



**Seaborn Lee Elementary School
School Governance Council
Meeting Minutes
August 18, 2016**

6:00-7:00

(This meeting does allot time for public comment)

6:12 Call to Order

- In attendance: Mrs. Geathers, Mr. James, Mr. Mitchell, Mr. Smallwood, Ms. Richardson, Ms. Dockery, Ms. Brown (Phoned in; arrived at 6:49 PM)

6:12-6:15 Read Agenda and Approve

- Motion to approve agenda by Mr. Mitchell, all in favor.

6:15-6:20-Revisiting Strategic Plan

- Mr. Smallwood reviewed the strategic plan.
- The three-year strategic plan will end in the 2017-2018 school year.
- Updates on STEAM: STE(A)M equipment is coming in now. Room is being prepared and will be completed by the end of September/early October.

6:25-6:30 Committee and Officer Discussion

- Communication/Outreach Committee- Smallwood, Mitchell, Dockery and James.
- Budget Committee- Dixon, Brown, Geathers and Richardson.
- New community member approved by the council. His name is Gary Davis.

6:30-7:16- Other Business

- Principal Geathers presented the Title I School Improvement Plan. It is a schoolwide plan to close the gaps that are occurring with our students.
- Mr. James suggested that the teachers speak with the parents on what they can do at home to help close the gaps but do so in simple terms.
- Principal Geathers and Ms. Richardson suggested that we use the data to show where the improvements are needed and start working on what is needed.
- Mr. Mitchell suggested that we should use technology for this and not do it the old-fashioned way. Mr. Mitchell suggested YouTube tutorial videos that teachers can host to show the parents how to reteach the standard at home.
- Ms. Brown said that videos would be a help to parents. There should be links that parents are able to click on in order to help tutor their child at home.

Next Steps:

- Set a date to present data to parents.
- Volunteers for videos that will teach the standards with proper data and the common misconceptions that parents have about data as well as reading and teaching strategies.
- Teachers should present data in simple terms by grade level and standards.

7:17 Announcements and Adjournment

- No other announcements and meeting adjourned: at 7:17 p.m.