Woodland Elementary General Information

Included in this document is some important information to assist you in preparing for the start of school as well as key policies and procedures to ensure we have an optimal learning environment for all students. We are looking forward to a successful school year and seeing you at our Open House on August 2nd from 11:30 AM – 3:00 PM.

School Hours:

- **7:40 AM** – 2:20 PM: Instructional Hours
- **7:10 AM**: Doors open for student drop off
  - Students will either go to the cafeteria for breakfast or report directly to their homeroom.
- **7:40 AM**: Students MUST be in their classroom to not be counted tardy.

Arrival:

Parents are urged to put their students on the bus. A bus rider will never be marked tardy. Car riders will be marked tardy if they enter the building after 7:40 AM. Students who are not in their classrooms by 7:40 AM will be marked tardy and must be accompanied by an adult to sign in at the front office.

Bus Transportation:

Elementary buses will be identified with a color and animal, not bus numbers as previously utilized. For example, a bus could be called Red Elephant. Pictures will be posted on each bus as well as students will receive an identification bracelet to use the first two weeks of school that corresponds with their bus color/animal. For bus information, please visit the transportation website which is located under the Students and Parents tab on the main Fulton County website. The link to find out your child’s bus information is: [http://edulogweb.fultonschools.org/edulog/webquery/](http://edulogweb.fultonschools.org/edulog/webquery/)

Dismissal:

All students will be dismissed as documented by teachers’ records from parents/guardians. Permanent dismissal changes are made by submitting a handwritten note to the homeroom teacher. Students may be dismissed as a Bus Rider, Carpool Rider, Walker (with parent pick-up), or After School Day Care. Information on each type of dismissal will be provided at Open House and is available on the school’s website. Daily/temporary dismissal changes must be made in writing one of three ways (see below). You will receive an email confirming the transportation change. Information should include the student’s name, homeroom teacher’s name, and bus/carpool number if applicable. This must be completed no later than 1:00 PM.

1 - Email requests to woodlandtransportationchange@fultonschools.org and your child’s teacher. The subject line should read TRANSPORTATION CHANGE. No transportation changes will be taken over the phone.

2 – Written note to teacher via daily folder/agenda. Teachers cannot accept transportation changes by email, text, or DOJO.

Absences:

If a student is absent, please send a note signed by a parent/guardian with him/her when they return to school, stating the reason for the absence. This note goes to the child’s homeroom teacher.

As communicated last Spring, we are committed to improving our overall attendance rate and therefore no absences will be pre-approved for travel purposes this school year. While we know that travel has many educational benefits, when a student misses school they are missing out of many crucial educational opportunities in the classroom which can’t be made up solely with sending home extra work. We strongly encourage you to plan your vacations and trips around scheduled Fulton County holidays as well as our school’s professional development days.

The 2018-2019 school calendar is posted on the district’s website. Here is the link to that page for your convenience: [http://www.fultonschools.org/en/Calendars](http://www.fultonschools.org/en/Calendars)
In addition, the following dates will be our RFF STEM Professional Days where students will not have school. Two of these dates will be used for staff professional development and two days will be used for student led conferences. Please make sure to mark these dates on your calendars:

- August 31st
- October 4th
- November 16th
- February 19th

We truly appreciate your support and assistance in improving our overall school-wide attendance!

**Meal Prices:**
Student Breakfast: $1.10  
Student Lunch: $2.45

**School Dress:**
All students are expected to wear collared polo style shirts in red, white or navy. WES t-shirts are permissible on Fridays only. Pants should be navy or khaki and skirts/shorts should be a minimum of mid-thigh or below the fingertips in length. Additionally, students should be in tennis shoes or dress shoes in neutral colors daily. The primary color (75% or more of the shoe) should be a neutral color such as white, brown, navy, black, gray, etc. If the accent color (such as the Nike swoosh) is another color, that is acceptable, but it should not be the primary color of the shoe. Sandals, crocs, flip flops, Twinkle Toes, brightly colored tennis shoes, shoes that light up, have sequins or roll are not allowed at any time. Sweaters, sweatshirts and socks should also be solid and in school colors. Teachers will monitor compliance with the uniform policy and students will be sent to the clinic to change or call a parent for a change of clothes if they are not in uniform. For more information regarding school uniforms please visit our school website. **Accessories:** Purses, caps, headphones, etc. are NOT permitted at school unless authorized by Principal/Teacher.

**Get Involved: WE NEED YOU!**

Woodland’s **Parent Paw Pact** is a way to help clarify how parents can be involved with their child’s education, both at home and at school. In turn, our school community will be stronger, better, and more connected! Additional information on the Parent Paw Pact will be shared at the start of school and during Open House.