Woodland Elementary Absence Note

All absences will be marked unexcused unless a handwritten parent/guardian note is provided within 5 days of returning to school from an absence. In order to excuse an absence, the absence must meet the requirements outlined in the Student Handbook.

Name of student ______________________________
(last name, first name)

Date of absence _____________________

Homeroom Teacher ______________________

Brief description of absence (Please attach any medical documentation):

________________________________________________________________________

________________________________________________________________________

Parent Signature ____________________ Date ____________________