Renaissance Middle School

Family Handbook
Parents & Students
2019-2020

Mrs. Creseda Hawk, Ed.S.

7155 Hall Road
Fairburn, Georgia 30213
470-254-4330
470-254-4338 (fax)
www.fultonschools.org/schools/renaudancemiddle

It is the policy of Fulton County School System not to discriminate on the basis of race, color, sex, religion, national origin, age, or disability in any employment practice, educational program or any program, activity or service. If you wish to make a complaint or request accommodation or modification in any program, activity or service, contact the Compliance Coordinator, 6201 Powers Ferry Road NW, Atlanta, Georgia 30339, or phone 470-254-3600
Vision:
Renaissance Middle School prepares students to achieve their dreams by charting a path to their purpose.

Mission:
Find Their Purpose & Fuel Their Passion

"SuperYou, SuperMe, Super Possibilities"
ADMINISTRATIVE STAFF

PRINCIPALS & ADMINISTRATIVE ASSISTANTS

Mrs. Creseda Hawk  Principal
Mrs. Melissa Jones  6th Grade Assistant Principal
Mrs. Priscilla Branch  7th Grade Assistant Principal
Dr. Angela Hagans  8th Grade Assistant Principal
Mr. Kaonis Thomas  6th Grade Administrative Assistant
Mr. James Stewart  7th Grade Administrative Assistant
Mr. Delarius Marshall  8th Grade Administrative Assistant

SUPPORT STAFF

Mr. Ronnie Andrews  6th Grade School Counselor - GCIS
Ms. Benqueshy  7th Grade School Counselor – PBIS Coach
Milligan Mrs. Davon Rainford  8th Grade School Counselor – AVID

CLERICAL STAFF

Mrs. Donna Hill  Principal’s Secretary – Bookkeeper
Ms. Sharell Jones  Professional Assistant
Ms. Arlevia Carter  Professional Assistant
Ms. Lori Hubbard  Registrar
Ms. Shawanda Davis Ms. Pamela Edwards  Data Clerk

QUICK FACTS

School Hours: 8:55 a.m.–4:05 p.m.
School Phone: 470-254-4330  *  School Fax: 470-254-4338  *  Transportation: 470-254-6060

Fulton County Website: www.fultonschools.org
RMS Website: www.fultonschools.org/schools/renaissancemiddle

<table>
<thead>
<tr>
<th>Concern</th>
<th>1st Contact</th>
<th>2nd Contact</th>
<th>3rd Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum</td>
<td>Teacher</td>
<td>Grade Level AP</td>
<td>Principal</td>
</tr>
<tr>
<td>Discipline</td>
<td>Teacher</td>
<td>AA/Grade Level AP</td>
<td>Principal</td>
</tr>
<tr>
<td>Volunteering</td>
<td>Teacher</td>
<td>Parent Liaison</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Bus</td>
<td>Bus Driver</td>
<td>Transportation Dept.</td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>Cafeteria Manger</td>
<td>Grade Level AP</td>
<td>Principal</td>
</tr>
<tr>
<td>Records</td>
<td>Registrar</td>
<td>Counselor</td>
<td>Dr. A. Hagans</td>
</tr>
<tr>
<td>Medical</td>
<td>Clinic Assistant</td>
<td>Cluster Nurse</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Homework</td>
<td>Teacher</td>
<td>Counselor</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Transportation</td>
<td>Front Office PA</td>
<td>Administrative Assistant</td>
<td>Transportation Supervisor</td>
</tr>
<tr>
<td>Changes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classroom Concerns</td>
<td>Teacher</td>
<td>PBIS Coach / Counselor</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Athletics</td>
<td>Athletic Coach</td>
<td>Health/P.E. Chair</td>
<td>Athletic Director</td>
</tr>
<tr>
<td>Extended Learning</td>
<td>Administrative Assistant</td>
<td>Counselor</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Academic Support</td>
<td>Teacher</td>
<td>Counselor</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Standardized Testing</td>
<td>Teacher</td>
<td>Dr. Hagans</td>
<td>Principal</td>
</tr>
<tr>
<td>Attendance</td>
<td>Teacher</td>
<td>Ms. Hubbard</td>
<td>Counselor</td>
</tr>
<tr>
<td>Grades</td>
<td>Teacher</td>
<td>Grade Level AP</td>
<td>Principal</td>
</tr>
<tr>
<td>Textbooks/Agendas</td>
<td>Teacher</td>
<td>Textbook Coordinator</td>
<td>Grade Level AP</td>
</tr>
<tr>
<td>Devices</td>
<td>Teacher</td>
<td>Media Center</td>
<td>Device Coordinator / IT</td>
</tr>
</tbody>
</table>
At Fulton County Schools (FCS), we are dedicated to our mission to educate every student to be a responsible, productive citizen. We also are committed to our vision that all students will learn to their full potential. This strategic plan provides a focus for our district’s work to support that mission and vision by identifying our top priorities for the next five years.

We know that a high school diploma is critical for today’s students, but a diploma alone is not enough to ensure success after high school. With that in mind, we will ensure that FCS students graduate prepared to pursue their chosen paths — whether college, career or military — and to succeed on those paths after high school. To support this goal over the next five years, we will focus deeply on student achievement, develop effective school and district cultures, engage families and community members, promote fiscal responsibility and focus on effective communications with all stakeholders. These will be our top priorities across the district and the things we aim to be known for in the years to come.
**HOW WILL WE MEASURE AND ACHIEVE SUCCESS?**

We have identified the outcomes and initiatives that will drive our work as we implement this plan. In the coming months, we will also engage stakeholders with the identification of numeric targets that represent ambitious outcomes for our students and schools.

Our goal is to prepare all students to graduate ready to pursue and succeed on their chosen paths.

### STUDENT ACHIEVEMENT
We prepare students with strong academic foundations and the skills needed to navigate life beyond graduation.

### PEOPLE AND CULTURE
We provide a welcoming environment and positive school and district culture for students, families and employees.

### COMMUNITY COLLABORATION
We engage families, community members and civic organizations as active partners.

### FISCAL RESPONSIBILITY
We manage and protect public funds and assets through efficient and effective use of available resources.

#### OUTCOMES: HOW WILL WE MEASURE SUCCESS?

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd grade literacy</td>
<td>Increase the percentage of students reading at or above grade level in 3rd grade</td>
</tr>
<tr>
<td>Middle school proficiency</td>
<td>Increase the percentage of students who score proficient on nationally norm-referenced assessments in core subject areas by 8th grade</td>
</tr>
<tr>
<td>On-track for graduation</td>
<td>Increase the percentage of 9th graders earning course credits needed to be on-track for graduation and the percentage of 10th graders meeting the college readiness benchmark on the PSAT</td>
</tr>
<tr>
<td>Student success skills</td>
<td>Increase the percentage of students who demonstrate mastery of academic and interpersonal skills needed for college, career and life success</td>
</tr>
<tr>
<td>School and district culture</td>
<td>Increase the percentage of families and students who would recommend FCS as a place to attend school to a family member or friend</td>
</tr>
<tr>
<td>Staff engagement</td>
<td>Increase the percentage of employees who would recommend FCS as a place to work to a family member or friend</td>
</tr>
<tr>
<td>Partnerships</td>
<td>Increase the percentage of schools with impactful partnerships that align to school goals</td>
</tr>
<tr>
<td>Funding to schools</td>
<td>Maintain a high percentage of the overall budget that directly supports schools</td>
</tr>
<tr>
<td>Budget management</td>
<td>Review and report the variance of budgeted and actual revenues and expenditures, while considering long-term budget impact</td>
</tr>
<tr>
<td>Transparent and efficient management of local funds</td>
<td>Reduce the number of audit findings for Student Activity funds and ensure effective management of funds between schools and School Governance Councils</td>
</tr>
<tr>
<td>Teacher retention</td>
<td>Increase retention of teachers beyond their 5th year</td>
</tr>
<tr>
<td>School governance</td>
<td>Increase the percentage of effective School Governance Councils</td>
</tr>
<tr>
<td>Family engagement</td>
<td>Increase the percentage of families who feel empowered to support their students’ educational journeys</td>
</tr>
<tr>
<td>Budget management</td>
<td>Review and report the variance of budgeted and actual revenues and expenditures, while considering long-term budget impact</td>
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</tr>
<tr>
<td>Teacher retention</td>
<td>Increase retention of teachers beyond their 5th year</td>
</tr>
</tbody>
</table>

#### INITIATIVES: WHAT WILL WE DO TO ACHIEVE SUCCESS?

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student-focused learning</td>
<td>Through our charter district, schools provide students the tools, strategies and learning environments to build the essential skills necessary to pursue their paths of choice</td>
</tr>
<tr>
<td>Focus on culture</td>
<td>Define what constitutes a “strong and welcoming culture,” instruct and train school and district personnel and assess whether the culture is effectively implemented and practiced in our schools and departments</td>
</tr>
<tr>
<td>Shared governance and ownership</td>
<td>Provide schools, families and communities with a framework that includes training and coaching for shared governance and ownership through our charter district</td>
</tr>
<tr>
<td>Effective budgeting</td>
<td>Refine and adjust our modified zero-based budgeting process to ensure that resources are used effectively and efficiently to impact district goals</td>
</tr>
<tr>
<td>Competitive salary</td>
<td>Develop a long-term approach to salary and compensation to remain regionally competitive supported by available resources</td>
</tr>
<tr>
<td>School Strategic Support Model</td>
<td>Provide differentiated resources and support to schools based on school performance</td>
</tr>
<tr>
<td>Leadership development</td>
<td>Build the capacity of principals</td>
</tr>
<tr>
<td>Community champions</td>
<td>Cultivate and sustain community champions to support student achievement</td>
</tr>
</tbody>
</table>
2019-20 School Year

AUGUST 2019

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

SEPTEMBER 2019

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

OCTOBER 2019

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

NOVEMBER 2019

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

DECEMBER 2019

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

FEBRUARY 2020

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

MARCH 2020

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

APRIL 2020

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

JUNE 2020

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

JULY 2020

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

Fulton County Schools
Where Students Come First

BOARD OF EDUCATION
Linda Bryant, President
Julia Bernath, Vice President
Gail Dean • Kimberly Dove • Linda McCain
Katie Reeves • Katha Stuart
Mike Looney, Ed.D., Superintendent

Weather-Related School Closings
Local radio and television stations, along with the system’s website and social media sites, will report school closings or delays due to weather. Decisions are based on factors such as transportation, the condition of the schools, weather forecasts and street conditions.

<table>
<thead>
<tr>
<th>First/Last Day of Semester</th>
<th>Holiday—schools closed</th>
<th>Teacher Workday—students off</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 2-5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 6-9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 12</td>
<td>First Day of School</td>
<td></td>
</tr>
<tr>
<td>September 2</td>
<td>Labor Day (schools closed)</td>
<td></td>
</tr>
<tr>
<td>October 11</td>
<td>Teacher Workday (students off)</td>
<td></td>
</tr>
<tr>
<td>October 14</td>
<td>Columbus Day (schools closed)</td>
<td></td>
</tr>
<tr>
<td>November 5</td>
<td>Professional Development Day (students off)</td>
<td></td>
</tr>
<tr>
<td>November 25-29</td>
<td>Thanksgiving Holidays (schools closed)</td>
<td></td>
</tr>
<tr>
<td>December 20</td>
<td>Last Day of First Semester</td>
<td></td>
</tr>
<tr>
<td>December 23-31</td>
<td>Winter Break (schools closed)</td>
<td></td>
</tr>
</tbody>
</table>

Second Semester

<table>
<thead>
<tr>
<th>First/Last Day of Semester</th>
<th>Holiday—schools closed</th>
<th>Teacher Workday—students off</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1-2</td>
<td>Winter Break (schools closed)</td>
<td></td>
</tr>
<tr>
<td>January 3</td>
<td>Teacher Workday (students off)</td>
<td></td>
</tr>
<tr>
<td>January 6</td>
<td>First Day of Second Semester</td>
<td></td>
</tr>
<tr>
<td>January 20</td>
<td>Martin Luther King Jr. Holiday (schools closed)</td>
<td></td>
</tr>
<tr>
<td>February 17</td>
<td>President’s Day Holiday (schools closed)</td>
<td></td>
</tr>
<tr>
<td>March 13*</td>
<td>Teacher Workday (students off)</td>
<td></td>
</tr>
<tr>
<td>April 6-10</td>
<td>Spring Break (schools closed)</td>
<td></td>
</tr>
<tr>
<td>May 22</td>
<td>Last Day of School</td>
<td></td>
</tr>
<tr>
<td>May 25</td>
<td>Memorial Day Holiday (schools closed)</td>
<td></td>
</tr>
<tr>
<td>May 26-27*</td>
<td>Post Planning for teachers</td>
<td></td>
</tr>
</tbody>
</table>

Who To Call
Central Administration ........................................... 470-254-3600
Bus Transportation
North Fulton .................................................. 470-254-2970
South Fulton ................................................ 470-254-6060
School Attendance Zones ........................................ 470-254-5540
Student Records................................................... 470-254-0030
Curriculum Information ........................................ 470-254-4943
Special Education Information ................................ 470-254-0400
Gifted/Advanced Studies Information ................. 470-254-6811
Systemwide Testing .............................................. 470-254-1751
Pre-Kindergarten Programs ................................... 470-254-4574
Talent (Human Resources) Division ..................... 470-254-4585
School Nutrition Program .................................. 470-254-8960

* Denotes an inclement weather make-up day (if needed).

2019-20 Breakfast & Lunch Prices

<table>
<thead>
<tr>
<th>Elementary School</th>
<th>Breakfast</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1.10</td>
<td>$2.45</td>
</tr>
<tr>
<td>Middle and High School</td>
<td>$1.25</td>
<td>$2.70</td>
</tr>
<tr>
<td>Reduced Price</td>
<td>$0.30</td>
<td>$0.40</td>
</tr>
<tr>
<td>Adults</td>
<td>$1.60</td>
<td>$3.45</td>
</tr>
</tbody>
</table>
# 2019-2020 Fulton Assessment Schedule

## Standardized Assessments

*This schedule is subject to change due to changing GaDOE assessment timelines.*

### ELEMENTARY SCHOOL TESTING DATES

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Assessment</th>
<th>Grade(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 12, 2019-Sep. 20, 2019</td>
<td>GKIDS Readiness Check</td>
<td>Grade K</td>
</tr>
<tr>
<td>Aug. 12, 2019-May 01, 2020</td>
<td>GKIDS 2.0 Assessment</td>
<td>Grade K</td>
</tr>
<tr>
<td>Oct. 21, 2019-Nov. 01, 2019</td>
<td>Iowa Assessments</td>
<td></td>
</tr>
<tr>
<td>Mar 23, 2020-May 01, 2020*</td>
<td>Georgia Alternate Assessment (GAA 2.0)</td>
<td>Grades K, 3-5</td>
</tr>
<tr>
<td>April 20, 2020-May 08, 2020</td>
<td>Georgia Milestones End of Grade</td>
<td>Grades 3-5</td>
</tr>
<tr>
<td>TBA*</td>
<td>Summer Georgia Milestones End of Grade Retest</td>
<td>Grades 3 and 5</td>
</tr>
</tbody>
</table>

### MIDDLE SCHOOL TESTING DATES

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Assessment</th>
<th>Grade(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 21, 2019-Nov. 01, 2019</td>
<td>Iowa Assessments</td>
<td>Grade 8</td>
</tr>
<tr>
<td>Jan. 15, 2020-Feb. 28, 2020</td>
<td>ACCESS / Alt. ACCESS for ELLs</td>
<td>Grades 6-8</td>
</tr>
<tr>
<td>Mar 23, 2020-May 01, 2020*</td>
<td>Georgia Alternate Assessment (GAA 2.0)</td>
<td>Grades 6-8</td>
</tr>
<tr>
<td>April 20, 2020-May 08, 2020</td>
<td>Georgia Milestones End of Grade</td>
<td>Grades 6-8</td>
</tr>
<tr>
<td>April 20, 2020-May 08, 2020</td>
<td>Georgia Milestones End of Course</td>
<td>Grade 7-8</td>
</tr>
<tr>
<td>TBA*</td>
<td>Summer Georgia Milestones End of Grade Retest</td>
<td>Grades 8</td>
</tr>
</tbody>
</table>

### HIGH SCHOOL TESTING DATES

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Assessment</th>
<th>Grade(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 16, 2019</td>
<td>PSAT</td>
<td>Grades 9-11</td>
</tr>
<tr>
<td>December 09-13, 2019</td>
<td>Georgia Milestones End of Course</td>
<td>Grades 9-12</td>
</tr>
<tr>
<td>Jan. 15, 2020-Feb. 28, 2020</td>
<td>ACCESS / Alt. ACCESS for ELLs</td>
<td>Grades 9-12</td>
</tr>
<tr>
<td>March 16-20, 2020*</td>
<td>State-Required Remedial Testing</td>
<td>Grades 9 and 10</td>
</tr>
<tr>
<td>Mar 23, 2020-May 01, 2020*</td>
<td>Georgia Alternate Assessment (GAA 2.0)</td>
<td>Grade 11</td>
</tr>
<tr>
<td>April 13-24, 2020</td>
<td>End of Pathway Assessment**</td>
<td>Grades 11 and 12</td>
</tr>
<tr>
<td>April 20, 2020-May 08, 2020</td>
<td>Georgia Milestones End of Course</td>
<td>Grade 9-12</td>
</tr>
<tr>
<td>May 04-15, 2020</td>
<td>Advanced Placement (AP) Exams</td>
<td>AP students</td>
</tr>
<tr>
<td>TBA*</td>
<td>Summer Georgia Milestones End of Course Retest</td>
<td>Grades 9-12</td>
</tr>
</tbody>
</table>

ACCESS for ELLs – administered to all English Learners.

GAA 2.0 – The Georgia Alternate Assessment is designed for students with significant cognitive disabilities who are unable to participate in the regular Georgia Milestones assessment program, even with maximum accommodations.

Georgia Milestones Assessment System. Schools must follow the subject-specific schedule provided to schools. Individual subjects are scheduled within the window.

Please call (470) 254-0462 for questions regarding the End of Pathway Assessment.

Please call (470) 254-1751 if you have any questions about this testing schedule.

*July 3, 2019*
Each month the Fulton County Board of Education holds a monthly Work Session and Board Meeting to discuss educational issues and act on items requiring Board approval. All meetings are open to the public unless designated as Executive Session.

**Work Session**
North Learning Center  
450 Northridge Parkway  
Sandy Springs, GA

**Board Meeting**
South Learning Center  
4025 Flat Shoals Road  
Union City, GA 30291

<table>
<thead>
<tr>
<th>Typical Schedule (*Adjusted if necessary)</th>
<th>Schedule (*Adjusted if necessary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Executive Session</td>
<td>*Executive Session</td>
</tr>
<tr>
<td>*Work Session Presentations</td>
<td>12:30 p.m.</td>
</tr>
<tr>
<td>Review of Agenda</td>
<td>4:30 p.m.</td>
</tr>
<tr>
<td>Recognitions and Public Comment</td>
<td>6:00 p.m.</td>
</tr>
<tr>
<td>Work Session</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Tuesday, July 16, 2019 (if needed)</td>
<td>4:30 p.m.</td>
</tr>
<tr>
<td>Thursday, August 15, 2019</td>
<td>6:00 p.m.</td>
</tr>
<tr>
<td>Tuesday, September 10, 2019</td>
<td></td>
</tr>
<tr>
<td>Thursday, October 10, 2019</td>
<td></td>
</tr>
<tr>
<td>Tuesday, November 12, 2019</td>
<td></td>
</tr>
<tr>
<td>Tuesday, December 3, 2019</td>
<td></td>
</tr>
<tr>
<td>Tuesday, January 14, 2020</td>
<td></td>
</tr>
<tr>
<td>Tuesday, February 11, 2020</td>
<td></td>
</tr>
<tr>
<td>Tuesday, March 10, 2020</td>
<td></td>
</tr>
<tr>
<td>Thursday, April 16, 2020</td>
<td></td>
</tr>
<tr>
<td>Tuesday, May 5, 2020</td>
<td></td>
</tr>
<tr>
<td>Tuesday, June 9, 2020</td>
<td></td>
</tr>
</tbody>
</table>
**Renaissance Middle School**

**Outcomes:** What will success look like for our school?

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>8th grade literacy</td>
<td>85% of 8th grade students will read at or above grade level</td>
</tr>
<tr>
<td>8th Grade Math</td>
<td>65% of 8th grade students will score at or above the 50th percentile rank on the IOWA assessment in Math</td>
</tr>
</tbody>
</table>

**Initiatives:** What will we do to achieve success?

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balanced literacy framework</td>
<td>Implement literacy instruction that includes a progression of teacher modeling, guided practice, and student independent learning</td>
</tr>
<tr>
<td>Balanced math framework</td>
<td>Implement math instruction that helps students build the computational and conceptual skills needed to solve complex problems</td>
</tr>
<tr>
<td>Staff leadership development</td>
<td>Provide staff with the necessary coaching and opportunities to grow as educators and enhance their performance with students</td>
</tr>
<tr>
<td>Focus on school culture</td>
<td>Improve fidelity of implementation of Positive Behavior Intervention and Supports (PBIS)</td>
</tr>
</tbody>
</table>

**School culture:**

- Increase the percentage of families and students who will recommend Renaissance MS as a place to attend school to a family member or friend
- Increase the percentage of teachers retained beyond their 5th year

**Partnerships:**

- Increase the percentage of impactful partnerships that align to our school’s goals
- Increase the percentage of families who feel empowered to support their child’s education

**Community Champions:**

- Cultivate and sustain community champions to support student achievement

**Parent University:**

- Offer Courses and activities to equip families with knowledge, skills, and resources

**Fiscal Responsibility:**

- Manage and protect public funds and assets through efficient and effective use of available resources

**Effective budgeting:**

- Refine and adjust our modified zero-based budgeting process to ensure that resources are used effectively and efficiently to impact district goals

- Reduce the number of audit findings for Student Activity funds and ensure effective management of funds between schools and School Governance Councils
**Renaissance Middle School**

**2019 – 2020**

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td>1st Block 8:55am - 10:10am</td>
<td>Enrichment Literacy Block 8:55am - 9:55am</td>
<td>1st Block 8:55am - 10:10am</td>
<td>Enrichment Literacy Block 8:55am - 9:55am</td>
<td>1st Block 8:55am - 10:10am</td>
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<tr>
<td>2nd Block 6th Grade Connections 10:15am - 11:30am</td>
<td>1st Block 10:00am - 11:05am</td>
<td>2nd Block 6th Grade Connections 10:15am - 11:30am</td>
<td>1st Block 10:00am - 11:05am</td>
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<td>3rd Block Lunch 11:35am - 1:25pm</td>
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<td>4th Block 7th Grade Connections 1:30pm - 2:45pm</td>
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<td>4th Block 7th Grade Connections 1:30pm - 2:45pm</td>
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<td>5th Block 8th Grade Connections 2:50pm - 4:05pm</td>
<td>4th Block 7th Grade Connections 1:50pm - 2:55pm</td>
<td>5th Block 8th Grade Connections 2:50pm - 4:05pm</td>
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<tr>
<td>5th Block 8th Grade Connections 3:00pm - 4:05pm</td>
<td>5th Block 8th Grade Connections 3:00pm - 4:05pm</td>
<td>5th Block 8th Grade Connections 3:00pm - 4:05pm</td>
<td>5th Block 8th Grade Connections 3:00pm - 4:05pm</td>
<td>5th Block 8th Grade Connections 3:00pm - 4:05pm</td>
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<td>Issue</td>
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<td>2nd Contact</td>
<td>3rd Contact</td>
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<tr>
<td>Athletics</td>
<td>Coach (470) 254-4330</td>
<td>Athletic Director Coach Garrett (470) 254-4330</td>
<td>Assistant Principal of Health &amp; P.E. Dr. Hagans (470) 254-8562</td>
<td></td>
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<tr>
<td>Attendance</td>
<td>Teacher (470) 254-4330</td>
<td>Professional Assistant Ms. Hubbard (470) 254-4330</td>
<td>Administrative Asst. Mr. Marshall (470) 254-8542</td>
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<tr>
<td>AVID</td>
<td>AVID Coordinator Ms. Barksdale (470) 254-4330</td>
<td>AVID Counselor Mrs. Rainford (470) 254-8561</td>
<td>Assistant Principal Mrs. Branch (470) 254-8544</td>
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<tr>
<td>Conference Request</td>
<td>Teacher (470) 254-4330</td>
<td>Registrar Ms. Davis (470) 254-8558</td>
<td>Grade Level Guidance Counselor Mr. Andrews (6th) (470) 254-8541 Ms. Milligan (7th) 470-254-4330 Mrs. Rainford (8th) (470) 254-8561</td>
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<tr>
<td>Clubs</td>
<td>Club Sponsor (470) 254-4330</td>
<td>Administrative Dean Mr. Thomas (470) 254-8565</td>
<td>Assistant Principal Mrs. Jones (470) 254-8556</td>
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<tr>
<td>Curriculum Questions</td>
<td>Department Chair (470) 254-4330</td>
<td>Content Area Assistant Principal Sci. &amp; Social Studies - Dr. Hagans (470) 254-8562 ELA &amp; Connections - Mrs. Branch (470) 254-8544 Math &amp; Health &amp; PE - Mrs. Jones (470) 254-8556</td>
<td>Principal Mrs. Hawk (470) 254-4330</td>
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<tr>
<td>Discipline</td>
<td>Administrative Dean Mr. Thomas (6th) (470) 254-8565 Mr. Stewart (7th) (470) 254-4335 Mr. Marshall (8th) (470) 254-8542</td>
<td>Grade Level Assistant Principal 6th – Mrs. Jones (470) 254-8556 7th – Mrs. Branch (470) 254-8544 8th – Dr. Hagans (470) 254-8562</td>
<td>Principal Mrs. Hawk (470) 254-4330</td>
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<tr>
<td>Enrollment/Withdrawal &amp; Records Requests</td>
<td>Registrar Ms. Davis (470) 254-8558</td>
<td>Data Clerk Mrs. Edwards (470) 254-8552</td>
<td>Grade Level Guidance Counselor Mr. Andrews (6th) (470) 254-8541 Ms. Milligan (7th) 470-254-4330 Mrs. Rainford (8th) (470) 254-8561</td>
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<tr>
<td>Field Trips</td>
<td>Administrative Dean Mr. Thomas (470) 254-8565</td>
<td>Assistant Principal Mrs. Jones (470) 254-8556</td>
<td>Principal Mrs. Hawk (470) 254-4330</td>
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<tr>
<td>Free &amp; Reduced Lunch Forms Lunch Accounts</td>
<td>Cafeteria Manager Mrs. Ramirez (470) 254-4339</td>
<td>FCS Food Services</td>
<td>Assistant Principal Dr. Hagans (470) 254-8562</td>
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<tr>
<td><strong>Fundraiser or Purchasing Issue</strong></td>
<td><strong>Teacher/Club Sponsor</strong> (470) 254-4330</td>
<td><strong>Bookkeeper</strong> Mrs. Hill (470) 254-8555</td>
<td><strong>Assistant Principal</strong> Mrs. Branch (470) 254-8544</td>
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<tr>
<td><strong>Grades</strong></td>
<td>Teacher (470) 254-4330</td>
<td>Grade Level Guidance Counselor Mr. Andrews (6th) (470) 254-8541 Ms. Milligan (7th) (470) 254-4330 Mrs. Rainford (8th) (470) 254-8561</td>
<td>Assistant Principal Dr. Hagans (470) 254-8562</td>
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<tr>
<td><strong>Law Enforcement</strong></td>
<td>School Police Officer Officer Brantley (470) 254-8564</td>
<td>Fulton County Schools Police Department</td>
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<tr>
<td><strong>Surface Devices &amp; Technology Requests</strong></td>
<td>Device Coordinator Mr. Ramirez (470) 254-4330</td>
<td>Tech Specialist Mr. Henry (470) 254-4330</td>
<td>Assistant Principal Mrs. Jones (470) 254-8556</td>
<td></td>
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<tr>
<td><strong>Lockers</strong></td>
<td>Homeroom Teacher (470) 254-4330</td>
<td>Grade Level Dean Mr. Thomas (6th) (470) 254-8565 Mr. Stewart (7th) (470) 254-4335 Mr. Marshall (8th) (470) 254-8542</td>
<td>Assistant Principal Mrs. Branch (470) 254-8544</td>
<td></td>
</tr>
<tr>
<td><strong>Infinite Campus Parent</strong></td>
<td>Parent Liaison Mrs. Parker (470) 254-8553</td>
<td>Parent Liaison Mrs. Parker (470) 254-8553</td>
<td>Assistant Principal Mrs. Jones (470) 254-8556</td>
<td></td>
</tr>
<tr>
<td><strong>Schedule Request</strong></td>
<td>Grade Level Guidance Counselor Mr. Andrews (6th) (470) 254-8541 Ms. Milligan (7th) (470) 254-4330 Mrs. Rainford (8th) (470) 254-8561</td>
<td>Assistant Principal Dr. Hagans (470) 254-8562</td>
<td></td>
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<tr>
<td><strong>Special Education Questions/Concerns</strong></td>
<td>Case Manager (470) 254-4330</td>
<td>Instructional Support Teacher (IST) Mrs. Boazman (470) 254-8560</td>
<td>Assistant Principal Dr. Hagans (470) 254-8562</td>
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<tr>
<td><strong>Testing Questions</strong></td>
<td>Teacher (470) 254-4330</td>
<td>Administrative Dean Mr. Marshall (470) 254-8542</td>
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<tr>
<td><strong>Textbooks</strong></td>
<td>Teacher (470) 254-4330</td>
<td>Textbook Coordinator Mr. Carter (470) 254-4330</td>
<td>Assistant Principal Dr. Hagans (470) 254-8562</td>
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<tr>
<td><strong>Transportation</strong></td>
<td>Front Office Professional Assistant Mrs. Jones (470) 254-4330</td>
<td>Grade Level Dean Mr. Thomas (6th) (470) 254-8565 Mr. Stewart (7th) (470) 254-4335 Mr. Marshall (8th) (470) 254-8542</td>
<td>Assistant Principal Mrs. Branch (470) 254-8544</td>
<td></td>
</tr>
<tr>
<td><strong>Tutoring</strong></td>
<td>Teacher (470) 254-4330</td>
<td>Grade Level Dean Mr. Thomas (6th) (470) 254-8565 Mr. Stewart (7th) (470) 254-4335 Mr. Marshall (8th) (470) 254-8542</td>
<td>Grade Level A.P. 6th – Mrs. Jones (470) 254-8556 7th – Mrs. Branch (470) 254-8544 8th – Dr. Hagans (470) 254-8562</td>
<td></td>
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</tbody>
</table>
### Middle School Testing Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Test Description</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 21 – November 1, 2019</td>
<td>Iowa Tests of Basic Skills (ITBS)</td>
<td>Grade 8 only</td>
</tr>
<tr>
<td>January 15 – Feb. 28, 2020</td>
<td>ACCESS for ELLs</td>
<td>Grades 6 - 8</td>
</tr>
<tr>
<td>March 23 - May 2, 2020</td>
<td>Georgia Alternate Assessment (GAA)</td>
<td>Grades 6 - 8</td>
</tr>
<tr>
<td>April 20 - 23, 2020</td>
<td>Georgia Milestones* End of Grade</td>
<td>Grades 8</td>
</tr>
<tr>
<td>May 4 - 7, 2020</td>
<td>Georgia Milestones* End of Grade</td>
<td>Grades 6 - 7</td>
</tr>
<tr>
<td>April 20 - May 9, 2020</td>
<td>Georgia Milestones* End of Course</td>
<td>Grades 7 - 8</td>
</tr>
<tr>
<td>TBD</td>
<td>Georgia Milestones* End of Grade Retest</td>
<td>Grade 8 only</td>
</tr>
</tbody>
</table>

GAA – The Georgia Alternate Assessment is designed for students with significant cognitive disabilities who are unable to participate in the regular Georgia Milestones assessment program, even with maximum accommodations.

ACCESS for ELLs – administered to all English Learners.

*Georgia Milestones Assessment System. Schools must follow subject-specific schedule provided. Individual subjects are scheduled within the window.

**Questions regarding this assessment should be directed to 470-254-0462. Please call (470) 254-1751 if you have any questions about this testing schedule.

### Renaissance Middle School

**Mission Statement:**
Renaissance Middle School prepares students to achieve their dreams by charting a path to their purpose.

**Our Vision:**
Renaissance Middle School is committed to ensuring that all students find their purpose and fuel their passion.

### Academic Policies

**Promotion Policy**
A student shall be promoted when, in the professional judgment of the teacher, the principal and other school staff, he/she has successfully met instructional-level standards based on the following:

1. Georgia Standards of Excellence (GSE), Georgia Performance Standards (GPS) and /or
2. Fulton County School System Curriculum Guides
3. State mandated and other standardized test data, as appropriate.

Middle school students in grades 6, 7 and 8 must have a passing grade in language arts, mathematics, social studies, science, reading/world language and one of the following: a combination of grades in the connections segment or the physical education/health connections segment. A passing semester grade in the connections or physical education/health segment is accomplished by earning an average of 70 or above when averaging the combination of three nine-week grades during the semester. Any student who receives an average for both semesters of 69 and below shall fail the subject for the year. Students who are not promoted are either placed in the next grade or retained in the same grade.

A failing grade in a subject can be made up by the student earning a passing grade in an appropriate subject during a summer school session.
If an eighth-grade student does not pass Georgia Milestones (GMAS) he/she may not be promoted to the next grade, but will be given an opportunity to attend remediation classes during the month of June and retake the GMAS in June. The GMAS and ITBS results will be mailed home to the parents of those students who participated in standardized testing. If a student does not pass the GMAS after the second retake, an appeal meeting may be scheduled to determine placement.

**Assignment Completion**

Class work and homework completion is an important part of academic growth in the middle school. Students are expected to remain on-task during class in order to accomplish their learning goals. Students will be given homework in most classes on a regular basis so that they may practice, review and/or prepare for future lessons on an independent basis. Timely, successful completion of both class work and homework is a part of each student's evaluation process. Homework assignments may be overnight or long term. It is important that students complete this work independently so teachers can obtain an accurate assessment of understanding. If parents have any questions regarding homework they should contact his/her teachers immediately.

Teams of teachers meet on a regular basis in order to ensure that the amount of homework assigned is reasonable. **It is the student's responsibility to complete and turn in homework/classwork as assigned.** Failure to complete assignments will negatively affect your grade. It is highly recommended for students to utilize agendas to keep up with assignments.

**Grading System**

**Grading Scale**

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 and above</td>
<td>A</td>
</tr>
<tr>
<td>80-89</td>
<td>B</td>
</tr>
<tr>
<td>70-79</td>
<td>C</td>
</tr>
<tr>
<td>0-69</td>
<td>F</td>
</tr>
</tbody>
</table>

No grade is required on a progress report or report card if the student has been enrolled in the school **fewer than 20 school days** of the grading period and/or there have been no grades received from the previous school for that time period. Students coming from another school system or private school are given the grade the sending school indicates. The final grade is determined by combining the transfer grade and the grades earned in the Fulton County school.

Middle school students will receive a progress report every 4.5 weeks and a semester report card at the end of 18 weeks.

**Academic Dishonesty**

Academic dishonesty is inexcusable conduct and will be dealt with according to the Fulton County School System Code of Conduct. A failing grade will be given for the assignment, the teacher will contact the parent, and a record of the incident will be placed in the student’s disciplinary file. Repeated offenses will be referred to the administration for disciplinary action.

**Plagiarism**

Plagiarism is an act of academic dishonesty. A failing grade will be given for the assignment, the teacher will contact the parent(s), and a record of the incident will be placed in the student’s disciplinary file. Renaissance Middle School will define plagiarism as a student taking credit for work that is not his/her own work or idea.

**Activities/Clubs**

Renaissance offers a wide range of clubs and activities for students. These are offered before and/or after school. A full listing of these clubs and activities will be available and opportunities will be provided for students to enroll shortly after the beginning of school.
After-school Dances/Evening Activities

All after-school functions are chaperoned by school personnel. If the activity is a fundraiser for a club or cause, an admission fee will be charged. Concessions will be available for purchase at many after-school functions. Students are expected to abide by all school rules whenever they are in the building or attending any school function. The following rules for dances/evening activities are in effect at Renaissance Middle School:

1. Dances are open only to students currently enrolled at Renaissance Middle School.
2. Students should arrive at the beginning of the dance/activity. Students leaving the building before the conclusion of the dance/activity must have written permission from and be signed out by a parent or legal guardian.
3. Once students leave, they may not re-enter the building. Dances are restricted to the gymnasium and/or cafeteria (and adjoining restroom facilities).
4. Students are to comply with the school dress code unless another type of costume or dress has been designated for the occasion.
5. Running, horseplay, and roughhousing are prohibited.
6. Students must make arrangements to have parents or designees pick them up promptly at the conclusion of the dance/activity. Those who fail to comply with this may be restricted from participation in future after-school activities.
7. Students absent or suspended from school (in or out) on the day of a dance/activity will not be permitted to attend the function.
8. Discipline and behavior policies of the school and school system are in effect at all after-school functions.
9. Participation in after school activities is under the discrepancy of the administrative team.

Discipline and behavior policies of the school and school system are in effect at all after-school functions.

Arrival

School begins at 8:55 a.m. and ends at 4:05 p.m. The building will open for students at 8:25 a.m. Students who arrive prior to 8:25 a.m. must be assigned to the tutorial program or intramurals. Students who arrive after 8:55 a.m. will be marked tardy. Students who are tardy more than three times per month will be referred to the school social worker.

Arrival/Departure

Per Uber and Lyft rider policies, their services are not available to any person(s) who is under the age of 18. Any individual who is not of legal age, must have an authorized adult with a valid account in the vehicle. It is also stated that Uber and Lyft accounts cannot be shared or be utilized by third parties. Therefore, in keeping with the policies of these organizations, students will not be authorized to leave school grounds with a Lyft or Uber driver if their authorized parent/guardian is not present during the transport. If your student will need to be dropped off or picked up by anyone other than their parent/guardian, the person must be authorized in our student information system and must provide a valid photo I.D. for verification to front office staff.

Attendance/Absences

School hours for students are 8:55 a.m. – 4:05 p.m. Students who are not in their classroom by 8:55 a.m. are considered tardy and must get a tardy slip from the office. Students who check in after 12:25 p.m. are considered absent for the day. When your child arrives after 8:55 a.m., you must park your car in the visitor’s parking space and accompany your child into the building, sign in at the front office, and get a tardy slip from the secretary. Staff supervision of students begins at 8:25 a.m. Students may not arrive prior to this time.
Students may only be checked out by individuals that are documented in the school’s student information system. Designated individuals are required to provide a valid photo I.D. when checking students out. Students being checked out will be called to the office only after the identification process has been completed. Students may not be dismissed with their parents directly from the classroom. **If you need to check out a student at the end of the day, we ask that you do so before 3:30 p.m. After 3:30 p.m., the office cannot call classrooms for students to be checked out.**

Students are required to provide a written excuse from their parents/legal guardians when absent. Excessive absences and/or tardies will be referred to the administration and social worker for follow-up. Students who check in after 12:25 p.m. or leave before 12:25 p.m. are considered absent for the day. Please notify the clinic and your child’s teacher if your child has a contagious disease or an extended illness. The Georgia Board of education lawfully excuses students for the following reasons: personal illness, death in the immediate family, and special recognized holidays observed by their faith. Students with contagious diseases or illnesses should be kept at home.

**Behavior Expectations**

At Renaissance Middle School, the learning environment must be established and maintained by the entire Renaissance family: students, faculty, parents, and community members.

We expect all Renaissance family members to follow the 3 R’s: **Be Respectful, Be Responsible** and **Be Ready**.

**Be Respectful**
- Do not let your words or actions interfere with the learning environment.
- Do not use profanity.
- Respect yourself, adults, and peers.
- **NO BULLYING!** *(Fulton County Board of Education Student Policy JD, Rule 6, Section 3)- Bullying:* “A student shall not willfully attempt or threaten to inflict injury on another person, when accompanied by an apparent present ability to do so or shall not intentionally exhibit a display of force such as would give the victim reason to fear or expect immediate bodily harm on school property, at school-sponsored events, or while using school technology resources. (Except as otherwise required by law, any student in grades six through twelve who commits the offense of bullying for the third time during a school year shall be assigned to an alternative school program in addition to any other disciplinary action deemed appropriate).”
- Respect school and personal property.

**Be Responsible**
- Come to school on time every day.
- Complete all assignments in a timely manner.
- Use your school issued device for academic purposes only.
- Accept the responsibility and consequence for your actions.
- Dress appropriately. Follow the dress code.
- Display appropriate behavior at all times.

**Be Ready**
- Be on time to class.
- Come to class with a positive attitude.
- Complete and submit all assignments.
- Charge your school issued device at home every night.
Fulton County Electronic Devices Policy

(Fulton County Board of Education Student Policy JD, Rule 1):
A student shall not use, display, or turn on a pocket pager, cellular telephone or other personal electronic communication device on school property, except for middle and high school students who may use such devices on school grounds before or after the regular school day. All cellular phones must be turned off and kept in student lockers. No such devices may be used at any time on school system operated vehicles, or during an emergency drill or evacuation. Students who are found with such devices in the "on" position, in use, or displayed except as permitted above, shall have the device confiscated by the school administrator. The school will not accept responsibility for any lost or damaged cell phones that were not securely stored in a student’s locker, nor will they interrupt instructional time to search for lost or stolen devices and/or cell phones.

Weapons, Drugs, Gangs

The Fulton County School System takes seriously its responsibility to educate its students in a safe drug-free school where they are free from fear of harm or intimidation by a few. Therefore, weapons, drugs and gang activity will not be tolerated in Fulton County Schools. Students who violate Board of Education rules or State laws related to these offenses will be suspended or expelled from school. Violators will also be reported to the police and may be charged with a felony and arrested. These rules apply to all students: at school or school-sponsored activities including field trips, and on buses, athletic fields, stadiums, parking lots, official school bus stops, and any other sites used for school-sponsored activities.

Renaissance Conduct Rules and Regulations

1. Students shall not be absent from class or required school functions without permission of a teacher, principal, or other school official. Students shall not enter off-limits areas (including teachers’ lounge and workroom).

2. Students may not leave the school grounds during the instructional day for any reason unless accompanied by an appropriate adult. Students who do leave must be signed out through the office. Students shall not be absent from school without parental permission.

3. Toys, radios, Air Pods, wireless speakers, PSPs, iPods, MP3 players, or any other electronic devices are not allowed on school property. Cellular phones are allowed on campus but MUST be placed in student’s lockers upon their arrival to school. Students are not permitted to keep these items on them at any time during the school day. These items will be confiscated and only retrieved by a parent or guardian. Please be aware that Administration will NOT investigate the loss or theft of these items.

4. Students shall not cause or attempt to cause damage to school or private property. Students shall not alter or attempt to alter school or private property. Students shall not steal or attempt to steal, or possess or distribute school or private property without appropriate authorization. Failure to attempt to return found personal or school property shall be considered theft. Students will be expected to make restitution for damaged or stolen property.

5. Students shall not alter school forms/documents or forge signatures on papers, forms or documents.

6. Students shall not disrupt or obstruct any activity of the school or school officials through actions such as, but not limited to giving false information or issuing a false fire alarm.

7. Gambling in any form is prohibited (flipping quarters, rolling dice, betting etc.)
8. Profanity, obscene gestures, and obscene acts are prohibited. Inappropriate materials are not allowed.

9. Fighting and generally disruptive behaviors including making harmful/deadly threats (regardless of intent) are prohibited on the campus, on the bus, en route to and from school, and at school-sponsored activities.

10. A student shall not carry, possess, or have under his/her control an explosive compound, weapon of any variety, or look alike object which takes on the appearance of a weapon, including but not to limited to starter pistols, water guns, and toy pistols. This rule is in effect on school property, at school functions and en route to and from school or school-sponsored activities. Criminal charges will be filed against any student found in possession of a weapon, tool, or instrument that is included in the state’s definition of prohibited weapons (O.C.G.A. 16-11-127.1).

11. Harassment in any form (written, verbal, or physical) of any nature (sexual, racial, religious, etc.) is prohibited. Student shall not engage in intimidation or extortion.

12. Students shall not possess, sell, and attempt to sell, use, or transmit any substance under the pretense that it is alcohol, drug, any psychoactive substance or drug paraphernalia of any kind. This policy is in effect on school ground, during school sponsored activities and while en route to and from school.

13. Students shall not possess, sell, attempt to sell, use, or transmit tobacco in any form or tobacco related products such as rolling papers, matches, or lighters. This policy is in effect on school grounds, during school sponsored activities, and while utilizing transportation provided by the Fulton County Board of Education.

14. There will be no inappropriate displays of affection or inappropriate touching. This includes, but is not limited to hugging, kissing, or sexual misconduct.

15. All students shall dress appropriately so as not to disrupt or interfere with the educational program or the orderly operation of the school. Renaissance Middle School will implement FCBOE policy for students who are inappropriate dressed.

16. Students may not sell or distribute products of any kind on the school campus or on school transportation unless authorized by the principal (examples are gum/candy, chips, drinks, etc.).

17. Students are not permitted to “visit” another campus without permission.

18. High School and Elementary School students are not permitted to visit the campus of Renaissance Middle School without prior permission from the school administration.

19. Students shall comply with school rules and the directions and commands of all authorized school personnel.

20. Special rules or standards of conduct will be set up for extended field work and special events. Parents will always be notified of these rules and regulations.

21. Students who are suspended in or out-of-school are suspended from all school activities during the date(s) of the suspension.
22. Students may not bring computer software to be used on school computers without prior approval of school administration.

23. Fulton County policies and procedures will be followed in all disciplinary cases.

24. Students shall not engage in any behaviors that may be associated with gangs or similar organizations.

25. Students are to refrain from bringing any glass drinking containers to school.

26. Students are expected to behave in an appropriate and courteous manner when in the common areas of the school, i.e., hallways, cafeteria. When inappropriate behavior occurs, students will be assigned a consequence and parents may be notified. Listed below are examples of inappropriate behaviors:

   ▪ Shouting, running and general “horseplay”
   ▪ Showing disrespect to a staff member: inappropriate response when addressed by any adult in the building, which is to include ignoring, disrespectful tone, or profanity.
   ▪ Being in undesignated area: time periods include before, during, and after school.
   ▪ Behaving inappropriately during an assembly
   ▪ Going to a locker at the wrong time
   ▪ Displaying physical or verbal abuse to another student
   ▪ Using inappropriate language (profanity and vulgarity)

Code of Conduct
Renaissance Middle School supports the State Superintendent in efforts to reduce school violence. It is our belief that good discipline is one of the cornerstones of a good education, and to ensure good discipline a cohesive and cooperative relationship must exist between the home and school. The policies we have developed provide close communication with parents at the onset of discipline problems. We feel that together we can experience success in relationships at home and school.

Certain forms of misconduct or disobedience of classroom, school, or bus rules and Board policy by a student makes it necessary for disciplinary action to be taken. This misbehavior may occur at school, on the way to or from school, or at school-sponsored activities. Students are expected to follow all rules of conduct passed by the Fulton County Board of Education as well as all local school conduct policies. Each student will be issued a copy of the Guidelines for Students Behavior, published by the office of the Director of Student Discipline. Parents and students are expected to review all information relating to discipline.

Birthday Parties
Individual student birthdays are not permitted to be celebrated at school. Students are not permitted to bring in cupcakes, treats, goodie bags or cakes for birthdays. Teachers are not permitted to celebrate birthdays in the class with a party or snacks.

Book Bags
The safety and security of our students is our #1 priority. As a result, all students will be required to carry clear or mesh book bags and purchase a locker to keep their belongings in during the day. Renaissance Middle School will provide each student with 1 mesh book bag at the beginning of the 2019-2020 school year. Rolling book bags or large handbags are not permitted at Renaissance Middle School. Clear or mesh book bags should be a standard size and should easily fit in lockers. All student purses must be stored/placed in the locker. Students will not be allowed to transport book bags, including draw string bags to class during instructional time. The school will not assume responsibility for lost or stolen student
book bags, purses or personal items, nor will they utilize instructional time to search for lost or stolen bookbags that were not securely stored in a locker.

Bus Conduct
All students are expected to follow the rules and procedures as outlined in the Fulton County Code of Conduct and Discipline Handbook. Consequences include, but are not limited to:

- Warning/Parent Notification
- Bus suspension short-term or permanent
- Additional consequences determined by Fulton County Discipline Cycle

Cafeteria
The school cafeteria offers several choices of nutritional lunches each day. Students may choose the regular hot food lunch or a luncheon salad. Lunch can be prepaid for in the cafeteria in the morning during breakfast.

Free/reduced price breakfasts and lunches are provided for students who qualify for these federal programs. Application forms are distributed to all students at the beginning of the school year.

Parents are welcome to eat lunch with their child at the regular scheduled lunchtime. Students are not allowed to eat fast foods in the lunchroom. Students are not allowed to order or receive food deliveries from Uber Eats, Grub Hub or any other outside delivery food services.

Cafeteria Conduct
1. Students should enter the cafeteria in an orderly fashion and either proceed to a serving line or go directly to their designated table.
2. Students must get all food, drinks, and other items as they go through the line.
3. After being seated, students may not get up unless given permission to do so by the staff members on duty or Administrator.
4. Students should use good manners and speak in a moderate volume.
5. Students will be dismissed by the Administrator. Students will check their area to see that it is clean before taking trash and trays to the trash cans. Students will line up in the designated area and wait quietly for the teacher.
6. Soft drinks and candy are not allowed in the cafeteria for any reason.
7. Due to food allergies, sharing food is not permitted.
8. Staff member on duty and Administrators will enforce cafeteria conduct rules.

Change of Address/Phone Number
Please inform the school of any changes in names, addresses, phone numbers, or parental status during the school year. Please contact the front office to complete address changes. Changes cannot be done via telephone. It is a parent's responsibility to notify the school of any information changes. If mail is returned and an updated address has not been provided, the school will not assume responsibility for the parent not receiving the information. It is critical that telephone numbers are updated throughout the year in order to maintain accurate and consistent communication. If the school is not able to locate a parent due to inaccurate address and/or phone number, a referral will be made to the school’s social worker.

Clinic/ Medication/ Emergencies
The clinic is staffed daily by a clinic worker. First Aid will be administered in the clinic as needed. Parents should complete clinic information at Open House and should notify the school of any changes during the school year. This information is used during emergency situations.
Internal medication (prescription or over-the-counter) may not be given without the necessary forms on file in the clinic. Prescription medication requires that the prescribing physician sign the form; over-the-counter medication requires that a parent sign the form. Medication should be clearly labeled and sent to the clinic, where it will be administered under the direct supervision of school employees. Students may NOT carry medication while at school unless it is an inhaler. Students who have asthma may carry his or her inhaler with the appropriate documentation from the doctor.

**Communication**

Open communication and mutual support are key elements in the education of middle school students. We are always seeking to expand and improve this aspect of our school.

Every effort is made to ensure good communication between the home and the school. Email and telephone will be the primary source of parent communication with teachers. Parents should expect a response from a telephone message, voicemail or email within 48 hours.

**Parent-Teacher Conferences** are a vital part of communication. The student's homeroom teacher will contact parents at some point during the first nine weeks to arrange a time to talk on an individual basis about the student. If you would like to have a conference with any staff member, please contact the Registrar at the school and arrangements will be made.

We ask that parents not come and talk to a teacher without prior notification except in an extreme emergency. All parents should check in at the office before going to any classrooms. This is important for security reasons and to allow as few disruptions as possible to the students' learning process. This includes all portable classrooms.

Parents who wish to contact teachers should call the office and leave a number where they may be reached. Parent calls will be returned within 48 hours whenever possible. Teachers cannot be called from class to receive phone calls.

**4.5 Weeks Progress Report** will be sent home for parents to review and sign every 4.5 weeks. It is important for parents to sign and return these reports promptly so teachers will know you received them.

**Individual Student Achievement Test Results** will be mailed home to the parents of those students who participated in standardized testing.

**Infinite Campus Parent** allows parents to access pertinent information about their child's attendance, grades, homework assignments, schedules, and much more. All you need to gain access to the information is to download that app from the Apple App Store or Play Store. You may also go to our school’s web page and obtain access to the Infinite Campus link at [www.fultonschools.org/schools/renaissance](http://www.fultonschools.org/schools/renaissance) or Fulton Counties home page to link to the site. If you have any issues or concerns with Campus Parent, please send an email to campusparent@fultonschools.org.

**Blackboard Messenger** may be used by staff members to leave messages with parents via voicemail. Blackboard Messenger will send an error delivery message back to the staff member if a disconnected number is reached. If this occurs, parents will be required to complete a change of address form to update contact information.

There are two key groups which work to provide communication networks for the school, and we encourage all parents to become involved actively with these organizations:
**Parent Teacher Student Association**
The PTSA serves as a vital link and support system for the activities of the school. Many parents volunteer hours, financial resources, and expertise in a variety of ways through this organization. We encourage all our parents to join the PTSA and become involved through their volunteer program with the school.

**School Governance Council**
The purpose of the School Governance Council is to provide parents, school staff, and community members with a leadership role in the management of the school. The School Governance Council is a governing body that is representative of the community and the school, but operates under the control and management of the Board of Education. The Council is responsible for making decisions regarding the strategic direction of the school including:
- a.) Approve the school strategic plan and updates
- b.) Approve the annual budget and annual resource allocations
- c.) Manage the Request for Flexibility process
- d.) Participate in hiring the principal (in the case of a vacancy)
- e.) Provide annual feedback on principal performance.

**Counseling and Guidance**
The counseling and guidance program is designed to help students understand themselves as individuals who have personal worth, potential, and unique abilities but who also share social responsibilities. It is developmental in nature and attempts to provide a continuous sequence of activities to foster growth in the areas of personal development including interpersonal skills, decision-making skills, citizenship skills, study skills, self-management, self-concept, and communication skills. Counseling and guidance programs are proactive and preventive, seeking to meet needs and to avert crisis situations. Counselors offer individual and group counseling, career education, school entry and exit information, test interpretation services, and work permits.

Guidance Counselors are available for conferences concerning issues at home or at school. They are also available to review test scores and student placement. Please call the counseling office to schedule an appointment with the counselors. Appointments are scheduled by the Registrar according the student’s grade level.

| 6th Grade: Mr. Andrews | 7th Grade: Ms. Milligan | 8th Grade & AVID: Mrs. Rainford |

**Deliveries for Students to School**
Flowers, balloons and other distracting items will not be delivered to students during school hours. Such items create a disruption during the school day and will remain secured in the school office until the end of the day.

**Dress Code**
The Renaissance Middle School Dress Code Policy is aligned with the Fulton County Dress Code Policy (Fulton County Board of Education Procedures JD, Rule 12) and includes:

The school administration reserves the right to determine whether the student’s attire is within the limits of decency and modesty, and it interferes with or distracts from the learning environment or the operation of school. (Policy 6.310)

1. Clothing must fit correctly. Pants, shorts, and skirts must be worn at the waist. Girls’ shorts, skorts, and skirts must reach to the student’s middle fingertip when standing up straight and arms are hanging down at their side.
2. Sagging pants will not be permitted. Undergarments must be covered by another appropriate article of clothing at all times.

3. Halter tops, see-through blouses or pants, low cut blouses, sun dresses, blouses made to show the bare midriff (stomach), tank tops/spaghetti straps, or muscle shirts will not be permitted. **Shoulders and underarms must be covered at all times.**

4. Pants with holes, rips, tears, or frayed edges in the front of the pants are **ONLY** acceptable when worn with leggings underneath them. Pants with holes, rips, tears or frayed edges in the back of the pants are **NOT** permitted to be worn to Renaissance Middle School at all.

5. T-shirts and pants must be in good taste (no suggestive wording or illustrations or advertisements for items which are illegal for middle school students- i.e. alcohol and tobacco products, weapons, violence or of such a nature to cause disruption in the school).

6. Pajamas and blankets are not permitted.

7. Leggings and leggings are permitted as long as they are not see-through or expose under garments.

8. Biking shorts are not permitted.

9. Hats, curlers, hoodies, head scarves, combs, hair picks, bandannas, sweat bands, sunglasses, chains, and gloves may not be worn during school hours.

10. Head apparel, except for religious or medical purposes, shall not be worn inside the school building.

11. **Shoes must be worn at all times.** Flip-flops, slides, or house shoes are not permitted for safety reasons.

12. Clothing should not be worn backwards or inside out.

13. Heavy/over-sized jackets are not permitted to be worn in the classroom; however, sweaters and light-weight jackets are permitted **without the hoodie**.

14. No tattoos or tattoo-like markings should be visible.

**Early Check Outs**

Students may not be checked out of school after 3:30 p.m. School dismissal will begin at 4:05 p.m.

**Emergency School Closings**

Once a decision has been made from the central office to close school due to inclement weather, local TV and radio stations will broadcast this information. Please avoid calling the school. Each Fulton County school has detailed disaster plans and evacuation plans that are reviewed and updated each year. In the event of these plans being used, the FCS or the school will notify parents.

**Entrance Requirements**

In order to attend Renaissance Middle School students must live within the designated attendance zone or possess a hardship letter from the central office of the school system. It is the policy of the Fulton County School System that no student shall be enrolled who is currently under terms of suspension or expulsion from another public school system. The Fulton County School District will not enroll a student currently under the terms of a suspension or expulsion from a private school if the conduct for which the student was suspended or expelled would have justified a similar suspension or expulsion by the Fulton School District. Students entering a Fulton County school for the first time must have the following:

- copy of birth certificate
- proof of residence
- copy of Social Security Card or a form of objection
- last year's report card showing grade placement
- eye, ear, and dental screening on a proper Georgia form (if first time in Georgia public schools)
- immunization on a proper Georgia form
Students entering the sixth grade must have at least one additional dose of MMR for a total of two MMR vaccines administered on or after the child's first birthday and at least thirty days apart. As of August 2001, sixth grade students will be required to have two chicken pox vaccinations or proof of immunity. For more information please refer to http://www.health.state.ga.us/programs/immunization

Children entering seventh grade (who were born on or after January 1, 2002) and for students who are considered "new entrants" in grades 8-12 will be required to have Tdap (tetanus, diphtheria, and pertussis) and MCV (meningococcal conjugate) vaccines prior to entering school. A "new entrant" means any child entering a Georgia school for the first time or entering after having been absent for more than 12 months or one school year.
• notarized copy of the State of George Affidavit of Residency

Exemptions from Physical Education
All students are expected to participate in physical education classes. If a medical excuse is provided from a student’s physician, physical education teachers will modify or adapt the class requirements based on the recommendations of the physician. This will allow students with medical difficulties or disabilities to succeed.

Field Trip Experiences
A field trip is a valuable part of the middle school educational process, and may be taken at various times throughout the school year. Signed official permission slips must be returned to the school at least one day prior to the day of the trip. Telephone permission will not be accepted. Students who receive a discipline referral as denoted on the field trip form will forfeit their opportunity to attend the trip.

Health Education Requirement
The Fulton County Schools will offer human sexuality education and AIDS education units in the required health courses taught in grades 6, 7, and 8. Our school system believes that all students should have access to factually accurate and appropriate information about these topics. Students who are armed with the facts are better able to make good, healthy decisions. We also believe that abstinence from sexual activity is best for school-aged children. All instruction in this unit is prefaced by this belief.

Your child will be required to take a nine-week health education course in each grade. At least two weeks prior to the sex education unit of this course, a letter will be sent home to you informing you of your right to remove your minor child from this unit. Please sign and return the form if you do not want your child to participate in the sex education unit. All materials used in the course are available for your review by contacting your child's health teacher (470-254-4330) to make an appointment.

Insurance
Student insurance may be purchased in the fall through the school office. The three types of insurance which may be purchased are: 24-hour coverage, school time coverage, and dental coverage. Further information may be obtained from the school office. Renaissance Middle School does not carry insurance to cover accidental injuries of students. Parents are urged to consider student insurance.

Internet / Network / Devices
Renaissance Middle School's purpose in providing access to the Internet is to support research and education by providing access to unique resources. The use of this access must be in support of educational research and consistent with the educational objectives of Fulton County Schools. Sending or receiving of any material in violation of any U.S. or state regulation is prohibited. The use of the Internet is a privilege, not a right, and inappropriate use will result in cancellation of the privilege. The administration will deem what is inappropriate use.
Students are expected to:
1. Use computers, surface devices, software, or network devices in a manner that will not damage equipment.
2. Obey the rules of copyright.
3. Download software only with written permission from the Technology Specialist.
4. Respect others by not posting personal communications in a public forum without the author's prior consent.
5. Use the network and school devices for school related activities only.
6. Help control the spreading of computer viruses.
7. Use appropriate language.
8. Avoid offensive or inflammatory speech.
9. Be aware that giving out personal information on the Internet can be dangerous.
10. Avoid searches for, view, and/or distribution of inappropriate materials.
11. Avoid subscribing to or completing applications for purchasing items over the Internet.
12. Use the network or Internet for educational use. Advertising items for sale is not appropriate use of the school network.
13. Avoid logging onto, posting, viewing and/or sharing information to social media sites.

**Lockers**

Students may rent lockers for the safekeeping of books and personal property. Only school assigned locks may be put on lockers. It is the responsibility of the student to guard his/her combination and to see that his/her locker is secure. Lockers remain the property of the school and are subject to periodic inspections by school personnel at any time during the year. School authorities, for any reason, may conduct periodic general inspections of lockers at any time without notice, without student/parent consent, and without a search warrant. Students will be assigned times to go to their lockers daily. Any student who goes to his/her locker at an unscheduled time without permission will lose locker privileges.

Students may pay locker fees at the following prices:

<table>
<thead>
<tr>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall</td>
<td>$10.00</td>
</tr>
<tr>
<td>P.E.</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

**Total fee: $15.00 for the year**

Fees may be paid online at the time a student registers for school. Checks will not be accepted.

**Lost or Damaged Instructional Materials**

Students are responsible for the care and protection of school issued electronic devices, textbooks, library books, musical instruments, and other instructional materials assigned to them or checked out by them. Written notice will be sent to parents/guardians when a student needs to make restitution for lost or damaged books, materials, and devices.

**School Issued Electronic Device**

Parents and students must sign and return the Device User Agreement before a device can be issued to a student. A new user agreement must be signed each school year. Students must also complete the digital citizenship curriculum that the school requires. Devices will be returned to the school at the end of the school year. The use of devices provided by Fulton County Schools is not transferable to anyone and terminates when a student is no longer enrolled at the issuing school. Students who transfer, withdraw, are expelled, or terminate enrollment at the school for any reason must return their device on the date of withdrawal/termination. **Failure to return the device will result in parents/guardians being responsible for paying up to the full replacement cost of the device and any accessories. Report cards, transcripts, diplomas or certificates of progress may also be withheld until restitution is made. A formal police report will also be filed with the Fulton County School Police officer.**
Textbooks
All basic texts are loaned to students for their use during the school year. These books are the property of the Fulton County Board of Education. Textbooks are expected to be kept clean and handled carefully. It is the responsibility of the student to keep up with and to protect all books. **Failure to return books at the end of the school year will result in the collection of a lost or damaged book fee. Report cards, transcripts, and other records may be held until the book is returned or the fee has been paid.**

Lost & Found Items
The school makes every effort to help students safeguard their valuables. However, the ultimate responsibility for this lies with the student. Name labels should be placed on personal articles and wearing apparel, especially on P.E. uniforms. All lost articles will be placed in the lost and found. Students should not bring large amounts of money to school. All valuables should be left in locked lockers, particularly during P.E. and after school sports. **The school is not responsible for lost, damaged, or stolen articles.** Unclaimed items will be donated to Goodwill at the end of each month. Clothing marked with a student’s name will be returned to the owner.

Media Center
All students are expected to use the media center, which provides students with instructional materials and resources that support the curriculum. There are also a variety of materials available for recreational reading. Several procedures are in place to ensure the effective use of the media center:

- Students may checkout two books at a time. Books are always due in two weeks (exception: school holiday). Books may be renewed on or before the due date.
- There will be a fine of five cents per day for each book that is overdue. (The count of days will exclude days school is not in session).
- Overdue books and fine notices are printed once bi-monthly.
- Students may not check out additional books until they have cleared their overdue books and/or outstanding fines.
- Students are responsible for returning books in good condition and will be charged for books damaged beyond normal use.
- Students' records and end of the year report cards will be held until any/all damaged/lost book obligations have been settled.

Parent Coordinator
Ms. Diantha Parker is the Renaissance Middle School Parent Liaison. She is available to provide support and resources to parents daily. Additionally, Ms. Parker maintains the Parent Resource Room. Parents are encouraged to utilize the Parent Resource Room to check out materials to use at home to support your child’s education.

Parent Visitation to the Classroom
Fulton County Schools values parents as partners in education. Parent and community support and assistance are vital in all facets of the school program. Parent and community members are especially welcome to observe students in the academic setting through special activities and events taking place in the schools. Instructional programs are further showcased through musical and dramatic presentations, art displays, and academic bowls. Parents may also participate directly in the instructional program through volunteer work, field work experiences, school advisory committees, and individual teacher/parent conferences.

Parents of currently enrolled students or prospective students may wish to set up individual classroom or school visitations. The following guidelines shall be observed relevant to parent visitations:
1. **Make the request to the grade level assistant principal at least twenty-four (24) hours prior to the proposed visit.**
2. State the purpose of the visit.
3. Sign in at the office and be escorted to the classroom.
4. Stay no longer than one class period.
5. Refrain from engaging the attention of teacher or students through conversation or other means.
6. Return to the office for a brief conference at the end of the visit – if necessary.

Unauthorized persons will not be allowed in the building without administrative permission. Students may not bring other students to visit in classrooms. This regulation is for the protection of all students and to preserve the instructional program. Classroom interruptions can be detrimental to the learning process. *(Fulton County Board of Education Procedure KM)*

**Parent Volunteers**

Parents are invited to volunteer in the school. Some of the volunteer positions include media center assistant, classroom volunteers, office volunteers. The parent coordinator organizes the parent volunteer program. Any parent wishing to volunteer must first, contact the parent coordinator and complete the Fulton County Volunteer Program.

**Physical Education**

The gym is a multi-purpose facility, which is used for physical education classes, assemblies, and pep rallies. Dressing rooms where students change their clothes before participating in P.E. are also located in the gym.

Some things to remember while in the gym and dressing room area are:

- Gum, candy, and drinks are not allowed.
- Do not climb on bleachers when they are closed.
- Always wear sneakers on the gym floor.
- Appropriate language should always be used.
- Middle school students must dress to participate in Physical Education

**Teacher Removal of Students Procedure (TROS)**

Based on Georgia Law O.C.G.A. § 20-2-738 (2015) a teacher may remove from class a student who repeatedly or substantially interferes with the teacher’s ability to conduct instructional activities, or when the students pose an immediate threat to the safety of the student’s classmates or the teacher.

**Transportation**

Transportation is provided for all students living more than a mile and a half from school and/or students living in areas designated by the county transportation department as hazardous.

Students should recognize that riding the bus is a privilege contingent upon proper and courteous conduct. Students are expected to follow the instructions of the driver and the local school. Any student failing to do so may be denied the privilege of riding the bus. The length of time of suspension from the bus is left to the discretion of the administrative staff.

Students may not ride buses other than the one to which they are assigned, and they must get on and off the bus at their regularly designated stop. For a short-term emergency, the parent may write a note requesting a change in bus assignment or drop off location. Requests for change must be submitted to the front office no later than 12:00PM. The note must state the purpose for the change (i.e. riding bus #123 due to childcare issue), duration and contain a working telephone number for the parent/guardian to be contacted. If the parent cannot be reached before the end of the school day the request for change will not
be granted. Approved requested must be signed by the Administrative Assistant or Grade Level Administrator. The note will then be returned to the student and they will give it to the bus driver when boarding the school bus. A change in bus assignment will be made only for emergency child-care purposes. No request will be approved for social, athletic, or educational activities or projects. If other long-term arrangements are necessary, parents must receive permission from the Transportation Department, 470-254-6060.

Students who arrive by car should be dropped off in front of the school no earlier than 8:25 a.m. In the afternoon, students must be picked up in front of the building no later than 4:20 p.m. Parent cooperation with this arrangement promotes student safety and more efficient traffic flow.

Bicycle riders may park their bikes in the designated bike rack in front of the building. (Bikes should be locked during the day. The school cannot accept responsibility for students' bikes.) Skateboards, roller skates, roller blades, hover boards, and all-terrain vehicles are prohibited on the campus at any time. Students must have written permission from a parent to ride a bike to and from school.

Students are not permitted to walk to or from school without written parent permission. If your child has your permission to be a walker, (this includes walking to LHHS for activities), written permission must be provided to the front office.