheet before we bring that as what we actually*

*approve so we decide how much we are going to spend now and how much we will spend next semester and which learning tool we will use. We should be more general and vague and less specific so we can have a framework to go off of. Knight suggested that we approve our list with contingency and the next meeting will have a detailed description and Geathers said that we will put dollar amounts next to each category. We will vote at our next meeting which will be November 14<sup>th</sup>. Brown- the items that will be presented will be contingent upon a formal presentation with vague categories. Knight made a motion to move forward with the purchase of said items contingent that the next meeting comes with a spreadsheet and an outline with the actual allocation. All were in favor and no one opposed.*

**6:21-6:24 Discussion/Selection of Vice Chair**

*Vice-chair responsible for serving when Brown is not here. Brown opened the floor for nominations. James nominated Knight as Vice Chairperson. Knight accepted the nomination. There were no other nominations. The motion to approve Mr. Knight as the Vice Chairperson was made by Briggs and was seconded by James and all were in favor! Congratulations Mr. Knight!*

**5:39-5:42 Council Housekeeping**

- *Background checks missing from Carter. James said that he done the check, but hasn't been cleared. James (?)*
- *Training- everyone has the training*

**5:42-5:46 Set Next Meeting Agenda (Geathers)**

*Next meeting is for Strategic Planning and it is on October 16<sup>th</sup>. It is slated that the principal, teacher and the chair will attend. The topic is Student Achievement. Brown is suppose to go, but if not, another parent will need to take her place. Sutton, Smallwood, Brown (?) and Geathers are going to the meeting that is from 10-4. Smallwood, Brown and Briggs went to the September 19<sup>th</sup> meeting and spoke about the Strategic Plan process and how it has changed a lot.*

**6:06-6:21 Attendees at Future Sessions**

*Brown discussed the meeting on September 19<sup>th</sup>. The meeting helped her understand the overall county strategic plan. The process makes sense and is logical without a lot of red-tape. They are taking their time with the approach and it does not have to be "done-done" until February or so, but they are breaking it into pieces and the pieces start immediately on how we are going to do it. They came up with categories which are:*

1. *Student Achievement- Geathers, Smallwood, Sutton, Brown are going to this meeting.*
2. *People and Culture- Smallwood, Ferguson (?), Knight*
3. *Community Collaboration- Dockery, James, Smallwood, Geathers*
4. *Fiscal Responsibility- Briggs (?), Geathers, Knight*

*They will have a meeting where they bring the councils together for each of these topics to discuss how it is being reflected in our Strategic Plan. We need to*

*discuss our Strategic Plan so when we talk about our pieces, they support the overall goal of what we are trying to accomplish. We also need members to sign up and go to one of these meetings.*

**6:24-6:25**

**Meeting Adjournment**

*Brown entertained the motion to adjourn the meeting. James motioned to adjourn the meeting and Ferguson seconded and all were in favor.*